



The MISSISSAUGAS OF THE CREDIT FIRST NATION
is accepting applications for the permanent position of

Senior Director of Operations (Community Services and Infrastructure)

Closing Date: March 20, 2025 at 12:00pm

ABOUT US

The Mississaugas of the Credit First Nation (MCFN) is a thriving and vibrant community with nearly 2,800 members, including 900 on-reserve and 1,900 off-reserve. Located in southwestern Ontario, just southeast of Brantford, MCFN spans almost 6,000 acres. Our treaty territory covers over 3.9 million acres, encompassing 62 municipalities across Southern Ontario, including parts of the Greater Toronto Area, Niagara Peninsula, and up to Georgian Bay.

MCFN is deeply rooted in Anishinaabe culture and committed to teaching our history and traditions to the next seven generations. We aim to build a strong, caring, and connected community that respects and protects the environment. Our identity, which includes our history, language, culture, beliefs, and traditions, is integral to all our programs and services.

ABOUT THE ROLE

The Senior Director of Operations (Community Services and Infrastructure) provides high-level strategic leadership for the effective and efficient management of the social services, health services, public works, and education programs of the Mississaugas of the Credit First Nation (MCFN). This role ensures that all services align with the Council's strategic priorities and community objectives, creating a positive impact on the well-being of MCFN members.

WHAT YOU WILL BE DOING

- Develop and implement policy strategies in alignment with MCFN's objectives and monitor external trends that could impact the Nation.
- Ensure the responsible management of department finances and resources while overseeing the recruitment and development of skilled staff.
- Monitor and evaluate the quality and outcomes of services, ensuring they meet the community's needs.
- Ensure compliance with legislation, regulations, and best practices in each department.
- Lead planning, budgeting, and resource allocation for all departments under your portfolio.
- Facilitate collaboration between social services, health services, public works, and education to deliver integrated services.
- Represent MCFN in negotiations and partnerships with government agencies, NGOs, and community groups to advocate for MCFN's interests.
- Ensure effective communication between departments, Council, and community members.

WHAT WE'RE LOOKING FOR

- Post-secondary degree in Public Administration, Business Management, Social Services, Health Administration, or a related field with 7 years of senior management experience in public sector or First Nations administration; or Diploma in a related field with 10 years of relevant management experience.
- Experience in infrastructure and capital project management is highly desirable.
- Hands-on experience in developing legislation, regulation, and policy, preferably within a First Nations organization.
- Excellent communication skills for presenting complex information clearly both orally and in writing.
- Demonstrated strategic and critical thinking, with the ability to manage teams and prioritize competing objectives.
- Proficiency in Microsoft Office, virtual meeting platforms
- Additional requirements include a Criminal Reference Check with Vulnerable Sectors, G Class Driver's License, and Safe Food Handler's Certificate (or willingness to obtain).

Please submit your cover letter, resume and 3 references to the Human Resources Clerk at HRclerk@mncfn.ca

NOTE: Mississaugas of the Credit First Nation has a preferential hiring policy in place where preference will be given to members of MCFN and Indigenous Peoples. If you are a member of MCFN or Indigenous and wish to qualify for preferential consideration, you are encouraged to self-identify as part of your applications.

Miigwech to all who apply, only those candidates selected for an interview will be contacted.