

**MISSISSAUGAS OF THE CREDIT FIRST NATION
FINANCIAL PLANNING & FISCAL OVERSIGHT COUNCIL
PUBLIC MINUTES
Tuesday, July 4, 2023**

Start: 9:20 am

Finish: 3:45 pm

Gimaa (Chief) Councillor

R. Stacey Laforme (Excused)

Councillor

Kelly LaForme (via Zoom)

Councillor

Veronica King-Jamieson (via Zoom)

Councillor/Chair

Erma Ferrell

Councillor

Andrea King

Councillor

Ashley Sault

Councillor

Fawn Sault (in at 10:45 am)

Councillor

Claire Sault

Recording Officer

Charlotte Smith

A/COO – Ex. Dir. of Operations

Kerri King

Ex. Dir. of Intergovernmental Affairs

Katelyn LaForme

Ex. Dir. of Finance/HR

Alisha Anderson

AGENDA ITEM NO. 1 – OPEN MEETING

Chair/Councillor EF opened the meeting at 9:20 am. Gimaa is away on other Council Business.

AGENDA ITEM NO. 2 – REVIEW AND ACCEPT AGENDA & DECLARATION OF CONFLICT OF INTEREST

MOTION NO. 1

MOVED BY ANDREA KING

SECONDED BY ASHLEY SAULT

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council accepts the Agenda with the following additions:

- Agenda Item No. 4a) – Training for SIST (KK);
- Agenda Item No. 15a) – MCBC Presentation by Neil Freeman;
- Agenda Item No. 20b) – In-Camera Item;
- Agenda Item No. 20c) – In-Camera Item.

Carried

AGENDA ITEM NO. 3 – REVIEW AND ACCEPT THE PUBLIC MINUTES OF FINANCIAL PLANNING & FISCAL OVERSIGHT COUNCIL MEETING DATED TUESDAY, JUNE 6, 2023

DIRECTION NO. 1

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council directs the Executive Director of Finance/HR to further look for the dollars that MCFN paid in taxes on the Addition to Reserve property. For example, pull information from AccPac, and search for hard copies.

MOTION NO. 2

MOVED BY FAWN SAULT

SECONDED BY ASHLEY SAULT

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council accepts the Public Minutes of Financial Planning and Fiscal Oversight Council Meeting dated Tuesday, June 6, 2023.

Carried

AGENDA ITEM NO. 3a) – FYI - SUMMARY OF MOTIONS/DIRECTIONS FROM FINANCIAL PLANNING & FISCAL OVERSIGHT COUNCIL MEETING DATED TUESDAY, JUNE 6, 2023

This is an FYI for Gimaa and Council.

AGENDA ITEM NO. 4 – MATTERS ARISING FROM COUNCIL MINUTES

There are no Matters Arising from the Minutes.

AGENDA ITEM NO. 4a) – TRAINING FOR ASIST (APPLIED SUICIDE INTERVENTION SKILLS TRAINING (KK)

NOTE:

There is upcoming training for Applied Suicide Intervention Skills Training. More information will be forwarded by the Executive Director of Operations.

AGENDA ITEM NO. 5 – CITY OF VAUGHN – INVITATION TO THEIR CITIZENSHIP & CROSSWALK UNVEILING “EVERY CHILD MATTERS” (EF)

NOTE:

There is a Citizenship Ceremony at the City of Vaughn on Thursday, September 21, 2023 beginning at 10:00 am. It was agreed that Councillors Fawn Sault and Andrea King will attend.

AGENDA ITEM NO. 6 – EFFECTIVE LEADERSHIP AND TEAM BUILDING WORKSHOP (KK)

Executive Director of Operations noted in her Briefing Note that she would like Council and the Senior Management Team to set aside a time to participate in a two day workshop titled “Effective Leadership and Team Building Workshop”. The time for this two day workshop will be Wednesday, August 16th and Thursday, August 17th, 2023 at the Community Centre.

DIRECTION NO. 2

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council directs that Gimaa and Council contact the Executive Director of Operations to confirm if you will be attending the Effective Leadership and Team Building Workshop dated Wednesday, August 16th and Thursday, August 17th, 2023 at the Community Centre.

AGENDA ITEM NO. 7 – ELECTION 2023 (KK)

Executive Director of Operations noted in her Briefing Note that she would like confirmation that MCFN will be moving forward with the Indian Act Election this December 2023. Admin will need to post for an Electoral Officer.

Executive Director of Operations is suggesting to hold the General Election on December 9, 2023, and to officially recognize the start of the term as December 15th, 2023 following the swearing in. This will provide an opportunity for Admin to complete a full week of orientation alongside the outgoing Council.

Executive Director of Operations has attached a posting for the Electoral Officer. Admin will post once it is confirmed we will be maintaining status quo this term.

Restorative Justice Training will be added into the orientation.

MOTION NO. 3

MOVED BY ASHLEY SAULT

SECONDED BY FAWN SAULT

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council agrees to recognize December 9, 2023 as the date of the 2023 General Election, with the term beginning as of the formal swearing in date of Monday, December 15, 2023.

Carried

2nd Reading Waived

DIRECTION NO. 3

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council directs the Executive Director of Operations to place the Notice of Electoral Officer and the General Election on the Website.

AGENDA ITEM NO. 8 – MASS MESSAGING SERVICE (COMMUNICATIONS AND ENGAGEMENT LEAD)

Communications and Engagement Lead noted in her Briefing Note that Rogers Mass Messaging service provides enterprises with tools to send and receive multi-channel bulk messaging across: SMS, MMS, Voice calls, to mobile users.

Features include:

Send an email to any device - e-mail, mobile, fixed telephone, and SMS your regular E-mail client. You can send an email to your customer's home phone. Their phone will ring, and a text-to-speech engine will play the text to them over the phone.

Communications and Engagement Lead sat in on a presentation with Rogers and indicated MCFN may be interested in moving forward and requested a quote (attached).

There is a set-up and training fee of \$35.00. The service itself monthly for light usage (under 500 messages) is \$15.00 a month – to come out of Communications budget. Councillor AS suggested that we should get the \$65.00 per month package.

Communications Department has already received access to test the platform and sending out a test message.

Notice will be provided to the Community to ensure these messages are not deleted and marked as spam. They (MCFN Members) will have the option to unsubscribe from alerts. They (MCFN Members) can also reach out if their number was not contacted.

Lands and Membership has a sheet of contact numbers, and we will work with them on who did not consent to be contacted.

These alerts can be anything from Community Safety, to event reminders.

MOTION NO. 4

MOVED BY FAWN SAULT

SECONDED BY CLAIRE SAULT

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council approves the Communications and Engagement Lead to sign off on the Rogers Mass Messaging Agreement. Further, there is a set-up training fee of \$35.00 (Thirty-Five Dollars). The service itself will monthly for light usage (under 500 messages) is \$15.00 (Fifteen Dollars) a month, and dollars will come out of the Communications Budget.

Carried

DIRECTION NO. 4

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council directs the Communications and Engagement Lead to confirm additional information of the cost of sending out messages, eg. will it be more than 500 messages, and further, what is deemed as an emergency. This item will come back to the next Infrastructure and Environmental Stewardship Council meeting dated Tuesday, July 18, 2023.

Housing Financial Assistant (Colette Webb) in at 10:00 am.

AGENDA ITEM NO. 9 – SENIOR HOUSING PHASE II – CMHC SECTION 95 – OUTSTANDING DOCUMENTS (BCR TO BE SIGNED IF APPROVED) (HOUSING DIRECTOR)

The Briefing Note that was submitted by the Housing Director stated that due to Covid-19, the cost of the materials to construct homes has risen as well as the timeliness of delivery, additional costs were offset by the Housing Department to construct these existing senior homes at that time. An application was submitted to CMHC for Senior Housing Phase II consisting of two new senior homes to be located behind the two existing senior homes within the cul-de-sac named Summer (Niibin) Crescent, Hagersville, ON, N0A 1H0.

- The MCFN Housing Department received confirmation and an agreement stating that \$476,200.00 will be allotted by the CMHC On-Reserve Non-Profit Housing Program Project, which was previously signed by Chief & Council and approved the MCFN Housing Department to provide the additional funding required to construct the two new senior homes.
- The Housing Department is prepared to build with the general contractor on standby to begin the project.
- ISC (Indigenous Services Canada) requires additional documentation to be completed and signed. This has been provided alongside this Briefing Note.

MOTION NO. 5

MOVED BY ANDREA KING

SECONDED BY FAWN SAULT

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council approves Housing to proceed with the construction of two additional senior homes on Summer (Niibin) Crescent, Hagersville, ON N0A 1H0 by Chief and Council signing the Ministerial Loan Guarantee (MLG) and BCR for MLG to provide to ISC. \$476,200.00 (Four Hundred Seventy-Six Thousand Two Hundred Dollars) will be allotted by the CMHC On-Reserve Non-Profit Housing Program Project.

Carried

2nd Reading Waived

Housing Financial Assistant (Colette Webb) out at 10:10 am.

Director of Lifelong Learning in at 10:10 am.

AGENDA ITEM NO. 10 – EARTHSCAPE – NEW PLAYGROUND FOR LSK (DIRECTOR OF LIFELONG LEARNING) (THIS ITEM IS COMING BACK FROM LAST WEEK'S COUNCIL MEETING AS IT NEEDS 2ND READING)

Director of Lifelong Learning noted in her Briefing Note that on June 27, 2023, Council made a Motion (Motion No. 3) that approved the expenditure of the playground for LSK by Earthscape. However, one Councillor was opposed and refused to waive second reading. Council directed that this matter be brought back to the next Financial Planning and Fiscal Oversight Council meeting on July 4, 2023. This Motion is attached as Appendix A.

The issue that brought this matter back to Council was that the Department of Lifelong Learning needed to prove the dollars are approved within the budget. Attached as Appendix B is the confirmation from the Finance Department that there is sufficient funds within the Department of Lifelong Learning budget and further that they are approved. Upon approval by Council, we are requesting that the Proposal/Scope of Work be signed by the Executive Director of Operations.

The Department of Lifelong Learning is seeking approval of the expenditure of the New Playground for LSK in the amount of \$800,625.00 (Eight Hundred Thousand Six Hundred Twenty-Five Dollars and Zero Cents). In order to secure the commencement of the installation, a 5 percent deposit is required in the amount of \$40,031.25 (Forty-Thousand Thirty-One Dollars and Twenty-Five Cents).

Councillor FS indicated that she is struggling with approving this much money when there are other departments that need money.

Chair/Councillor EF informed that no surplus is showing in the Financial Statements.

Councillor AK noted that she is concerned about not seeing the actual dollars.

MOTION NO. 6

MOVED BY VERONICA KING-JAMIESON

SECONDED BY KELLY LAFORME

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council approves the expenditure of the new playground for Lloyd S. King Elementary School in the amount of \$800,625.00 (Eight Hundred Thousand Six Hundred Twenty-Five Dollars and Zero Cents) and that the 5 percent deposit of \$40,031.25 (Forty Thousand Thirty-One Dollars and Twenty-Five Cents) be paid. Indigenous Services Canada and the MCFN Finance Department have confirmed the funds and approved of this expenditure.

NOTE: Supporting documentation has been provided by Executive Director of Finance/HR and Director of Lifelong Learning.

Carried

2nd Reading Waived

Opposed: Councillor Andrea King. She did not oppose 2nd Reading.

AGENDA ITEM NO. 10a) – DODGE TRUCK AND EQUIPMENT PURCHASE (DIRECTOR OF LIFELONG LEARNING)

Director of Lifelong Learning noted in her Briefing Note that the Department of Lifelong Learning is seeking approval of the purchase of a 2023 Dodge Ram Truck and snow removal equipment for snow removal of the expanded parking lot and sidewalk. The total cost of the truck and equipment is \$96,983.70 (Ninety-Six Nine Hundred Eighty-Three Dollars and Seventy Cents). The Finance Department has also advised that there will be a surplus of funds for the Department of Lifelong Learning that exceeds the total cost of this purchase. The rationale for this purchase is that the new spaces at LSK will be too much for the existing custodian. Indigenous Services Canada has approved of using the Department's surplus dollars for this purchase. Attached as Appendix C is the email from Indigenous Services Canada.

Chair/Councillor EF noted that there are still no budgets.

MOTION NO. 7

MOVED BY ASHLEY SAULT

SECONDED BY VERONICA KING-JAMIESON

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council approves purchase a 2023 Dodge Ram truck and snow removal equipment in the amount of \$96,983.70 (Ninety-Six Nine Hundred Eighty-Three Dollars and Seventy Cents). We further approve of the down payment in the amount of \$1,000.00 (One Thousand Dollars and Zero Cents) for the truck.

Carried

2nd Reading Waived

Opposed: Councillor Andrea King – We do not have budgets or any financial information. She did not oppose 2nd Reading.

AGENDA ITEM NO. 10b) – SMARTBOARD PURCHASE AND INSTALLATION AT LLOYD S. KING ELEMENTARY SCHOOL (DIRECTOR OF LIFELONG LEARNING)

Director of Lifelong Learning noted in her Briefing Note that the Department of Lifelong Learning is seeking approval of the purchase of 11 smart boards for classrooms at Lloyd S. King Elementary School. Duplicom has provided a quote which identifies the total cost and installation is \$30,931.00 (Thirty Thousand Nine Hundred Thirty-One Dollars and Zero Cents). Attached as Appendix A is the Quote from Duplicom.

The Department of Lifelong Learning has become aware of a need for new smartboards for the classrooms at Lloyd S. King Elementary School. Smart boards in classrooms allow access to a diverse range of education resources online. Teachers can use videos, documentaries, PDFs, animations, diagrams and other media while teaching. The existing smart boards have become outdated and new ones are needed. It is our understanding that the old ones can be recycled.

Smart boards technology is becoming more widely adopted in schools across the country, has also been proven to help students stay engaged with their schoolwork.

It is noted that the Finance Department will verify expenditures, and this verification will accompany these as well as future Briefing Notes with a request for dollars.

MOTION NO. 8

MOVED BY KELLY LAFORME

SECONDED BY VERONICA KING-JAMIESON

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council approves the purchase and installation of 11 smart boards for the Lloyd S. King Elementary School. The total cost of the purchase and installation is \$30,931.00 (Thirty Thousand Nine Hundred Thirty-One Dollars and Zero Cents). The cost of these smart boards have been approved by Indigenous Services Canada and the MCFN Finance Department from the Department of Lifelong Learning surplus dollars.

Carried

2nd Reading Waived

DIRECTION NO. 5

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council directs EMT to provide Finance Verification of Expenditures that will accompany Briefing Notes and requests for dollars.

Director of Lifelong Learning out at 10:55 am.

MOTION NO. 9

MOVED BY FAWN SAULT

SECONDED BY CLAIRE SAULT

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council moved to an In-Camera session at 10:51 am.

Carried