



## **Hamilton Regional Indian Centre Employment Opportunity**

***Closes: Posted until filled***

The Hamilton Regional Indian Centre is currently accepting applications for a full-time vacancy for the position of **Shelter Intervention Navigator**.

The Hamilton Regional Indian Centre (HRIC) is a large Indigenous not for profit organization. We are culturally based and committed to driving positive change for the community. As a staff member of HRIC you will have opportunity for professional growth, access to Elders and Traditional Knowledge Keepers and. We strive to uphold pre-colonial management and policy structure, while being supportive and maintaining a positive work atmosphere.

The Navigator, under the direction of the Executive Director or Designate, aligns with a case workers role and responsibilities with an emphasis on individual empowerment, community integration, social inclusion, and cultural connection. The Shelter Intervention Navigator works with individuals and families to assist in the navigation of systems in order to access supports, navigate through processes and documentation in securing and maintaining safe and stable housing, and to walk alongside them on their path to reclaiming their Indigenous identity through cultural immersion.

### **QUALIFICATIONS:**

- Post secondary diploma in Social Service Work, Indigenous Studies or related equivalent education and/or experience, skills, and abilities as determined by the Executive Director;
- Experience within an Indigenous organization or community is an asset;
- Comprehensive knowledge of the homelessness serving system;
- Experience using professional case management practices;
- Demonstrated ability to work collaboratively in a community and with a team of service providers;
- Strong knowledge and awareness of Indigenous culture and history, with particular on the emphasis on the impacts of trauma;
- Strong understanding and appreciation of how safe affordable housing contributes to quality of life;
- Knowledge of Indigenous and non-Indigenous community supports and services;
- Ability to demonstrate positive role modelling;
- High flexibility with strong interpersonal skills that allow one to work effectively in a diverse environment;
- Experience in using Microsoft Office/365 applications and other databases;
- First Aid-CPR certification or be willing to be certified;
- Non-Violent Crisis Intervention certification or be willing to be certified;
- Valid driver's licence with clear driving record is an asset: and,
- Satisfactory Criminal Record Check with Vulnerable Sector Check.

**HOURS OF OPERATION:** Monday to Friday 8am to 8pm (8-hour shift within these hours of operation), occasional evenings/weekends

**SALARY RANGE:** \$51,345.00-\$57,050.00 per annum



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The HRIC is a highly flexible organization offering additional compensation in accordance with current policies. This includes 7 paid personal emergency days, 5 paid cultural days, 4 paid holidays beyond mandatory Employment Standards, paid vacation, paid shutdown over the winter holiday week, and a group benefits program. HRIC employee group benefits program has mandatory enrollment for full time permanent employees; employees will be eligible to enroll upon the successful completion of their (3) three-month probationary period.

HRIC is committed to providing an inclusive and accessible recruitment process. Accommodations are available upon request at any stage of the hiring process.

Since this position is engaged primarily in serving the interests of the Indigenous people of Turtle Island, HRIC shall give preference to Indigenous people of Turtle Island who possess the requisite skill sets and experience.

Artificial intelligence is not used by HRIC to screen, assess, or select applicants for this role.

Interested candidates are encouraged to submit their cover letter, resume, and 3 employment references to [jobs@hric.ca](mailto:jobs@hric.ca) or in an envelope marked **CONFIDENTIAL** to:

Human Resources  
Hamilton Regional Indian Centre  
34 Ottawa Street North, Hamilton, Ontario L8H 3Y7  
FAX: 905-548-0024