



The MISSISSAUGAS OF THE CREDIT FIRST NATION
is accepting applications for the full time, permanent position of
“Director of Sustainable Economic Development”

Closing Date: April 18, 2025 at 12:00pm

Job Summary:

To provide the Mississaugas of the Credit membership with community-driven business development and support, while promoting and funneling viable economic opportunities within our traditional territory, while promoting viable economic opportunities through appropriate channels.

Educational Qualifications/Minimum Requirements

- A University degree in Business or Finance and 3 years of related experience OR,
- College diploma in business or finance, and 5 years of related experience OR
- 8 years of direct experience in a First Nation community.

Knowledge/Experience/Skills

- Knowledge of First Nation Economic Development partners and organizations;
- Solid background in computers, with specific knowledge of Microsoft Word and Excel;
- Thorough understanding of provincial and federal legislation impacting First Nation Governments and businesses;
- Knowledge and experience with creating and overseeing departmental budgets;
- Experience and/or knowledge base in the maintenance of capital assets;
- General knowledge of First Nation business practices;
- Self-starter with strong personal relationship, negotiation, communication, and presentation skills;
- Operation of general office equipment, including Microsoft Office Suite;
- Ability to work effectively with the public, the Council and other staff
- Ability to maintain the confidentiality of the workplace and effectively managed the “need to know” requirement;
- Ability to multi-task at all times.

Assets

- A technical background in the areas of infrastructure, general construction and building maintenance management;
- A working knowledge of First Nation fuel rebates and tobacco quotas;

Other Requirements

- Results of a current Criminal Reference Check;
- Demonstrated experience working in a First Nation environment;
- A Safe Food Handler’s Certificate or a willingness to obtain one.

Please submit your cover letter, resume, and three current references (in addition to the above) to:

The Mississaugas of the Credit First Nation
Attention: Personnel Committee
2789 Mississauga Road
RR#6 Hagersville, ON
N0A 1H0

Applications will also be accepted by fax at 905-768-1225 or via email at the address listed below.

A detailed job description is available at the Admin Building or by email at HRClerk@mncfn.ca

Preference will be given to Indigenous applicants. Self-identification is encouraged.

Miigwech to all who apply, only those candidates selected for an interview will be contacted.