

EXTERNAL SUPPORT STAFF POSITION VACANCY

INDIGENOUS STUDENT SUCCESS LEADER INDIGENOUS EDUCATION CENTRE

Located in the heart of the Niagara Region – just minutes from one of the world’s most well-known tourism destinations – Niagara College offers more than 130 innovative programs between our campuses in Welland and Niagara-on-the-Lake. Since opening its doors in 1967, Niagara College has grown to become a leader in education and training and one of the most enterprising colleges in Canada.

Applications are invited for the position of Indigenous Student Success Leader in the Indigenous Education Centre, located at the Welland Campus. The starting salary is \$30.56/hr for a 35-hour work week. Additional hours may be required, as necessary.

Reporting to the Manager, Indigenous Education, the Indigenous Student Success Leader works with students during all stages of their relationship with Niagara College from program investigation and choice, educational planning, referral to professional services, articulations, and completion planning.

Responsibilities include, but are not limited to:

- Provide culturally sensitive academic support, services, and resources for Niagara College Indigenous students
- Create and deliver culturally sensitive student transition programs and supports, with an emphasis on Indigenous First Generation students
- Collect and evaluate qualitative and quantitative data related to Indigenous programming, retention, and graduation rates
- Work collaboratively with the Indigenous Student Services staff to assist in various Indigenous student and community events, including recruitment activities
- Work in partnership with college departments and the external community in support of student engagement, student success and retention initiatives.
- Assist with identifying sources of funding for education purposes specific to Indigenous students’ needs and resources

Qualifications:

- Minimum three (3) year Diploma/Degree in Human Resources, Social Services, Career Practitioner, Business Administration, or related field of study
- Minimum two (2) years of experience in Marketing, Human Resources, Career Practitioner, Education, Employment Services, Recruitment or Academic Advising
- Requires experience working with Indigenous students or clients
- Requires experience delivering culturally appropriate services to Indigenous clients
- Knowledge of specialized program, course and college knowledge considered an asset

Close Date: June 13, 2022

The Position Description Form is available for review from Human Resources during the posting period. Please contact humres@niagaracollege.ca to request a copy.

If selected for an interview, candidates must present proof of education (original transcripts/credentials).

Note: Credentials obtained outside of Canada require an evaluation to determine the Canadian educational equivalence. This evaluation must support the educational requirements for the position as a condition of employment. For further information, visit: World Education Services <http://www.wes.org/ca/>.

While we thank all applicants, only those selected for an interview will be contacted.

Niagara College is strongly committed to diversity and inclusion within its community. We offer an inclusive work environment and welcome applications from all qualified individuals who feel they can further enhance campus diversity and equity efforts.

If requested, accommodations will be made to support applicants with disabilities during the recruitment and selection process.