



The MISSISSAUGAS OF THE CREDIT FIRST NATION
is accepting applications for the full-time, permanent position of
Cultural Outreach Coordinator
Closing Date: March 31, 2025, at 12pm

POSITION PURPOSE

The Purpose of the Cultural Outreach Coordinator is to consult and collaborate with entities requesting MCFN cultural knowledge and to identify opportunities and to facilitate cultural outreach activities throughout the Mississaugas of the Credit treaty lands and territory.

QUALIFICATIONS

Education & Experience

- College diploma in business administration, events coordination or related field with 3 years' experience
- Or events coordinator certificate with 3 years' experience
- Or grade 12 with 10 years of direct experience as an events coordinator or cultural coordinator in a First Nations Community
- Experience working with Indigenous knowledge holders
- Extensive experience in event coordination with cultural representation

Skills & Abilities

- Understanding of Anishinaabe and particularly MCFN culture
- Ability to take direction and work under stressful situations
- Proficient in Microsoft Outlook, Word, and Excel
- Strong written and oral communication skills

Other Requirements

- Ability to work flexible hours, including evenings and weekends
- Results of a current positive criminal reference check, including the vulnerable sector screening
- Valid "G" license and a car with proof of insurance and ability to travel throughout MCFN territory
- Professional attire and deportment

Please submit your cover letter, resume, and three references to:

The Mississaugas of the Credit First Nation
Attention: Personnel Committee
2789 Mississauga Road,
Hagersville, ON
N0A 1H0

Applications will also be accepted at the email address listed below.

A detailed job description is available at the Administration Building, or by email at HRClerk@mncfn.ca

Preference will be given to Indigenous applicants. Self-Identification is encouraged.

Miigwech to all who apply, only those candidates selected for an interview will be contacted.