



**Covering
Canada
in Moccasins**

JOB OPPORTUNITY TRAINING + EDUCATION ADVISOR

ABOUT

<https://moccasinidentifier.com>

The Moccasin Identifier™ (MI™) is a First Nation-led education and awareness non-profit program dedicated to weaving a deeper understanding of Canada's rich Treaty history into the fabric of our nation. The initiative was developed by Carolyn King, C.M. (Order of Canada) from the Mississaugas of the Credit First Nation.

Through the symbol of First Nation moccasins, MI™ aims to connect all Canadians—rooted and newly planted—to the land beneath our feet and the Treaties that bind us.

OUR VISION

Our vision is to **"Cover Canada in Moccasins"**, each pair a testament to our shared responsibilities and the steps we must take toward reconciliation.

OUR MISSION

At the heart of the , MI™ is education and place-knowing, designed to engage Canadians of all ages. The MI™ mission is to educate everyone **ACROSS CANADA** from preschoolers to professionals on Treaties through educational presentations, promoting public awareness about Indigenous culture through MI™ site installations, and develop a network of knowledge for the benefit of Truth and Reconciliation.

THE ROLE: Training + Education Advisor

We are seeking a dynamic and visionary Training + Education Advisor to help bring Moccasin Identifier™ into the next phase of our growth! Partnering with our Team you will help to develop and execute the next chapter of MI™ training and education, building on the achievements of Carolyn King, C.M. and leading us to grow our vision **ACROSS CANADA**.

We value team members who can communicate a clear vision, foster organizational alignment, and who possess entrepreneurial skills to seize new opportunities. A razor sharp focus on client service and effective relationship management are essential – you are eager to innovate and are dedicated to excellence!

Additionally, we are looking for those who are passionate about supporting others, adhere to strong values and ethics and have exceptional planning and organizing abilities, robust problem-solving skills and have a deep understanding of our Indigenous culture.

1•905•517•1925 | www.moccasinidentifier.com | info@moccasinidentifier.com

    2789 Mississauga Rd, Hagersville ON N0A 1H0

Reporting to the Executive Director the Training + Education Advisor delivers and creates powerful and collaborative learning environments for students and the public – teaching them about First Nation Culture and Treaties.

The Education + Training Lead supports the MI through work in the following areas:

- Delivery of Educational Training Programs for Students and the Public
- Administration of the Education + Training Program

KEY RESPONSIBILITIES

DELIVERY OF EDUCATION + TRAINING PROGRAMS FOR STUDENTS AND THE PUBLIC

Student Educational Program Delivery

- Use the power of storytelling to ignite and kindle the passion of MI's vision to students through age-appropriate workshops, presentations, and stenciling activities to teach Treaty awareness and Indigenous relationships to land – propelling them to join in our work and vision.
- Create and foster a supportive and inclusive environment for student participants, encouraging their active participation and learning.
- Participate in the planning, development, strategy, implementation and assessment of educational programs and activities that meet the needs of students.
- Engage with staff to lead the implementation and fine tune the education and training program for the educational stream.
- Evaluate and action the feedback received from student workshops, presentations and stenciling activities.
- Coordinate event logistics, including venue selection, setup, materials preparation, and scheduling.
- Ensure events run smoothly, addressing any issues that arise promptly and effectively.

Public Training Program Delivery

- Conduct training needs assessment to ensure that the training needs of the public are being met and the training provided is aligned with Moccasin Identifier's mission and curriculum.
- Conduct workshops, presentations, and stenciling activities to teach Treaty awareness and Indigenous relationships to land to the public
- Create and foster a supportive and inclusive environment for participants, encouraging their active participation and learning.
- Participate in the planning, development, strategy, implementation and assessment of public training programs and activities that meet the needs of the client.
- Engage with staff to lead the implementation and fine tune the education and training program for the public.
- Evaluate and action the feedback received from public workshops, presentations and activities.
- Coordinate event logistics, including venue selection, setup, materials preparation, and scheduling.
- Ensure events run smoothly, addressing any issues that arise promptly and effectively.

EDUCATION + TRAINING PROGRAM ADMINISTRATION

- Process in a timely fashion education + training program session billing details to the Manager of Administrative Services and the Executive Director.
- Assist in ongoing program delivery, coordination of new programs including research, curriculum development, marketing plan etc.
- Track and action metrics of engagement sessions i.e. attendance numbers, survey results and follow up on any recommendations for improvement from the public.
- Attend staff meetings and events as required.
- Manage the Education + Training program shared calendar.
- Other duties as assigned.

PREFERRED QUALIFICATIONS

Education

- University degree or College diploma in Education, Adult Education, Communication, Sociology, Indigenous Studies or other relevant educational studies.
- A combination of education and experience will be considered.

Experience

- 5 years' experience in a First Nations environment with a demonstrated understanding of Indigenous history, culture and traditions.
- Lived experience as an Indigenous person.
- Familiarity with the Truth and Reconciliation Commission and Calls to Action.
- Strong knowledge and use of conflict resolution.
- Ability to teach and develop others, especially those who may not possess a significant awareness of the history or issues important to Indigenous people.
- Experience facilitating workshops with a high level of facilitation and presentation skills.
- Ability to communicate professionally and respectfully in any situation, including difficult discussions that may arise.
- Advanced level written (including proofreading) verbal and presentation skills.
- Advanced proficiency in Word, Excel, PowerPoint, Outlook.
- Good working knowledge of :
 - Education and training techniques, curriculum development and program evaluation methodologies.
- Experience working in a not-for-profit organization.

REQUIRED QUALIFICATIONS & CRITICAL COMMITMENTS

- **Preference will be given to qualified Indigenous applicants.**
- Legally able to work in Canada.
- Travel within Canada when needed.
- Experience working within an Indigenous environment – Knowledge of First Nation and Métis historical, cultural and economic and knowledge of traditional protocols and practices.
- Clean and current vulnerable sector police check. **This must be completed prior to commencement of work and is the financial responsibility of the candidate.**
- A valid government issued driver's license and access to reliable vehicle with appropriate insurance coverage are conditions of employment for successful candidates.

EMPLOYMENT AND APPLICATION DETAILS

Salary

- \$60,000 to \$66,000 per annum

Vacation

- 3 weeks annually

Work Location

- Mississaugas of the Credit First Nation, Hagersville, Ontario – **Hybrid working arrangement 3 days in office** – Travel as necessary.

How to Apply

- The posting closes on **Friday September 05, 2025 at 3:00 PM EST.**
- Please send your resume and cover letter to **mijobs@pebblesandtwiggs.com**

Moccasin Identifier does not currently use Artificial Intelligence (AI) in the screening of applications.

We would like to thank all applicants for their interest, but only those selected for an interview will be contacted.

We strongly encourage applications from First Nations, Inuit and Métis People.

"If you don't tick all the boxes when it comes to the experience requirements that we've outlined we'd still love to hear from you!"