The MISSISSAUGAS OF THE CREDIT FIRST NATION

is accepting applications for the full-time, permanent position of

Cultural Outreach Assistant Closing Date: March 31, 2025, at 12pm

POSITION PURPOSE

The Purpose of the Cultural Outreach Assistant is to raise awareness of the Mississaugas of the Credit First Nation throughout its treaty lands and territory.

QUALIFICATIONS

Education & Experience

- College diploma with several years' experience dealing with the public
- Proficient in Microsoft Outlook, Word, and Excel

Skills & Abilities

- Understanding of Anishinaabe and particularly MCFN culture
- Ability to take direction, work under stressful situations, and adhere to tight deadlines
- Ability to work independently and within a team environment
- Excellent oral communications skills

Other Requirements

- Ability to work flexible hours, including evenings and weekends
- Results of a current positive criminal reference check, including the vulnerable sector screening
- Valid "G" license and a car with proof of insurance and ability to travel throughout MCFN territory
- Professional attire and deportment

Please submit your cover letter, resume, and three references to:

The Mississaugas of the Credit First Nation
Attention: Personnel Committee
2789 Mississauga Road,
Hagersville, ON
NOA 1H0

Applications will also be accepted at the email address listed below.

A detailed job description is available at the Administration Building, or by email at HRClerk@mncfn.ca
Preference will be given to Indigenous applicants. Self-Identification is encouraged.

Miigwech to all who apply, only those candidates selected for an interview will be contacted.