



Posted: January 16, 2026
Internal/External

EMPLOYMENT OPPORTUNITY

As outlined in the Curve Lake First Nation Human Resource Management Manual, applications are now being accepted for the following **Full Time Contract** position (*maternity leave*):

HEALTH PROMOTION WORKER (Healthy Babies/Healthy Children) Health and Family Services

The purpose of this position is to provide resources and services to community members & children and to provide programs and assistance relating to healthy children and parents.

The duties and responsibilities of this position are categorized into five main functions:

1. Program Coordination:

- Coordinate the Aboriginal Healthy Babies, Healthy Children Program
- Coordinate the Healthy Child Development Program which includes the Canada Prenatal Nutrition Program, Maternal Child Health Program and FASO Program
- Act as a support and reference to the Band Representative program in relation to Healthy Babies Healthy Children needs and client supports

2. Program Delivery:

- Arrange workshops/sessions that pertain to programs, such as:
 - Parenting Classes
 - Infant Massage
 - Healthy Child Development, assist in accessing Prenatal Classes and resources
 - Parent/Child Groups
 - Child/Infant Health Sessions
 - Traditional/Cultural Teachings ie. Welcome Baby Ceremony, Moss Bag Making, Moccasin Making, Breastfeeding Support
 - Literacy Activities, FASO Education
 - Safety Awareness ie. Car Seat Safety, Crib Safety, CPR
 - Life Skills Education, Prenatal and Postnatal Health
 - Facilitate programs within the School ie. Lunch'n Learns, supporting healthy food programs with the education department
 - Support clients with access to swimming Lessons

3. Access to Resources:

- For Program Participants you would provide the following:
 - Vouchers or coupons for food
 - Vitamin and mineral supplements
 - Breast Pumps

4. Coordination of Services:

- Linking children/families to diagnostic services
- Coordination with other community-based support services within the First Nation ie. Health Centre, Cultural Centre
- Coordination with other community-based support services outside of the First Nation ie. Peterborough County City Health Unit, Peterborough Family Resource Centre, Five Counties, Child Protection Agencies
- Linkages with other community based early childhood related services ie. School and Day Care Centre



5. Administrative:

- To provide the following for programs coordinated by this position:
 - Workplans
 - Budget preparation, reporting and maintenance
 - Data elements
 - Implementation of program guidelines and objectives

QUALIFICATIONS: (APPLICANTS MUST SHOW NECESSARY PROOF WITH APPLICATION OR WILL BE AUTOMATICALLY SCREENED OUT)

Education & Experience requirements:

- A College diploma in Development Services
- Or related field with a minimum of 2 years related work experience

TERMS OF EMPLOYMENT:

This is a **Full-time contract** position beginning immediately until January 31, 2027. Annual range for this position is **\$51,377 - \$54,802** which may include evenings/weekends, based on 39.5 hours work week.

APPLICATION:

Curve Lake First Nation application forms and position descriptions can be requested by recruitment@curvelake.ca or from the Employment Resource Centre.

Application package must consist of a completed CL application form, cover letter, resume, required documentation, addresses and phone number of two most recent employment references (if currently employed with Curve Lake First Nation, references from current most recent Supervisor / Manager will be required). Please submit application package to the Government Services Building Receptionist to the attention of:

*Curve Lake First Nation Government Services Building
22 Winookeeda Road Curve Lake, ON K0L 1R0
Phone (705) 657-8045*

Or email your cover letter, resume and CL application to: recruitment@curvelake.ca

Deadline for Applications: *Friday January 30th @ 12:00pm (noon)*

Please ensure application is date stamped by the Curve Lake Government Services Building Receptionist. While only qualified applicants will be contacted for an interview, not necessarily all qualified applicants will be offered an interview.

While Curve Lake First Nation appreciates all applications, as outlined in the Curve Lake First Nation Human Resources Management Manual, applicants will be considered in the following priority: Level I: Internal Applicant, Level II: Any First Nation Member Applicants (s. 16(1) CHRA), and Level III: Any Applicants.

The successful candidate must provide an acceptable Canadian Police Information Check (CPIC) with Police Vulnerable Sector Check (PVSC) prior to commencing work.