



Hamilton Regional Indian Centre Employment Opportunity *Posted: until filled*

The Hamilton Regional Indian Centre is currently accepting applications for the position of **Life Skills Coach**.

The Hamilton Regional Indian Centre (HRIC) is a large Indigenous not for profit organization. We are culturally based and community focused and committed to driving positive change for the community. As a staff member of HRIC you will have opportunity for professional growth, access to Elders and Traditional Knowledge Keepers, and a generous benefit package. We strive to uphold pre-colonial management and policy structure, while being supportive and maintaining a positive work atmosphere.

The Life Skills Coach under the direction of the Executive Director will provide programming in various settings to enhance life skills that foster independence and confidence, increased health and well-being, and a sense of belonging to clients that may be experiencing challenges maintaining their housing.

Job Requirements:

- College diploma in Social Services or closely related field or a combination of education and experience which provides the required knowledge, skills and abilities as determined by the employer;
- Experience working in an Indigenous organization is an asset;
- Comprehensive knowledge of the homelessness serving system;
- Strong understanding and appreciation as to how safe, affordable housing contributes to quality of life and serves as a stable foundation;
- Experience using professional case management practices;
- Knowledge of Indigenous and non-Indigenous community services and supports;
- Knowledge of the importance of First Nations language and culture traditions;
- Demonstrated ability to work collaboratively in a community and with a team of service providers;
- High flexibility with strong interpersonal skills that allow one to work effectively in a diverse environment;
- Demonstrated ability to build and maintain lasting working relationships;
- Valid driver's licence with clear driving record and access to reliable transportation is an asset;
- Non-violent Crisis Intervention training and experience;
- Proficiency in MS Office applications and other database applications; and,
- Must obtain, within 30 days of hiring date, a Vulnerable Sector Search (VSS) CPIC as a condition of the employment offer.

Hours of Operation: Monday to Friday 8am to 7pm (8-hour shift within these hours of operation), occasional evenings and weekends

SALARY: \$50,930.00/per annum



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HRIC is a highly flexible organization offering additional compensation including 5 paid cultural days (as per HRIC Personnel Policy guidelines), 4 paid holidays beyond mandatory Employment Standards, paid shutdown over the winter holiday week, and health benefits. HRIC health benefits are offered to full time permanent employees, employees will be able to enroll upon the successful completion of their (3) three-month probationary period.

HRIC is committed to providing a barrier-free work environment in concert with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. As such, Hamilton Regional Indian Centre will make accommodations available to applicants with disabilities upon request during the recruitment process.

HRIC strives to ensure that its employment practices are free from direct and indirect discrimination and is committed to upholding the human rights of those participating in the hiring process. In pursuit of this commitment, Hamilton Regional Indian Centre will not condone or tolerate any acts of discrimination or harassment under any of the grounds protected under human rights legislation. This commitment extends to the hiring process and throughout the course of employment.

Since this position is engaged primarily in serving the interests of Indigenous people, HRIC shall give preference to Indigenous people who possess the requisite skill sets and experience.

Please submit a cover letter, resume, 3 references to jobs@hric.ca or in an envelope marked **CONFIDENTIAL** to:

Human Resources
Hamilton Regional Indian Centre
34 Ottawa Street North, Hamilton, Ontario L8H 3Y7
FAX: 905-548-0024