# The MISSISSAUGAS OF THE CREDIT FIRST NATION

is accepting applications for the full-time, permanent position of

# Cultural Outreach Assistant Closing Date: April 16, 2025, at 12pm

## **POSITION PURPOSE**

The Purpose of the Cultural Outreach Assistant is to raise awareness of the Mississaugas of the Credit First Nation throughout its treaty lands and territory.

#### **QUALIFICATIONS**

# **Education & Experience**

- College diploma with several years' experience dealing with the public
- Proficient in Microsoft Outlook, Word, and Excel

## **Skills & Abilities**

- Understanding of Anishinaabe and particularly MCFN culture
- Ability to take direction, work under stressful situations, and adhere to tight deadlines
- Ability to work independently and within a team environment
- Excellent oral communications skills

## **Other Requirements**

- Ability to work flexible hours, including evenings and weekends
- Results of a current positive criminal reference check, including the vulnerable sector screening
- Valid "G" license and a car with proof of insurance and ability to travel throughout MCFN territory
- Professional attire and deportment

Please submit your cover letter, resume, and three references to:

The Mississaugas of the Credit First Nation
Attention: Personnel Committee
2789 Mississauga Road,
Hagersville, ON
NOA 1H0

Applications will also be accepted at the email address listed below.

A detailed job description is available at the Administration Building, or by email at <a href="https://example.com/HRClerk@mncfn.ca">HRClerk@mncfn.ca</a>
Preference will be given to Indigenous applicants. Self-Identification is encouraged.

Miigwech to all who apply, only those candidates selected for an interview will be contacted.