"Retail Clerk, the Marketplace and Cafe" Closing Date: May 19, 2022 @ 12:00PM

Job Summary:

- Provide Sales support to the Marketplace and Café
- Become familiar with the policies and operations of the Marketplace and Café
- Assist in the general operation and maintenance

Qualifications

Education and Experience

• In a secondary or post-secondary program in general studies or commerce, digital media

Knowledge:

- Working knowledge of the use of office machines (printer, debit terminal, cash register)
- Familiar with computers and knowledge in Microsoft word, Excel, PowerPoint to create signage, marketing materials

Skills/Abilities

- Ability to relate effectively with patrons of the Marketplace and Cafe
- Able to work unsupervised and accomplish tasks in a timely fashion
- Organizational skills
- Excellent written and verbal communication skills
- Ability to be proactive in cleaning premises including windows, floors and bathroom
- Ability to work flexible hours and Saturdays when required.

Mandatory Requirements

- Must have attended Full-Time school in 2021-2022 and returning to full time school in September 2022
- Aged 15 (Fifteen) to 30 (Thirty)
- Must be Mississaugas of the Credit First Nation Band Members.(funding requirement)
- Valid Safe Food Handlers Certification or willing to obtain
- The successful candidate will be required to have Current Criminal Records Check

Compensation

- Wages \$16.00
- Hours are fluid and require flexibility with maximum of 37.5 hrs

Start Date: May 30, 2022 working unto 14 weeks

To apply: Please submit your completed Employment & Training Intake Package, with Resume, Cover letter, and 3 references to:

Human Resources - Mississaugas of the Credit First Nation
2789 Mississauga Road
Hagersville, ON
NOA 1HO
or via email to
stephanie.laforme@mncfn.ca

Miigwech to all who apply, only those selected for an interview will be contacted.