



PROJECT MANAGER (1 Yr Contract)

MISSISSAUGAS OF THE CREDIT BUSINESS LP

Summary

The Project Manager provides leadership and coordination to ensure the effective planning, execution, monitoring, and completion of projects aligned with MCBC's mission. The Project Manager plays a pivotal role in organizing resources, managing timelines, assessing risks, and ensuring successful delivery of project outcomes.

Reporting

The Project Manager reports to the Chief Investment Officer

Work Location

This position is based at the corporate office of MCBLP located at 78 1st Line, New Credit Retail Plaza, Mississauga of the Credit First Nation, Hagersville, Ontario

Essential Duties and Responsibilities

- **Project Planning:** Develop project plans, timelines, scopes, and resource allocations to achieve project objectives, including analyzing requirements and aligning activities with competing priorities.
- **Project Execution and Monitoring:** Manage day-to-day project activities, track performance, and take corrective actions as needed to ensure projects remain on track.
- **Coordination:** Work closely with internal teams, external partners, and consultants to ensure effective communication and project alignment.
- **Risk Management:** Identify project risks, develop mitigation strategies, and monitor risk exposure throughout the project lifecycle.
- **Reporting and Documentation:** Prepare project reports, presentations, and updates for senior leadership, ensuring accuracy, clarity, and alignment with organizational needs.
- **Financial Oversight:** Assist in developing project budgets, monitoring expenditures, and ensuring financial accountability.

Qualifications

- Post-secondary education in Business, Project Management, Engineering, or a related field.
- Minimum of five (5) years of experience managing projects, preferably in real estate development, infrastructure, or related sectors.
- Strong organizational and multitasking skills with the ability to prioritize and manage multiple projects.
- Excellent communication and interpersonal skills, with experience collaborating with teams and with external partners.
- Demonstrated proficiency in project management tools, budgeting, and reporting.
- Ability to navigate challenges with creativity, adaptability, and strong problem-solving skills.



- Direct experience working with Indigenous communities or First Nations economic development (preferred).

PRIORITIES

- Support the planning and execution of major business development initiatives, including real estate and infrastructure projects.
- Support procurement processes and ensure appropriate project governance.
- Assist in identifying and managing project-related funding opportunities and supporting documentation needs.
- Ensure projects advance MCBC's long-term goals and support broader strategic initiatives.

Apply

If you are interested in bringing your experience and passion for this role to MCBC, please email your covering letter and resume in confidence by March 27, 2026 to humanresources@mncbc.ca