

# **Mississaugas of the Credit First Nation Lands, Membership & Research Donation Policy**



*Revised and approved by council per motion #13 at August 16, 2022 LW&SP meeting  
Amended April 18, 2023 by motion #14*

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## **Mississaugas of the Credit First Nation** **Donations Policy**

The following “Donations Policy” has been developed pursuant to the Mississaugas of the Credit First Nation Vision Statement:

*The Mississaugas of the Credit First Nation look to our Anishinabe roots to guide our vision for the future as a strong, caring, connected community who respects the earth’s gifts and protects the environment for future generations. Our identity includes our history, language, culture, beliefs and traditions which we strive to incorporate into the programs and services offered to our community.*

### **Preamble:**

The Mississaugas of the Credit First Nation see the need for and is committed to the advancement of our First Nation through academic excellence and sportsmanship, under the categories of Education, Health and Welfare, Sports and Recreation, Arts and Culture and the Environment. Mississaugas of the Credit First Nation also encourages Health & physical activity by assisting members in their goal of being more physically active.

Event Donations granted under this policy are normally intended as one-time special event funding to assist members. The donation funding does not cover costs supported by other programs or funding sources, purchasing of equipment, tuition, books, travel and accommodations.

Council recognizes that special circumstances may arise where a member has the opportunity to advance to a higher calibre. Council reserves the right to donate to an individual or group at a higher level.

The Donations Policy covers the period April 1- March 31 of each year.

1. Registration/lesson fees for any one of the eligible categories listed, on a reimbursement basis with receipts.
  - Multiple applications accepted per year per person up to \$500.00
2. Events funding for any one of the eligible categories listed
  - Once time a year funding
  - To a maximum of \$750 or 75% of the proposed budget – individual
  - To a maximum of \$1,250 or 75% of the proposed budget – group (3+ people)
  - To a maximum of \$1,250 or 75% of the proposed budget that includes accommodations and airfare

**Exclusions:** No donations/reimbursements will be provided for costs associated with licenses, permits, or registration fees related to motorized vehicles.

**Eligibility Criteria:**

To be eligible to receive a donation from the Mississaugas of the Credit First Nation, the applicant must meet the requirements of the MCFN “Donations Policy”. Failure to adhere to the following eligibility criteria will result in applications being denied.  
DONATIONS ARE SUBJECT TO FUNDING AVAILABILITY.

- a) Be a group, individual, organization, or project affiliated with the Mississaugas of the Credit First Nation that promotes and strengthens the local community.
- b) Be of direct benefit to the Mississaugas of the Credit First Nation and its members.
- c) Have a clearly defined, worthwhile purpose relevant to the Mississaugas of the Credit First Nation and its people.
- d) All portions of the attached Donations Application must be completed. Incomplete applications will not be considered.

The Mississaugas of the Credit First Nation has five (5) categories in which donations will be made...

**Eligible Categories**

- **Education**
- **Health & Welfare**
- **Sports & Recreation**
- **Arts & Culture**
- **Environment**

## **Category Overview:**

### **Education**

- The Mississaugas of the Credit First Nation supports requests that encourage the pursuit of academic pursuits and achievements.
- The Mississaugas of the Credit First Nation supports educational initiatives that increase public understanding of important issues relevant to the community and encourage continuous learning.
- The Mississaugas of the Credit First Nation may from time to time donate money to Scholarships Funds that directly benefit MCFN members.

### **Health & Welfare**

- The Mississaugas of the Credit First Nation supports health care programs/organizations that promote efficient management, innovative approaches and high quality services.
- The Mississaugas of the Credit First Nation supports programs that have educational component and provide technical and managerial skills for health care professionals.
- The Mississaugas of the Credit First Nation supports community based initiatives where prevention and health education are the focus.
- The Mississaugas of the Credit First Nation encourage members to pursue physical activities that will prevent health problems that First Nation people face today.

### **Sports & Recreation**

- The Mississaugas of the Credit First Nation supports athletic programs and events that encourage sportsmanship and team building.
- The Mississaugas of the Credit First Nation supports activities/events that promote self-improvement and skills enhancement among Anishinabek youth.
- The Mississaugas of the Credit First Nation supports the development and participation of individual members or teams who have the opportunity to participate in events/sports at the Regional, National, International and Elite levels of competition.

- The Mississaugas of the Credit First Nation supports and encourages members to participate in sports and recreational activities such as hockey, figure skating and other sports activities to help in the prevention of obesity, diabetes and general poor physical condition among the membership.

### **Arts & Culture**

- The Mississaugas of the Credit First Nation supports the arts and music in an endeavour to foster and strengthen the artistic ability and cultural diversity of Aboriginal peoples.
- The Mississaugas of the Credit First Nation supports activities/events that promote a better knowledge and appreciation of Anishinabek culture.
- The Mississaugas of the Credit First Nation supports individual members who have the opportunity to display, promote, study or teach the Anishinabek art and culture.
- The Mississaugas of the Credit First Nation supports individual/groups that participate in cultural events on the Regional, National or International stage that directly promotes the local community and the Anishinabek peoples.

### **Environment**

- The Mississaugas of the Credit First Nation is committed to preserving and protecting the environment and actively supports groups, organizations, and programs that promote environmental awareness, education and action.
- The Mississaugas of the Credit First Nation supports organizations that help improve the environment.
- The Mississaugas of the Credit First Nation supports the acquisition of traditional environment knowledge by community members.

## **Event Donation Procedures**

### **Steps to making application for event donations funding:**

1. Completed applications for donations are to be submitted to the Lands, Membership & Research (LMR) Office. Must include application, budget, hotel confirmation with rate per night and flight receipt (if applicable).
2. Applications must be submitted before the start of the event date. Approved funds may be received within 2-4 weeks.
3. Upon receipt of completed application form, the Director of LMR/or Community Consultation, Lands & Membership Officer reviews the application and makes a decision pursuant to the First Nation "Donations Policy".
4. Applicants will be notified of decision via email or telephone call.

### **Declined Donations Requests**

- Applicants whose "Donation" request is subsequently declined will be sent an email or telephone call informing of this decision from the Mississaugas of the Credit First Nation LMR office staff.

### **Funding Levels:**

- An individual may be granted 75% of his/her total proposed budget up to a maximum donation of \$750.00 (seven hundred and fifty dollars)
- A group (3 or more attending the same event from the same team/class/group) may be granted 75% of its proposed budget up to a maximum donation of \$1,250
- When submitting the budget, if accommodations are part of the budget, a hotel confirmation and price per night is required
- Individuals whose application requires both accommodations and airfare will receive 75% of their total budget or a maximum of \$1,250

### **Approved Donations –up to \$1,250.00**

- Director of LMR will use this policy to deny or approve all donation requests.
- Director of LMR and/or designate, will coordinate payment arrangements and do all follow-up required.

## **Registration/Lesson Donation Procedures**

### **Steps to making application for registration/lesson donations funding:**

1. Submit complete application and receipt/s to LMR office.
2. Upon receipt of completed application form, the Director of LMR/or Community Consultation, Lands & Membership Officer reviews the application and makes a decision pursuant to the First Nation "Donations Policy".

If approved, application will be sent to finance for payment. If application not approved LMR staff will notify member via email or telephone call.

**Mississaugas of the Credit FN reserves the right to request additional information from applicant in order to confirm registration and fees paid.**

### **Appeal Process:**

If a donation request is denied, the applicant may appeal the decision upon written submission and pursuant to the following:

#### **Appeal Board:**

The Appeal Board shall be full Council.

#### **Time frame for Dealing with Appeals:**

All appeals must be made in writing within seven (7) calendar days of obtaining notification of denial.

Every effort will be made to deal with all appeals in a timely manner. Appeal Board decisions will be rendered within 30 days of receiving a written appeal.

All decisions of the Appeal Board are final.





# DONATIONS POLICY APPLICATION

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APPLICANT OR GROUP NAME: \_\_\_\_\_

REGISTRY NO.: \_\_\_\_\_ PARENT/GUARDIAN: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

\_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_

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## REQUEST CATEGORY:

EDUCATION: \_\_\_\_\_ HEALTH & WELFARE: \_\_\_\_\_

ARTS & CRAFT: \_\_\_\_\_ SPORTS & RECREATION: \_\_\_\_\_

ENVIRONMENT: \_\_\_\_\_

*Note: If there is a sub category, please specify, i.e. Sports & Recreation - Hockey*

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## FUNDING REQUEST:

1. Registration/Lesson Fee: \$ \_\_\_\_\_

2. Event Type: Hosted by & Summary of Event

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**BUDGET:**

**\*If accommodations are included, hotel room confirmation and rate is required.**

\*Accommodations: Rate per night \_\_\_\_\_ x \_\_\_\_\_ \$ \_\_\_\_\_

Mileage: \_\_\_\_\_ x 57.5¢ km = \_\_\_\_\_ \$ \_\_\_\_\_

Meals: Breakfast - \$ \_\_\_\_\_ x \_\_\_\_\_ \$ \_\_\_\_\_

Lunch - \$ \_\_\_\_\_ x \_\_\_\_\_ \$ \_\_\_\_\_

Dinner - \$ \_\_\_\_\_ x \_\_\_\_\_ \$ \_\_\_\_\_

Airfare: \$ \_\_\_\_\_

Total Project Objective \$ \_\_\_\_\_

Additional Financial Assistance \$ \_\_\_\_\_

MCFN Donation Request \$ \_\_\_\_\_

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**PREVIOUS MCFN FINANCIAL SUPPORT:**

Year	Amount	Comment
_____	\$ _____	_____
_____	\$ _____	_____
_____	\$ _____	_____

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**HOW WILL PROGRESS & FINAL RESULTS BE MEASURED?**

\_\_\_\_\_

\_\_\_\_\_

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**Note:**

- ***Approval of all donations will be made at the discretion of the Mississaugas of the Credit First Nation Director of Lands, Membership & Research.***
- ***Approval of all donations is subject to funding availability.***
- ***Copies of confirmations (i.e. hotel accommodation, flight) required with application.***

**For Internal Use Only**

Date: \_\_\_\_\_

Events funding:

Amount approved:

- \$750.00: \_\_\_\_\_

-\$1,250.00: \_\_\_\_\_

- Other approved amount: \_\_\_\_\_

Denied: \_\_\_\_\_

Email Sent: \_\_\_\_\_

Phone Call: \_\_\_\_\_

Registration Fee (Up to \$500.00): \_\_\_\_\_ Other amount: \_\_\_\_\_

Decision Rationale: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Payment Arrangements: \_\_\_\_\_

\_\_\_\_\_

Account Description: \_\_\_\_\_

Account: \_\_\_\_\_ Department: \_\_\_\_\_

Amount: \$ \_\_\_\_\_

Signature: \_\_\_\_\_