MISSISSAUGAS OF THE CREDIT FIRST NATION

INFRASTRUCTURE & COMMUNITY DEVELOPMENT COUNCIL MEETING

PUBLIC MINUTES

Tuesday, July 28, 2020

***Start 10:00 am Finish 12:55 pm***

***Chief Councillor R. Stacey Laforme***

***Councillor Erma Ferrell***

***Councillor Cathie Jamieson***

***Councillor/Chair Craig King***

***Councillor Evan Sault via Telephone***

***Councillor Rodger LaForme***

***Councillor Veronica King-Jamieson***

***Councillor Julie Laforme via Telephone***

***Chief Operations Officer Kailey Thomson***

***Recorder Charlotte Smith***

***PW Director Arland LaForme***

**AGENDA ITEM NO. 1 – OPEN MEETING**

Chair/Councillor Craig King opened the meeting at 10:00 am. Councillor Julie Laforme and Evan Sault joined the meeting via telephone.

**AGENDA ITEM NO. 2 – REVIEW & ACCEPT AGENDA & DECLARE ANY CONFLICT OF INTEREST**

**MOTION NO. 1**

MOVED BY VERONICA KING-JAMIESON SECONDED BY R. STACEY LAFORME

That the Mississaugas of the Credit First Nation (MCFN) Infrastructure & Community Development Council accepts the Agenda with the following additions:

* Agenda Item No. 11a) – Administration Building 2 – Furnace A/C Unit Replacement (PW Director;
* Agenda Item No. 14a) – In-Camera Item;
* Agenda Item No. 14b) – In-Camera Item.

Carried

No one declared a Conflict of Interest on any of the Agenda Items.

**AGENDA ITEM NO. 3 – REVIEW & ACCEPT PUBLIC MINUTES OF INFRASTRUCTURE & COMMUNITY DEVELOPMENT COUNCIL MEETING DATED TUESDAY, MAY 26, 2020**

**MOTION NO. 2**

MOVED BY VERONICA KING-JAMIESON SECONDED BY RODGER BILL LAFORME

That the Mississaugas of the Credit First Nation (MCFN) Infrastructure & Community Development Council accepts the Public Minutes of the Infrastructure & Community Development Council Meeting dated Tuesday, May 26, 2020 with noted correction.

Carried

**AGENDA ITEM NO. 4 – MATTERS ARISING FROM THE MINUTES**

There were no Matters Arising from the Minutes.

**AGENDA ITEM NO. 5 – RECOGNITION AWARDS COMMITTEE – VERBAL UPDATE (EF)**

There was an earlier Direction from Chief and Council directing the Recognition Awards Committee to set up a date for the Recognition Awards Event. That date has been scheduled for Thursday, November 12, 2020 at the MCFN Community Centre beginning at 5:30 pm and ending at 8:30 pm. Councillor EF will send an invitation to Chief and Council.

**AGENDA ITEM NO. 6 – FINANCE QUESTIONS (EF)**

Councillor EF brought this item to the Council Table. She has a concern that the Financial Statements have not been submitted since February 2020. She expressed her concern about making financial decisions without up to date financial information.

It is understood that some departments have been unable to work due to the COVID-19 restrictions.

The Finance Director has been working, for the most part, full-time, and there is no reason why the Financial Statements cannot be submitted to Chief and Council by the end of July 2020.

Councillor EF has also prepared a list of questions that she would like the Finance Director to answer.

Chief Operating Officer will get some timelines from the Finance Director. Also, the Province has not given us any time to get these dollars spent. We were just given word last week from the Province regarding spending the surplus dollars.

Chief reiterated that we need to hire a Chief Financial Officer.

**DIRECTION NO. 1**

That the Mississaugas of the Credit First Nation (MCFN) Infrastructure & Community Development Council directs the Chief Operating Officer to ensure the Finance Manager answers the questions presented by the Chair of the MCFN Financial Planning & Fiscal Oversight Council, by end of day on Friday July 31, 2020.

**AGENDA ITEM NO. 7 – FYI - USABLE SPACE (CK)**

Chair/Councillor CK noted in his Briefing Note thatcurrently there is a shortfall in administration space for existing and potential future staff.

A long term solution has been brought forward to build a new Administration building to accommodate current and future needs, but completion would be years away. A short term plan will need to be implemented in order to meet our immediate staffing office space needs and continue with hiring as needed.

A new Administration building design has been created by Public Works and presented to Chief and Council. Funding and project priority are the current hurdles of the project. Rumpus Hall/Library has been renovated to accommodate some office space, and shuffling of departments may also free up additional workspace. Limited options currently exist, but there are hurdles that exist with these spaces as well.

See the following list for possible office space:

* Former Hess Performance has a potential for cubicle office space;
* Church/Dining Hall;
* Portable could be potential office space;
* DOCA storage building;
* Off-site rental space in Hagersville

Councillor EF stated that there has to be funding pots for Youths in case we want to hire, and some of these funding pots have retrofit dollars.

Chief is in favour of investigating the DOCA space and the Church Dining Hall.

Chair suggested that the Church Sanctuary could be used for the library, but we would have to get permission from the Community.

Councillor VKJ questioned what could be done about the former Green Willow property. If this is deemed cultural space, then we could use this.

A priority list is what is needed. Chief Operating Officer will bring Administrations needs to the next Strategy Meeting.

Councillor JL questioned what is being done with the former Country Style space. Chair answered that we wanted to use this space for a franchise.

This is an FYI for Chief and Council from Chair/Councillor Craig King, and is accepted as information.

**AGENDA ITEM NO. 8 – INDIGENOUS SERVICES CANADA – NOTICE OF BUDGET AMENDMENT #025 (CHIEF OPERATING OFFICER)**

**MOTION NO. 3**

MOVED BY ERMA FERRELL SECONDED BY RODGER BILL LAFORME

That the Mississaugas of the Credit First Nation (MCFN) Infrastructure & Community Development Council accepts and authorizes the signing of the Department of Indigenous Services Canada Notice of Budget Amendment #025 which is an amendment to provide fixed funding in the total amount **$43,204.00 (Forty-Three Thousand Two Hundred Four Dollars)** for program area: **Water and Wastewater-Operation and Maintenance**.

Carried

2nd Reading Waived

**AGENDA ITEM NO. 9 – INDIGENOUS SERVICES CANADA – NOTICE OF BUDGET**

**AMENDMENT #027 (CHIEF OPERATING OFFICER)**

**MOTION NO. 4**

MOVED BY R. STACEY LAFORME SECONDED BY VERONICA KING-JAMIESON

That the Mississaugas of the Credit First Nation (MCFN) Infrastructure & Community Development Council accepts and authorizes the signing of the Department of Indigenous Services Canada Notice of Budget Amendment #027 which is an amendment to provide fixed funding in the total amount **$ $259,538.27 (Two Hundred Fifty-Nine Thousand Five Hundred Thirty-Eight Dollars & Twenty-Seven Cents)**. This funding is for program area: **Education - Post Secondary Education**.

Carried

2nd Reading Waived

**AGENDA ITEM NO. 10 – INDIGENOUS SERVICES CANADA – NOTICE OF BUDGET**

**AMENDMENT #028 (CHIEF OPERATING OFFICER)**

**MOTION NO. 5**

MOVED BY VERONICA KING JAMIESON SECONDED BY ERMA FERRELL

That the Mississaugas of the Credit First Nation (MCFN) Infrastructure & Community Development Council accepts and authorizes the signing of the Department of Indigenous Services Canada Notice of Budget Amendment #028 which is an amendment to provide fixed funding in the total amount **$204,371.51 (Two Hundred Four Thousand Three Hundred Seventy-One Dollars & Fifty-One Cents)** for **Post-Secondary Student Support Program - COVID-19 for the - 2020-2021 fiscal year.**

Carried

2nd Reading Waived

PW Director in at 10:50 am.

**SEPARATE ITEM**

PW Director informed that the cars were going too fast on Cayuga Road. The road was being repaired and the engineers took the stop sign down at Cayuga Road and First Line. They forgot to put it back up until they were reminded. The stop sign is back up.

**AGENDA ITEM NO. 11a) – ADMINISTRATION BUILDING NO. 2 – FURNACE A/C UNIT REPLACEMENT (PW DIRECTOR)**

PW Director is requesting a Motion to authorize Public Works Department (PWD) to proceed with the replacement of the furnace and air conditioning (a/c) unit in Admin Building 2. This was included in this year’s budget however, given the budgets have not been approved to date; this is an “emergency” situation to address indoor office temperature.

With the onset of the COVID-19 pandemic and organization closure PWD would like to proceed with scope of work as soon as possible.

Middleport Mechanical Inc. provided a quotation to replace the furnace and a/c unit with current SEER ratings, standard filter sizes, low sone rating and capacity to perform for building size.

PW Director reiterated that the budgets have not yet been approved and that is why this request is before Chief and Council.

**MOTION NO. 6**

MOVED BY VERONICA KING-JAMIESON SECONDED BY RODGER BILL LAFORME

That the Mississaugas of the Credit First (MCFN) Infrastructure & Community Development Council approves the Public Works Department to proceed with the replacement of the furnace and air conditioning unit as “emergency situation” outside of budget approvals. It is agreed that Middleport Mechanical Inc. at 1110 Hwy 54 West, Caledonia, Ontario N3W 2G9 will be contracted as a dedicated supplier in this “emergency situation” in the amount not to exceed TEN THOUSAND DOLLARS AND ZERO CENTS ($10,000.00). Funds to be expended from Gaming Reserve Fund.

Carried

2nd Reading Waived

PW Director out at 10:57 am.

**MOTION NO. 7**

MOVED BY RODGER BILL LAFORME SECONDED BY CATHIE JAMIESON

That the Mississaugas of the Credit First Nation (MCFN) Infrastructure & Community Development Council moved In-Camera at 10:58 am.

Carried