



Mississaugas of the Credit First Nation (MCFN) Ekwaamjigenang Children's Centre Enrollment and Waiting List Eligibility Criteria, Procedure and Application Form

Children are placed on the waiting list in accordance with the Priority Requirements Chart below and then by the date and/or time of the completed forms received at ECC. When a space becomes available, the ECC Supervisor or Assistant Supervisor will contact the family.

Families will be given one week to state their intent in regard to that space. If the space is confirmed and accepted, the Supervisor or Assistant Supervisor will move forward with completing the application process, orientation and payment arrangements.

If the family chooses not to accept the available space, the application will be placed at the bottom of the relevant priority list. A space declined 3 times within 12 months from the first offer will be removed from the waitlist.

ECC has 3 emergency child care spaces for MCFN families. These spaces are available as needed for emergency child care only and based on centre capacity and required enrollment documents per the CCEYA, 2014. For more information, please contact the Centre Supervisor or the Early Years Administrator.

ECC respects the privacy and confidentiality of the children on the waitlist. Information will only be shared with the parent/guardian on the application form. The applicant is responsible for keeping up to date on the status of their application's position on the waitlist. The applicant must ensure that their contact information is accurate. To check the status of an application, please reach out to the ECC Supervisor via email at shannon.king@mncfn.ca or by phone call at 905 768 5036

*** Priority may be given to MCFN Guardians or Children if ordered by a Court, Child and Family Services Agency, or supporting documentation from another outside agency requesting that a child be placed in a Child Care setting.**

Priority	Requirements
A	Members and children of members of Mississaugas of the Credit First Nation
B	Children of Mississaugas of the Credit First Nation Full-Time Permanent Employees**
C	Children who reside on Mississaugas of the Credit First Nation who do not have Indigenous affiliation*
D	Children who are members of other First Nation, Metis and Inuit communities who reside in Brant, Haldimand and Norfolk Counties. *

**Children enrolled under priority B-D are enrolled on a contractual basis. Should there be a priority A who submits a *Waiting List Application Form* for a space taken by a priority B-D they would be given not less than 3 months' notice of termination.

*To a maximum age group capacity of 30%; available spaces beyond the 30% capacity would be offered on a contractual basic.



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When a child is next on the list, the family will be contacted. When asked, families will be notified where their child is on the current priority wait list, which may change at any time based on the priority criteria above.

If parental contact is not possible, the child's name will be removed from the MCFN child care waiting list.

Child's Name (on Birth Certificate)	Please underline common name			
Date of Birth (mm/dd/yyyy)		Date of Care required		
Name of First Nation		Status Number		
Mother / Guardian Name				
Name of First Nation		Status number		
Phone number (keep this office informed of any changes).				
Father / Guardian Name				
Name of First Nation		Status Number		
Phone number (if different from above)				
For Lands Membership Use Only		Sent to LRM on: _____		
I have verified that the: <input type="checkbox"/> child and/or <input type="checkbox"/> parent named above is a status member of the MCFN		<input type="checkbox"/> I have verified that the parent named above has submitted all required documents to begin the process of Registering their child as a MCFN Band Member or <input type="checkbox"/> the child is eligible under adoption law		
_____ Signature Lands Membership Office	_____ Date	_____ Signature Lands Membership Office	_____ Date	
For Child Care Office Use Only				
Date received:		Time received:		Priority:
_____ Parent initial	_____ Office initial	_____ Parent initial	_____ Office initial	

CC Parent _____ Entered on wait list _____ entered on wait list summary _____
 Updated March 2023