

Education Officer | Special Education

Organization:	Ministry of Education, Ontario Public Service
Division:	Student Achievement Division
Position Title:	Education Officer
Job Term:	3 Positions, Two-Year Secondment
Location:	315 Front Street West, Toronto M7A 0B8
Compensation Group:	Association of Management, Administrative and Professional Crown Employees of Ontario (AMAPCEO)
Salary:	\$82,217 to \$141,937 (Please note that the applicants' current salary must be within this range.)
Posting Status:	Open Targeted
Posting Date:	July 09, 2025
Closing Date:	July 30, 2025

Are you an innovative, forward thinking, and high-performing education leader with expertise in special education and interested in helping to shape the future of education in Ontario? Join the Student Achievement Division at the Ministry of Education (EDU) and become part of a highly motivated team in the Special Education / Success for All Branch (SESAB).

About Us:

SESAB supports the educational achievement of students with special education needs through the development of policies and programs and the provision of funding to school boards.

SESAB liaises with a wide range of stakeholders and educational partners to inform policy and programs and to identify issues requiring policy responses.

SESAB also provides expertise to other branches of the Ministry of Education to ensure that issues associated with special education are considered and addressed.

We are seeking an individual with the following experience:

- Extensive knowledge of school systems in the context of Ontario with specific expertise in special education.
- Extensive Ontario teaching experience, including experiences teaching students with a range of exceptionalities.
- Professional learning that has been developed through work within the school system as an educator and/or system leader. This may include knowledge of special education funding, data and related processes.

- Curriculum expertise, instructional leadership experience, and a passion for increasing the achievement and well-being of all students.
- Dismantling a range of practices and attitudes that marginalize particular groups of students, such as addressing bias, building cultures of accountability and developing culturally responsive and relevant practices.
- Further the government's mandate through option development and research on highly diverse, complex and far-reaching array of special education and related policy issues, including ableism and culturally responsive, and equitable learning environments.

Mandatory requirements

- You are a member in good standing with the Ontario College of Teachers

What You Bring to the Team:

- Interest in innovation to support all student learning and .
- Knowledge of special education policies and programs in Ontario.
- Ability to develop, evaluate and facilitate digital resources and implementation strategies to support appropriate implementation in school boards and schools.
- Ability to coordinate and represent the ministry on committees to develop policy or supporting documents used as a basis for instructional programs across the province.
- Ability to interpret and instruct school officials, professional associations, and other areas of provincial and federal governments on policy and programs, as well as prepare briefs, respond to correspondence, and develop and deliver professional learning workshops.
- Ability to develop and sustain positive relationships and networks with all major stakeholders, including to gather information; identify needs; provide advice, interpretation and clarification; and collaboration and cooperation amongst stakeholders on education policies and materials.
- Ability to coordinate with branch colleagues to ensure consistency in policy approaches and seamless education policies between elementary and secondary schools, and participate on committees (or support others' participation on committees), addressing a wide variety of major policy and program related issues.
- Ability to lead consultations and develop consensus and understanding with stakeholders (e.g. teachers, parents, principals) who may have opposing needs and positions.
- Ability to provide project leadership and technical guidance to staff.

What can I expect to do in this role?

You will lead elements of ministry initiatives including:

- Resource development and advice, related to special education policy, programs funding and implementation, including a focus on systemic innovation to further provincial priorities to support students with special education needs and/or disabilities to achieve.

You will also:

- Monitor and ensure compliance with policy and legislation for elementary and secondary school level education.
- Ensure ongoing accountability by school boards for standards of education.
- Monitor and ensure compliance with special education funding directives.
- Assess and report on the implementation and effectiveness of ministry policy and programs as related to students with special education needs and/or disabilities.
- Participate on regional/provincial committees and working groups (or supporting others).
- Support cross-ministry efforts related to special education.
- Develop and maintain internal and external partnerships as appropriate, and represent the branch as needed with key stakeholder groups.
- Review, update and develop, and implement resources to support student learning.

Desired Knowledge and Experience:

- An excellent understanding of and extensive experience with the Ontario publicly-funded education system.
- Proven ability to lead change management, organizational change and shift cultural attitudes and practices.
- The ability to manage multiple, complex and sensitive issues with tact and diplomacy within demanding timelines.
- Knowledge of special education funding policy.
- An ability to think strategically, anticipate and absorb complex and large-scale issues and to develop practical and effective policy positions for government consideration.
- Strong planning, time-management, organization and collaboration skills.
- Excellent oral and written communication skills, including listening, engaging, presenting and reporting; and proficiency with MS Word, Excel, Power Point and experience with other standard web-based applications.

HOW TO APPLY:

Please send your cover letter and resume to Marie-Claude Wong at specialeducation@ontario.ca by the closing date.

If you require a disability related accommodation in order to participate in the recruitment process, please contact Marie-Claude Wong at specialeducation@ontario.ca.

Please note that to qualify for a Broader Public Service secondee, that a successful candidate must be a full-time, permanent employee of a Broader Public Service organization.

In addition, please note that commuting, moving and relocation expenses will not be covered by the Ministry.

Remember:

The deadline to apply is July 30, 2025 at 11:59 pm EDT. Late applications will not be accepted.

We thank you for your interest. Only those selected for further screening or an interview will be contacted.

The Ontario Public Service is an inclusive employer. Accommodation is available under the [Ontario Human Rights Code](#)