



CANADA POST
955 Highbury Ave N
London ON N5Y 1A3
CANADAPOST.CA

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December 12, 2017

Important Notice about Your Mail Delivery

Dear Customer,

Due to safety issues, we need to make some changes to your mail delivery service to ensure your mail is delivered safely for both our customers and employees.

Starting on **Monday, December 18, 2017**, you will begin to receive your mail in the Community Mailbox located **at 28 New Credit Road**.

Please find enclosed the keys to your new community mailbox compartment. The exact location of the mailbox site as well as the **module** and **compartment** numbers assigned to your address are indicated on the envelope.

Please remove any contents including your lock from your group mailbox by December 20. Any contents left in your group mailbox including your lock will be removed and delivered to your new community mailbox. In the event your lock was not placed in your new community mailbox, it can be picked up at your local post office.

Thank you in advance for your understanding and your cooperation as we make these necessary changes to your mail delivery service. Should you have any questions, please feel free to contact me.

Sincerely,

Connie Richardson
Delivery Services | Canada Post
519-521-0176 | connie.richardson@canadapost.ca