

**MISSISSAUGAS OF THE CREDIT FIRST NATION**  
**FINANCIAL PLANNING & FISCAL OVERSIGHT COUNCIL**  
**PUBLIC MINUTES**  
*Tuesday, March 2, 2021*

**Start: 10:00 am**

**Finish: 12:50 pm**

**Chief Councillor**

**R. Stacey Laforme (via Zoom)**

**Councillor**

**Evan Sault (Sick)**

**Councillor**

**Cathie Jamieson (via Zoom)**

**Councillor**

**Veronica King-Jamieson (via Zoom)**

**Councillor/Chair**

**Erma Ferrell (via Telephone)**

**Councillor**

**Rodger LaForme (via Zoom)**

**Councillor**

**Julie Laforme (via Zoom)**

**Councillor**

**Craig King (Excused)**

**Chief Operating Officer**

**Kailey Thomson**

**Recording Officer**

**Charlotte Smith**

**Governance Director/Dir. Of Education**

**Katelyn LaForme**

**Director of Child Care...Programs**

**Patti Barber**

**Finance Director**

**Lilia Moos**

**CEO of MCBC**

**Len Rickard**

**AGENDA ITEM NO. 1 – OPEN MEETING**

Chair/Councillor Erma Ferrell opened the meeting at 10:00 am. Councillor Evan Sault is away sick. Councillor Craig King is excused as he is at another meeting.

**AGENDA ITEM NO. 2 – REVIEW AND ACCEPT AGENDA & DECLARATION OF CONFLICT OF INTEREST**

**MOTION NO. 1**

MOVED BY JULIE LAFORME

SECONDED BY RODGER BILL LAFORME

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council accepts the Agenda with the following additions and deletions:

- Agenda Item No. 5a) – FYI - Monthly Minutes of Finance Sub Committee Meeting dated February 24, 2021 (Council Coordinator);
- Agenda Item No. 5b) – Capital Items Emergency Replacement Policy (Finance Director);
- Agenda Item No. 7 – Deferred to another meeting;
- Agenda Item No. 8 – Chief and Council will vote on this item via email;
- Agenda Item No. 9 – Moved In-Camera to Agenda Item No. 19b);
- Agenda Item No. 19a) – In-Camera Item (EF).

Carried

There was no Conflict of Interest on any of the Agenda Items.

**AGENDA ITEM NO. 3 – REVIEW & ACCEPT THE PUBLIC MINUTES OF FINANCIAL PLANNING & FISCAL OVERSIGHT COUNCIL MEETING DATED TUESDAY, FEBRUARY 2, 2021**

**MOTION NO. 2**

MOVED BY VERONICA KING-JAMIESON                      SECONDED BY R. STACEY LAFORME  
That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council accepts the Public Minutes of the Financial Planning and Fiscal Oversight Council Meeting dated Tuesday, February 2, 2021.

Carried

**AGENDA ITEM NO. 4 – MATTERS ARISING FROM COUNCIL MINUTES**

There were no Matters Arising from the Minutes.

Finance Director zoomed in at 10:07 am.

**AGENDA ITEM NO. 5 – FINANCIAL STATEMENTS AS AT JANUARY 31, 2021 (FINANCE DIRECTOR)**

Finance Director went through her Financial Statements page by page.

Finance Director does not know if any dollars with regard to Special Events has been committed. Chief Operating Officer informed that no dollars have been committed.

Finance Director will send out Pillar Statements and the general ledger.

**MOTION NO. 3**

MOVED BY JULIE LAFORME                                      SECONDED BY RODGER BILL LAFORME  
That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council acknowledges the Financial Statements as at January 31, 2021 from the Finance Director.

Carried

**AGENDA ITEM NO. 5a) – FYI – MONTHLY MINUTES OF THE FINANCE SUB COMMITTEE DATED FEBRUARY 24, 2021**

With regard to 8392692 Canada Inc., Councillor EF questioned if the duties required for this file will be something that the future Chief Financial Officer could do. Chief Operating Officer explained that we need an interim contract with MNP who will be doing this. Finance Director added that MNP has the expertise more so than a chartered accountant. Chief stated that if we are that far behind on the file, then we need to catch up. Chief also suggested that MCBC could do some of the accounts for us.

**DIRECTION NO. 1**

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council directs the Chief Operating Officer to bring back information/update to Chief and Council on 8392692 Canada Inc. with regard to the hiring of an Accountant, how much it will cost and the duration of the contract.

**MOTION NO. 4**

MOVED BY RODGER BILL LAFORME

SECONDED BY R. STACEY LAFORME

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council accepts the Monthly Minutes of the Finance Sub Committee dated February 24, 2021.

Carried

**AGENDA ITEM NO. 5b) – CAPITAL ITEMS EMERGENCY REPLACEMENT POLICY (FINANCE DIRECTOR)**

Finance Director noted in her Briefing Note that the Capital Items Emergency Replacement Reserve Policy has been prepared as requested by the Finance Sub-Committee and is attached for Council approval. This policy is required to replace/repair capital items where delay could create a health/safety hazard.

To date, a policy has not been available to address capital items emergency replacement/repairs until Council approval is granted, thus it may take days to replace/repair a capital item.

**MOTION NO. 5**

MOVED BY R. STACEY LAFORME

SECONDED BY VERONICA KING-JAMIESON

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council approves Appendix F of the MCFN Finance Policy – Capital Items Emergency Replacement Policy dated Tuesday, March 2, 2021 with the noted Amendment: In an extreme emergency the Chief Operating Officer can approve expenses (from \$5,000.00 to \$100,000.00) with two quotes, or one quote from our Preferred Suppliers List.

Carried

2<sup>nd</sup> Reading Waived

Finance Director zoomed out at 10:40 am.

**AGENDA ITEM NO. 6 – NOTICE OF BUDGET AMENDMENT NO. 34 (CHIEF OPERATING OFFICER)**

Chief Operating Officer noted in her Briefing Note that MCFN's multiyear 2018-2023 Agreement No. 1819-ON-000001 provides for changes to the Agreement by way of 'Notice of Budget Adjustment' or an 'Amending Agreement'. The former where funding for a service or activity is changed in accordance with an adjustment factor and the latter for new funds.

**MOTION NO. 6**

MOVED BY JULIE LAFORME

SECONDED BY CATHIE JAMIESON

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council accepts and authorizes the signing of the Indigenous Services Canada Amendment #034 which provides funds in the total amount of **\$490,570.50 (Four Hundred Ninety Thousand Five Hundred Seventy Dollars & Fifty Cents)** to be allocated to the MCFN Housing Department as follows:

- **Housing- On reserve construction- \$163,523.20** (One Hundred Sixty-Three Thousand Five Hundred Twenty-Three Dollars & Twenty Cents);
- **Housing- construction- \$294,342.30** (Two Hundred Ninety-Four Thousand Three Hundred Forty-Two Dollars & Thirty Cents)
- **Housing- Capacity- \$32,704.70** (Thirty-Two Thousand Seven Hundred Four Dollars & Seventy Cents).

Carried  
2<sup>nd</sup> Reading Waived

**AGENDA ITEM NO. 7 – ACCEPTANCE OF GOVERNANCE DOLLARS (CHIEF OPERATING OFFICER)**

This item has been deferred to another meeting.

**AGENDA ITEM NO. 8 – BCR TO BE SIGNED FOR THE COMMUNITY WELLNESS DISTRIBUTION FOR 2021-2022 (CHIEF OPERATING OFFICER) (BACK-UP WILL FOLLOW ON MONDAY)**

It was agreed that Chief and Council would vote on this item via email.

**AGENDA ITEM NO. 9 – ANNUAL RECOGNITION AWARDS COMMITTEE BUDGET (EF)**

This item was moved In-Camera to Agenda Item No. 19b).

**AGENDA ITEM NO. 10 – EMAIL RECEIVED FROM SHEILA BOUDREAU REGARDING SMALL’S CREEK (EF)**

Councillor EF noted that she received a request from Sheila Boudreau regarding the work that will be conducted at Small’s Creek which is located in the lower Don River Watershed. Her (Sheila Boudreau) group is worried about the number of trees being removed in the area that will destroy the natural habitat, and the ecological damage and disruption to the Community.

Sheila’s group of professionals is working together to ensure the Metrolinx project at Small’s Creek has the consent of First Nations and that any environmental issues are being addressed. The construction is scheduled to expand the width of the railway tracks along the east/west corridor into the Toronto downtown core.

Sheila and her group are reaching out to the Mississaugas of the Credit, Mississaugas of Alderville, Mississaugas of Curve Lake, Mississaugas of Hiawatha and the Mississaugas of Scugog Island, to ask if there is anything each First Nation needs or wants in relation to protecting the area at Small's Creek. The professional groups' wish is to have environmental monitors throughout the construction site.

The Mississaugas of the Credit First Nation has an excellent working relationship with Metrolink via contracts agreed to via the Duty of Consultation & Accommodation Department staff.

Councillor EF is recommending that a letter be sent to Sheila Boudreau and her team thanking them for their support.

Chief informed that he followed up with the DOCA Department and there has been no meeting of minds on environmental issues. He added that Metrolinx is trying to reach out to us, but we may have to speak with someone in a higher department.

**MOTION NO. 7**

MOVED BY JULIE LAFORME

SECONDED BY RODGER BILL LAFORME

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council agrees a letter will be sent via email to the Women of the Small's Creek Technical Team which include Sheila Boudreau, Cleo Buster, Rene Fan, Alisa Metcalfe, Blaine Pearson, and Birgit Siber, thanking them for their support. The letter will also include an explanation of the excellent working relationship between the MCFN and Metrolink, and the lack of Indigenous Monitors at the construction site due to the COVID 19 Pandemic.

Carried

2<sup>nd</sup> Reading Waived

**AGENDA ITEM NO. 11 – MCFN LOCKDOWN EXTENSION REQUEST (CHIEF OPERATING OFFICER)**

The following Motion is being read into today's Minutes. This recommendation was voted on by Chief and Council via email.

**MOTION NO. 8**

MOVED BY EVAN SAULT

SECONDED BY RODGER BILL LAFORME

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council approve the recommendations of the COVID-19 Working Group and approve the two (2) week extension to the MCFN Lockdown, with a proposed end date of March 15, 2021. The following will apply for the duration of the lockdown:

- MCFN Operations will continue to be restricted to **operational services only**
- External contractors will **not be permitted** in MCFN buildings until after March 15, 2021
- Programs may proceed with **on-reserve** program pickups, pending staff adhere to enhanced COVID-19 safety protocols (this was to be reviewed if the lockdown is extended, but the protocols are proving effective – no contact)
- Necessary SHS programming will continue, with **enhanced COVID-19 precautions** in place, including the Flu Shot Clinic, the Immunization Clinic and foot care for seniors
- All **in-person programming will be cancelled** for the duration of the lockdown and virtual programming will take place whenever possible

- Reception: Central administration will be manned from 8:30am-2:00pm Monday through Friday, not including the one hour lunch period of 12:00pm-1:00pm.
- LMR will be deemed operational to ensure required services continue.
- The Community Update for the week will include information on the preferred payment methods again (EFT, cheques, etc)
- The current stay at home requirements/virtual programming requirements will remain in effect for the MCFN, including status quo for the New Credit Fellowship Centre and Saulty Fitness.

Further, the MCFN Chief and Council approve the following Shift A and Shift B approach and revised list of staff deemed essential for Operational Services to continue:

**Admin** - Recorder, HRA, Council Coordinator as required, Records if needed, HRM and COO as required (both numbers will be posted as Admin contacts)

**Ec/Dev** - remote, all inquiries to A/Director

**Finance** – staff will remain in Teams (A/B), regular expectations will continue for the office (payroll, payables, deposits by appointments), contract staff only if deemed essential to assist with required services, inquiries to Director

**PW** - PWD to develop a Team A/B approach to limit personnel and to maintain services, all PW inquiries to Director to delegate, custodians will be maintained if buildings are occupied

**Housing** - remote, with all housing related inquiries to the Director to delegate

**ECC/EarlyON** - remote - virtual programming, inquiries to Director

**LSK** - remote - virtual programming (if staff do need to come in, it would be as required, recognizing and adhering to COVID requirements)

**Education** - remote, staggered days for staff for in office requirements, inquiries to Director

**SHS** - Operational staff already designated, staff will be limited to more than 8 people at a time, inquiries to Director

MCFN Community Centre- deemed closed for public and the MCFN Administration until further notice. This site is being temporarily modified to be used as MCFN's COVID-19 vaccine clinic. Caretaker will be called in as required.

**DOCA** - remote, inquiries to Director for delegation

**LMR** -deemed operational to ensure required services continue. will move to a Team A and B approach, with the understanding that the entire team should not be in the office

**MCD** - remote

**Governance** - remote

**Culture and Events** – remote, inquiries to Coordinator for delegation

Lastly, it is understood that the COVID-19 Working Group will review the current situation and have a recommendation on reopening available for the March 9th Governance Internal & Intergovernmental Council Meeting.

Carried

2<sup>nd</sup> Reading Waived

Director of Child Care & EarlyON Programs zoomed in at 11:00 am.

**AGENDA ITEM NO. 12 – REQUEST FOR PILLAR LEAD 4 (COUNCILLOR VKJ) TO BE A MEMBER OF THE CHIEFS OF ONTERIO (COO) EARLY LEARING & CHILD CARE REGIONAL TABLE (DIRECTOR OF CHILD CARE & EARLYON PROGRAMS)**

Director of Child Care & EarlyON Programs noted in her Briefing Note that the Chiefs of Ontario (COO) Social Service Coordination Unit (SSCU) requires two Mississaugas of the Credit First Nation (MCFN) representatives.

In December 2020 Chief Operating Officer granted the Director of Child Care and EarlyON Programs to sit at this regional table.

Director of Child Care & EarlyON Programs attended the Chiefs of Ontario Social Service Coordination Unit meeting on February 23, 2021 specifically regarding the Early Learning and Child Care Regional Table; MCFN is allowed up to two representatives for this table. The next meeting is scheduled to be held on Tuesday March 16, 2021 at 1:00 p.m.

**MOTION NO. 9**

MOVED BY RODGER BILL LAFORME

SECONDED BY JULIE LAFORME

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council approves and directs the Education Pillar 4 Lead (Councillor Veronica King-Jamieson), and the Director of Child Care and EarlyON Programs to be a member on the Chiefs of Ontario Early Learning and Child Care Regional Table. In the event that Councillor Veronica King-Jamieson cannot continue, the Social & Health Services Director (Rachelle Ingrao) will sit on the Committee.

Carried

2<sup>nd</sup> Reading Waived

Director of Education/Director of Governance zoomed in at 11:08 am.

**AGENDA ITEM NO. 13a) – UPDATE ON LSK’S RETURN TO SCHOOL PLAN (EDUCATION DIRECTOR)**

Education Director noted in her Briefing Note that she is providing follow up regarding the Lloyd S. King Elementary School’s Return to School Plan for 2020-2021 as she was directed.

On July 29, 2020 the Chief Operating Officer, Director of Education, Human Resources Manager, Councillor Veronica King-Jamieson (Education Pillar), and 4 teachers of LSK met to discuss the 2020-2021 school year.

The following was included in LSK Return to School plan and accepted by Chief & Council:

- The first term (September 2020-February 2021) will be taught online
- Teaching staff will return on August 24, 2020 and Students began their studies online September 21, 2020 and the school year will end June 30, 2021

The Working Group established is meeting regularly and has been reviewing how to make the online learning platform effective for students, parents and staff.

The Working Group has met virtually to discuss the situation and given the logistics and preparation needed to provide in-person learning (full school population or small groups), we are not recommending to do so at this time.

**MOTION NO. 10**

MOVED BY JULIE LAFORME

SECONDED BY VERONICA KING-JAMIESON

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council accepts the LSK Working Group's recommendation to continue with online/remote learning for the remainder of the 2020-2021 school year, until June 2021. The LSK Return to School Working Group will continue to meet and plan for September 2021.

Carried

2<sup>nd</sup> Reading Waived

**MOTION NO. 11**

MOVED BY RODGER BILL LAFORME

SECONDED BY JULIE LAFORME

That the Mississaugas of the Credit First Nation (MCFN) Financial Planning & Fiscal Oversight Council moved In-Camera at 11:10 am.

Carried