



The MISSISSAUGAS OF THE CREDIT FIRST NATION
is accepting applications for the full-time, permanent position of
“Community Centre Caretaker”
Closing Date: July 31, 2025, at 12:00pm

Job Summary:

To administer the caretaking and rentals of the Mississaugas of the Credit (MCFN) Community Centre by:

- Ensuring the building and grounds are kept clean and operating at a safe standard;
- Maintaining the buildings, grounds cleanliness and appliances in accordance with the standards set by MCFN and manufacturing manuals;
- Ensure the cleanliness and set-up and disassemble of the centre for the purpose of the rentals.

QUALIFICATIONS

Education and Experience

- A minimum Grade 12 education, or equivalent.
- Relevant workplace safety training.
- Certified in WHMIS (Workplace Hazardous Materials Information System), or willingness to obtain.
- First aid and CPR certification, or willingness to obtain.

Knowledge

- Knowledge of all equipment needed to complete the necessary cleaning such as: shop vacs, changing of accessories, changing from dry vac to wet vac, cleaning the filter.
- Knowledge of the proper handling & storage of chemicals used in cleaning and maintenance.

Skills/Abilities

- Ability to lift heavy objects up to 50 lbs. The successful applicant will be required, at the applicant's expense, to obtain a doctor's certification on his/her ability to be able to repetitively lift (up to 50 lbs), bend & twist.
- Ability to use applicable computers/computer software, including Microsoft Word and Excel.
- Willingness to complete job-related training as required, including workplace safety training, emergency response, safe food handlers, etc...
- Ability to deal with the public in a professional manner.

Other Requirements

- A criminal reference check that includes a vulnerable sector check
- Safe Food Handler's certification.
- Must be willing to work flexible hours, including evenings and weekends.

Please submit your cover letter, resume, proof of educational qualifications and 3 references to:
The Mississaugas of the Credit First Nation
Attention: Personnel Committee
2789 Mississauga Road
Hagersville, ON
N0A 1H0

Applications will also be accepted by fax at 905-768-1225 or via email at the address listed below.

A detailed job description is available at the Administration Building or by email at HR.Clerk@mncfn.ca

Preference will be given to Indigenous applicant. Self-identification is encouraged.

Miigwech to all who apply, only those candidates selected for an interview will be contacted.