



THE MISSISSAUGAS OF THE CREDIT FIRST NATION

is accepting applications for the permanent full-time position of

“FAMILY SUPPORT SUPERVISOR”

Closing Date: October 7, 2024 at 12:00 Noon

JOB SUMMARY

Under the direction of the Director of Social Services, the Family Support Supervisor is responsible for providing support to the community by:

- Supervising and supporting the Family Support Workers.
- Supervising and supporting the Community Resource Coordinator.
- Overseeing Prevention Programs for the community.
- Managing budgets and collecting statistics for prevention programs.
- Assisting with the general unit administration.

Mandatory Requirements/Educational Qualifications

- Degree in Social Work and a member in good standing with the Ontario College of Social Workers and Social Service Workers
- Experience in Child Welfare
- Experience supervising staff

Knowledge/Skills/Abilities/Assets

- Working knowledge of the Child, Youth and Family Services Act and relevant legislation, regulations and guidelines applicable to programs delivered
- Be knowledgeable about Mississaugas of the Credit culture and social structure
- Be thoroughly familiar with Mississaugas of the Credit human services principles, policy and other service resources.
- Solid background in computers with specific knowledge of Microsoft Word, Excel and online platforms.
- To work cooperatively with other staff and management.
- Relate effectively to community members.
- Ability to communicate effectively both verbally and in writing.
- Ability to read, interpret and explain policies, programs and reports

Other Requirements

- Must have a valid Class “G” drivers license.
- Must have a satisfactory result from a Criminal Record Check including a vulnerable sector check.
- Certification in First Aid and CPR or willingness to obtain by the end of probationary period.
- Must be willing to work flexible hours including evenings and occasional weekends.

Please submit your Cover Letter, Resume, Proof of Educational Qualifications, and three (3) current References, with two of the references being work related if possible to:

**The Mississaugas of the Credit First Nation
Attention: MCFN Personnel Committee
2789 Mississauga Rd.
Hagersville, ON
N0A 1H0**

Applications will also be accepted via fax at 905-768-1225 or via email to the address listed below.

A copy of the Job Description may be obtained at the Mississaugas of the Credit Band Administration Building or by email HRClerk@mncfn.ca

Preference will be given to Indigenous applicants. Self-identification is encouraged.

Miigwech to all applicants - only those selected for an interview will be contacted.