



Job Posting

THE MISSISSAUGAS OF THE CREDIT FIRST NATION
Is accepting applications for a **Purchase of Service contract** for
“Moccasin Identifier Education Coordinator”
Closing Date: Thursday February 8, 2024 @ 12:00 PM

JOB SUMMARY - The Moccasin Identifier Education Coordinator will be responsible for advancing the educational stream of the overall Moccasin Identifier Initiative through the development of secondary level educational content alongside consultants, the coordination of a Teachers Working Group, coordination of a Train the Trainer Symposium, development of an MI Initiative ‘School Program’; and support other team members and setting up the Youth Ambassador Program. Both the Youth Engagement Worker and Youth Engagement Support Worker will report to the Education Coordinator, and will serve as support to the Educational Coordinator, in the field.

MANDATORY REQUIREMENTS/EDUCATIONAL QUALIFICATIONS

- Must have a university degree, college diploma or equivalent related to education
- Experience in educational settings
- Experience working well on a team
- Experience supervising team members
- Must have an insured vehicle and a valid Class “G” drivers license, and willingness to upgrade to a Class “F” license.
- Must be willing to work flexible hours, including evenings and occasional weekends to support MI Manager

REQUIRED KNOWLEDGE AND ABILITIES

- Familiarity with the Moccasin Identifier Initiative
- Familiarity in working in educational settings, i.e. schools, classrooms and with children
- Interest in Not For Profit Development
- Experience in project development and management
- Solid background in computers with specific knowledge of Microsoft Word and Excel

This is a Purchase of Service contract for 35 hours a week @ \$35.00/hour until December 31, 2024.

Please submit your cover letter, resume, proof of educational qualifications and three (3) current references, with two of the references being work related if possible to:

The Mississaugas of the Credit First Nation
Attention: Personnel Committee
2789 Mississauga Rd,
Hagersville, Ontario N0A 1H0

Applications will also be accepted via fax at 905-768-1225 or via email to the address listed below.

A detailed job description may be obtained at the Mississaugas of the Credit Administration Building or by [email: alisha.anderson@mncfn.ca](mailto:alisha.anderson@mncfn.ca)

Miigwetch to all applicants – only those selected for an interview will be contacted.