



# Native Child and Family Services of Toronto

## Addictions Case Manager, Mdewgaan Lodge

**Hours: 35 hrs/wk.**

**Range: \$29.45-\$42.70 per hour**

**Location: 222 Carlton S., Toronto**

**Position: Unionized**

**Classification: Contract Fulltime**

### Summary:

Native Child and Family Services of Toronto strives to provide a life of quality, well-being, caring and healing for our children and families in the Toronto Indigenous Community. We do this by creating a service model that is culture-based and respects the values of Indigenous people, the extended family, and the right to self-determination and through the integration of holistic, culturally based prevention services that are child centred, family focused, and community driven.

Mdewgaan Lodge (mi-day-gaan / medicine lodge) serves Indigenous women with young children who are struggling with addiction issues and mental health challenges related to complex trauma and poverty, and who are either homeless, at risk of homelessness or precariously housed. The program stems the flow of children into child welfare, breaking down historical cycles, and addressing the overrepresentation of Indigenous children in the child welfare system. Our services are trauma-informed and holistic, utilizing Traditional Healing, Traditional Counselling, and Land-based Cultural Programming combined with mainstream clinical interventions.

### Primary Responsibilities:

- Provide fair, respectful and culturally relevant services to Indigenous women and children, consistent with the mission, vision, and values of Native Child and Family Services of Toronto (NCFST).
- Receive requests and referrals from NCFST's centralized Intake/ Screening Team and/or external service providers.
- Collaborate with internal collaterals and external service providers to develop and implement wrap-around supports.
- Administer psycho-social assessments and addictions assessments and document as per NCFST's established policies and procedures.
- Administer cultural assessments in partnership with all internal and external collaterals.
- Conduct in-depth interviews with the residents and members of their family to gather all required information to complete assessments.
- Form and foster therapeutic relationships with residents and members of their family.
- Compile collateral information for all residents from internal collaterals and external service providers.
- Maintain a comprehensive understanding of crisis management and the impact of trauma on mental health and addiction issues.
- Identify and refer cases to the appropriate internal and/or external resources and supports.
- Develop and facilitate mental health and addictions group programming based on the needs of individual residents and members of their family.
- Provide outreach case management to prospective residents.
- Work within a diverse multi-service and integrated team and support team members when required.
- Complete all required documentation as per NCFST's established policies and procedures.
- Organize and Attend plan of care meetings as required.
- Prepare and submit accurate funder and client related reports and records.
- Maintain strict confidentiality guidelines regarding all clients, conversations and referrals.
- Other duties as assigned.

### Qualifications, Knowledge and Skills:

- Post-secondary education in a related field. (i.e. Bachelor of Social Work, Child and Youth, Social Service, Addictions Counselling) with 2 years of experience in a related position. Alternatively, an equivalent combination of relevant education in a related field and experience working with the Indigenous community may be considered.
- 1 year of experience working in a mental health facility or residential treatment for addictions facility is a requirement.

- Ability to provide an acceptable Child Welfare Check with Vulnerable Sector Search (VSC).
- Knowledge and awareness of First Nation, Inuit and Metis culture and traditions.
- In-depth knowledge of the spectrum of services provided by NCFST & external service providers.
- Knowledge of child development, addictions, trauma related conditions, family systems, domestic violence, child abuse or neglect, etc.
- Ability to work collaboratively with others from a strength-based and culturally based approach.
- Excellent time management and organizational skills to prioritize a variety of demands.
- Psycho-social assessment, effective counselling and crisis intervention skills.
- Excellent communication skills, both oral and written, to accurately document all case notes.
- Excellent computer and technical skills.
- Demonstrated understanding, and commitment to, integrating the Native Child and Family Services of Toronto Mission and values in to practice, service and relationships.
- Demonstrated understanding of workplace Health and Safety practices and understanding of an employee's responsibility under current legislation.
- Ability to work effectively with all levels of staff, to maintain effective communication and working relationships, demonstrating strong interpersonal skills, tact, sensitivity and build strong internal relationships.
- NCFST requires all employees, contractors, students, and volunteers to be fully vaccinated against COVID-19, absent of a valid medical exemption or other reasonable consideration pursuant to the Human Rights Code of Ontario.

**To apply, please provide:**

- Cover letter outlining how you how meet the qualifications of the role.
- Current resume and include three work related references
- Proof of Vaccination. NCFST employees are required to be fully vaccinated against COVID-19, absent of a valid medical exemption or other reasonable consideration pursuant to the Human Rights Code of Ontario.
- As a multi-service urban Indigenous agency providing holistic, culture-based programs and services to Indigenous children, and families, NCFST will give priority to applicants who identify as First Nations, Inuit, Metis, and those with close affiliations.
- NCFST is committed to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. As such, NCFST will make accommodations available to applicants with disabilities upon request during the recruitment process.

**Closing Date:** January 18, 2024

If you are interested in this job opportunity, please apply by clicking [APPLY HERE](#)

*We thank you for your interest, however, only those applicants selected for an interview will be contacted.*