



The MISSISSAUGAS OF THE CREDIT FIRST NATION
is accepting applications for a, full time PERMANENT position of

“Consultation Officer (2)”

Closing Date: February 1, 2024 at noon

Job Summary:

To receive, review and formally respond to all “Duty to Consult and Accommodate” related notifications received by the Mississaugas of the Credit First Nation (MCFN) and to organize and participate in consultation meetings regarding those notifications as directed.

To build and promote relationships while promoting the rights and interests of MCFN and adhering to the core values of the Seven Grandfather Teachings, throughout the Consultation Process.

Minimum Requirements

- Post Secondary diploma, training or credentials in environment, planning, or indigenous law/education
- OR at least 3 years direct experience in related fields

Skills and Knowledge

- Have prior education, skills and knowledge related to duties listed above
- Direct experience related to the duty to consult and accommodate
- Good analytical, communication and interpersonal skills
- Ability to quickly learn and understand new concepts
- Confidence to make decisions related to the Duty to Consult based on review and analysis of project documents and discussions in consultation meetings
- Willingness to work flexible hours and weekends when necessary; subject to strict deadlines
- An understanding of the Duty to Consult
- Knowledge of Inherent and Treaty Rights and history and how they relate to the Duty to Consult
- Good verbal and written communication skills, including use of presentation software and presenting to groups
- Diplomatic and empathetic- able to get across their/the Consultation Office’s needs and priorities in a way which is non-confrontational and non-aggressive and leaving openings for negotiations of solutions where there are disagreements
- Good active listening skills- ability to listen to what others are saying and reflect it back to them in a non-confrontational and constructive way, and in order to confirm their understanding
- Knowledge of environmental issues, cultural heritage issues, and impacts of development
- Possess supervisory skills and ability to work with minimal supervision

Assets

- Knowledge of government regulations and processes (e.g. environmental assessment) that apply to the Crown’s regulatory systems and jurisdiction within MCFN Territory
- Knowledge of Federal, Provincial and Municipal policies as they relate to the Duty to Consult
- Experience working with databases/data management systems
- Experience in a fast-paced, high functioning First Nation organization

Other Requirements

- Valid G class license
- Positive Results of a Criminal Records Check
- Safe Food Handler’s Certificate or the willingness to obtain one as soon as possible
- Must be willing to work flexible hours

Please submit your cover letter, resume and three (3) work-related references to:

The Mississaugas of the Credit First Nation
Attention: Personnel Committee
2789 Mississauga Road, Hagersville, ON
N0A 1H0

Applications will also be accepted at the email address listed below.

A detailed job description is available by contacting via email at alisha.anderson@mncfn.ca