



The MISSISSAUGAS OF THE CREDIT FIRST NATION  
is accepting applications for the full time, permanent position of  
**Supervisor – Ekwaamjigenang Children’s Centre**  
Closing Date: August 18, 2022 at 12:00pm

#### **Job Summary**

**To ensure the effective, fair and responsible operations of the Ekwaamjigenang Children’s Centre (ECC) within the policies and guidelines set by the Mississaugas of the Credit First Nation (MCFN) by:**

- Ensuring that the child-care operations are consistent with the levels of standard equal to, if not surpassing, that of the provincial guidelines, as outlined in the Child Care Early Years Act, while promoting and implementing practises of Anishnabek heritage.

**To aid in the improvement and effectiveness of the Child Care services offered, by:**

- Striving to improve and expand on existing programs while pursuing new and culturally appropriate methods of early childhood teachings and tools that reflect the unique learning environment established.

#### **Education and Experience**

- Must hold a Diploma in Early Childhood Education from an Ontario College of Applied Arts and Technology,
  - OR a diploma from a recognized post-secondary program recognized by the College of Early Childhood Educators
  - OR a letter of recognition of equivalency issued by the Association of Early Childhood Educators of Ontario (AECEO).
- Must be a member in good standing with the College of Early Childhood Educators
- Must have two years’ experience working in licensed child care and is capable of planning and directing the program of a child care centre, being in charge of children and overseeing staff.

#### **Knowledge**

- A good working knowledge of the Early Childhood Educators Act, the Child Care Early Years Act and a solid understanding of the managerial requirements of operating a licensed Child Care Centre;
- Solid background in computers with specific knowledge of Microsoft Word and Excel

#### **Skills/Abilities**

- Strong communication skills
- Ability to work with the public
- Ability to multi-task and work productively in stressful situations

#### **Other Requirements**

- Must have a current (within 6 months of date of hire) satisfactory result from a Criminal Record Check including a vulnerable sector check
- Must provide up-to-date immunization records, or a letter stating exemption on grounds of religion, conscience or medical recommendation
- Must provide a current Health Assessment signed by a Healthcare Practitioner (form provided by the Employer).
- Must obtain a Safe Food Handlers Certificate.
- Current Standard First Aid and Infant Child CPR Certificate Level C, from a WSIB recognized organization.

#### **Assets**

- Business and Office Administration Experience
- Designation of Certification by the Association of Early Childhood Educators of Ontario (AECEO)
- Member of the Association of Early Childhood Educators of Ontario (AECEO)
- WHMIS with GHS training (Workplace Hazardous Materials Information System)
- Knowledge of Anishnabek culture

**Salary: \$51,313.50 – 73,345.50 Dependant on experience, based on 37.5 HS Weekly**

Please submit your cover letter, resume, educational qualifications and three current work related references (in addition to the above) to:

The Mississaugas of the Credit First Nation  
**Attention: Personnel Committee**  
2789 Mississauga Road  
Hagersville, ON  
N0A 1H0

Applications will also be accepted by fax at 905-768-1225 or via email at the address listed below.

A detailed job description is available at the Admin Building or by email at [stephanie.laforme@mncfn.ca](mailto:stephanie.laforme@mncfn.ca)

**Miigwech to all who apply, only those candidates selected for an interview will be contacted.**