



The MISSISSAUGAS OF THE CREDIT FIRST NATION

is accepting applications for the full time, permanent position of

“Heritage Interpreter Intern”

Closing Date: August 14, 2025, at 12:00pm

Job Summary:

The Heritage Interpreter Intern will develop the knowledge and skills necessary to accurately and engagingly present the history, culture, and perspectives of the Mississaugas of the Credit First Nation (MCFN) to diverse audiences.

Duties and Responsibilities

Develop Cultural and Historical Knowledge

- Construct and follow a personalized learning plan focused on the history, governance, treaties, land, and cultural practices of MCFN
- Engage in independent research and guided readings as recommended by the DMC
- Attend cultural activities and events to deepen understanding of MCFN traditions and perspectives
- Demonstrate creativity and curiosity in exploring and interpreting the historical and cultural narratives of the Mississaugas of the Credit.
- Prepare written reflections, research summaries, and topic reports aligned with personal interests and as directed by the DMC

Job Shadowing and Engagement

- Shadow the DMC and Heritage Interpreter in their day-to-day activities, including presentations, meetings, and community events
- Observe and contribute to interpretive tours, educational workshops, and speaking engagements

Create and Support Educational Materials

- Assist in the development of interpretive content such as speeches, PowerPoint presentations, maps, handouts, and display materials
- Prepare materials for internal and external presentations and community outreach activities
- Help document and organize cultural resources for reference and public use

Evaluation and Progress Tracking

- Participate in weekly check-ins with the DMC to assess learning progress and identify support or resources needed

Receive and incorporate feedback on presentation style, knowledge accuracy, and professionalism

Working Conditions

- Perform all tasks in a culturally responsive manner, aligned with the vision, mission and strategic objectives at MCFN

- This is a hybrid position, offering a blend of in-office and remote work, with flexibility to support learning and engagement in diverse settings
- The role includes opportunities for local and regional travel to attend community events, cultural gatherings, and outreach presentations, providing a dynamic and enriching learning experience

Educational Qualifications/Minimum Requirements

- Minimum Grade 12 education
- Enrollment in or completion of post-secondary courses or certificates in Journalism, Human Rights, History, Archaeology, Indigenous Studies, Education, or related fields is considered a strong asset
- Proven interest in Indigenous history, cultural education, or heritage interpretation

Knowledge, Skills and Abilities Required

- Demonstrated self-discipline and initiative in learning and task completion
- Strong verbal and written communication skills
- Ability to follow direction, accept feedback, and work both independently and collaboratively
- Comfort speaking to groups of various sizes and adapting content for different audiences
- Basic proficiency in Microsoft Office (Word, Outlook, PowerPoint)
- Basic knowledge of graphic design principles for creating visually engaging printed and digital materials (e.g., posters, presentations, handouts)

Assets:

- Previous experience in public speaking, storytelling, community engagement, education, or cultural programming is considered an asset, especially in roles involving the sharing of historical or cultural knowledge

Please submit your cover letter, resume, proof of educational qualifications and three current references to:

The Mississaugas of the Credit First Nation
Attention: Personnel Committee
2789 Mississauga Road
Hagersville, ON
N0A 1H0

Applications will also be accepted by fax at 905-768-1225 or via email listed below.

A detailed job description is available at the MCFN Admin Building or by email at HR.Clerk@mncfn.ca

Preference will be given to Indigenous applicants. Self-Identification is encouraged.

Miigwech to all who apply, only those candidates selected for an interview will be contacted.