

**MISSISSAUGAS OF THE CREDIT FIRST NATION
REQUEST FOR QUOTATIONS
LAWN MAINTENANCE PROGRAM**



PUBLIC WORKS DEPARTMENT

April 1, 2022

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1. DEFINITIONS

“Bidder” means one who submits a response to an invitation to bid as issued by the Mississaugas of the Credit First Nation

“Closing Date” shall mean the date and time specified in the bid document or addressed in an issued addendum.

“Consultant”, “Contractor”, “Service Provider” or “Supplier” shall mean the awarded Bidder with whom an agreement has been signed to furnish goods, services, or construction for a said price.

“Mississaugas of the Credit First Nation may also be referred to in this document as “MCFN”, “Band”, “Organization” or “Owner”.

“Successful Bidder” shall mean the Bidder who has met or exceeded the minimum requirements of the bid document in its entirety as determined by Mississaugas of the Credit First Nation in its absolute discretion and award is recommended.

2. INQUIRIES DURING TENDERING

The Bidder is advised that inquiries regarding the interpretation of the tender documents shall be directed to:

- a) Mississaugas of the Credit First Nation
c/o Arland LaForme – Director of Public Works
2789 Mississauga Road R.R.#6
Hagersville, Ontario
N0A 1H0
Phone: (905) 768-1133 ext. 238
Fax: (905) 768-1225
Email: Arland.LaForme@mncfn.ca

OR

Send inquiries, via email only to Arland.LaForme@mncfn.ca.

- b) Closing date for Quotations is April 8, 2022 at 3:00 pm EST.
- c) Inquiries regarding the Quotation will be received until 10:00 am., on the day prior to the closing. Inquiries can be made to Arland LaForme, Director of Public Works by email only to Arland.LaForme@mncfn.ca
- d) The following documentation to be provided in Quotation submission:
 - i) Company Name on Letterhead
 - ii) Clear description of deliverables
 - iii) Clear description of fees for service

- iv) Dated and Signed
- v) Product brochures and specification, if applicable.
- vi) Proof of Insurance requirements

3. SUBMISSION OF TENDERS

Submissions to be sealed in an envelope and submitted as required within this document clearly identified with your company name, the bid name, closing date and addressed to:

- a) Mississaugas of the Credit First Nation
c/o Arland LaForme – Director of Public Works
2789 Mississauga Road R.R.#6
Hagersville, Ontario
N0A 1H0
Phone: (905) 768-1133 ext. 238
Fax: (905) 768-1225
Email: Arland.LaForme@mncfn.ca

OR

Send completed Quotation Documents, via email to Arland.LaForme@mncfn.ca.

- b) **On or before 3:00:00 p.m. on Friday, April 8, 2022**

MCFN Band Member will be given Priority

Lowest or only tender not necessarily accepted.

4. SCOPE OF WORK

MCFN is inviting tenders for grass cutting and trimming services for our Senior and Social & Health Spring/Summer Lawn Maintenance Program. It is the intent of any information given in this document to identify in specific terms the type and minimum quality of service required by MCFN.

5. SITE VISIT

Due to the property complexities involved, the Bidder will be provided a member/client list and site visits may be required.

6. CONTRACT PERIOD

The contract period will be effective from May 1st, 2022, to Sept 31st, 2022.

7. CONTRACT ADMINISTRATOR

This contract is managed under the Public Works Infrastructure Maintenance on behalf of MCFN. At time of execution, the contract will identify a named MCFN contract administrator.

Public Works Department
Jeremy Sardine
Infrastructure Maintenance Worker - Grounds
Jeremy.Sardine@mncfn.ca
905-516-3700

The contract administrator will be responsible for all communications and direction to the Contractor for the contracted services. At times, this role may be delegated to other MCFN staff. As this is required, this will be communicated to the Contractor.

8. PRICING

Bidders must submit a price for all sites on the supplied member/client list. Bidders must be prepared to enter into an agreement for **all** areas bid. All bids are subject to equipment and resource review and if deemed not to be adequate by MCFN, MCFN reserves the right not to award contract.

*Bidders to anticipate the following MCFN lawn cutting schedule (Fifteen (15) cuts per season)

- a) Four (4) cuts in May
- b) Four (4) cuts in June
- c) Three (3) cuts in July
- d) Two (2) cuts in August
- e) Two (2) cuts in September

*Bidders to anticipate the following MCFN weed eating schedule (Nine (9) cuts per season – one (1) every two (2) weeks)

- a) Two (2) cuts in May
- b) Two (2) cuts in June
- c) Two (2) cuts in July
- d) Two (2) cuts in August
- e) One (1) in September.

There will be no claim for increase of rates or prices submitted and accepted by MCFN by the issuance of a purchase order, blanket contract, agreement, etc. for the term unless specifically addressed in this request.

9. ADDING/REMOVING/REVISING SITES

MCFN reserves the right to add, remove or revise sites as best meets the needs of MCFN, without penalty at any time throughout the contract period. For any added or revised sites,

the rate shall be supplied by the Contractor based on similar site per cut pricing as provided in their original submissions. These rates are subject to review and acceptance by MCFN. MCFN reserves the right to cancel services for any or all sites in the contract if receiving inadequate service as deemed by MCFN; or the property is no longer required to be maintained; or inadequate budget availability; or as deemed in the best interest of MCFN without penalty at any time throughout the contract period. MCFN has the right to terminate this contract and/or remove site(s) upon giving seven (7) days' notice in writing, to the Contractor. If MCFN is cancelling the contract due to non-performance, the contract cancellation will be immediate and provided in writing, without penalty.

10. CLEAN UP AND DISPOSAL

The Successful Bidder shall ensure that the work area and any other affected areas are left in a clean, tidy, and safe condition at the end of each working period. This includes the removal and safe disposal of any debris and garbage resulting from contracted work.

11. WORK HAZARDS

It is the responsibility of the Successful Bidder to address all work hazards that could reasonably be expected on the job site and develop procedures for the protection of the workers and general public to include but not limited to:

- Understand and comply with MCFN Health and Safety policies. A copy can be provided upon request.
- Pinch points and guarding
- Proper equipment use, maintenance and operation.
- Reporting and documentation of accidents, incidents, and unsafe circumstances
- Safe fuel handling
- Use, wearing and care of personal protective equipment
- Basic mechanical workings related to equipment
- Importance of machine checks (e.g., Circle checks) and other documentation which ensures safe operation of machines.
- Manufacturer's manuals and safety guidelines

MCFN reserves the right to request documentation showing contractor compliance with the above. Operators for each piece of equipment (including handheld cutting equipment) shall be fully trained, qualified, and experienced. If the operator of any piece of equipment is not operating to the satisfaction of the MCFN contract administrator/designate, MCFN reserves the right to temporarily suspend the work and contact the Contractor. The Contractor shall immediately replace the operators that have been removed to complete the work. Notwithstanding these provisions, MCFN contract administrator/delegate may request immediate work stoppage, if in their opinion; the operators are not performing satisfactory or safely. The Contractor will be notified to seek a resolution and determine next step actions to rectify the situation.

12. SAFETY

The Successful Bidder is required to conform to the Occupational Health & Safety Act (OHSA) and any other applicable Safety Regulations relating to the performance of the scope of work required in this request. The Successful Bidder is responsible for ensuring the safety of the general public and its workers including personal protective equipment such as but not limited to safety glasses, hearing protection, high visibility clothing, etc. In carrying out the Work, or any portion thereof, the safety and convenience of the general public must always be specifically considered and provided for by the Contractor, who must not obstruct any street, road, sidewalk, to any greater extent or longer than is absolutely necessary in the opinion of MCFN. It is the Successful Bidders responsibility to monitor compliance and where necessary, correct and or discipline the workers. Failure to comply with the OHSA and applicable regulations may cause the performance of the work to be suspended or the contract to be cancelled.

13. EMPLOYEES DOWNTIME

The Contractor acknowledges that for their employees, they will be solely responsible for pay, supervision, discipline, employment insurance, Worker's Safety and Insurance leave and all other matters arising out of the relationship between employer and employee.

14. EQUIPMENT AND MATERIALS

The Contractor is responsible for providing all necessary equipment, fuel, vehicles for transporting equipment, etc. for the completion of the Work. Equipment shall be in good mechanical and operating condition and must be made available for inspection prior to award of contract and periodically during the contract, if so requested. Such inspection is not to be constructed as an endorsement of approval of the mechanical or operating condition of the equipment and does not relieve the Contractor liability of such equipment. Should the Contractor experience equipment breakdown, the equipment shall be removed from the job site as quickly as possible, and the equipment shall be repaired or replaced to complete the work without undue delay. Should the Contractor fail to provide equipment to complete the work in full within the scheduled requirements, MCFN has the right to secure whatever equipment and operators are required to carry out the work and will deduct the additional expenses as liquidated damages from either the financial guarantee or monies owing at the discretion of MCFN. MCFN may also choose to cancel the contract should the Contractor continue to fail to provide equipment to complete the work in full of the scheduled requirements.

15. CONTRACTOR PERFORMANCE

Contractors are expected to meet and/or exceed all the performance standards (e.g., timelines, mowing requirements, etc.) outlined in these tender documents. Vendor performance will be reviewed throughout the contract period and documented accordingly. As issues arise, the Contractor will be notified verbally and/or in writing. If a contractors' performance is deemed as unsatisfactory, which may include but is not

limited to failure to meet contract specifications, terms and conditions or health & safety violations, the contract may be terminated.

16. WORK DEFICIENCIES

Contractors will be required to correct deficiencies for any areas identified as being deficient due to workmanship at the sole discretion of MCFN. MCFN may issue written Deficiency Notices identifying performance issues with details pertaining to the non-performance and MCFN's expectations for resolution including a stipulated timeline. If the Contractor fails to rectify the deficiency within the time period specified by MCFN, MCFN reserves the right to have the work completed by an alternative contractor or through the use of MCFN's own employees and equipment. Any costs occurred by MCFN associated with addressing deficiencies shall be deducted from the next Contractors payment or until costs are full recovered by MCFN.

Contractor Deficiency Notices shall have a negative effect on a Contractors performance status. If **more than three (3)** Deficiency Notices occur within a grass cutting season (May 1 to Sept 31 of 2022); MCFN may terminate of the contract and/or enact a bidder suspension notice for future bid opportunities.

17. SITUATIONS BEYOND CONTROL

Neither party shall be liable for damages caused by delay or failure to perform its obligations under the Contract where such delay or failure is caused by an event beyond its reasonable control. The parties agree that an event shall not be considered beyond one's reasonable control if a reasonable person applying due diligence in the same or similar circumstances under the same or similar obligations as those contained in the Contract would have put in place contingency plans to either materially mitigate or negate the effects of such event. Without limiting the generality of the foregoing, the parties agree that situations beyond control events shall include natural disasters and acts of war, insurrection and terrorism but shall not include shortages or delays relating to supplies or services. If a party seeks to excuse itself from its obligations under this Contract due to a situation beyond control, that party shall immediately notify MCFN of the delay or non-performance, the reason for such delay or non-performance and the anticipated period of delay or non-performance. If the anticipated or actual delay or non-performance exceeds fifteen (15) business days, the other party may immediately terminate the Contract by giving notice of termination and such termination shall be in addition to the other rights and remedies of the terminating part under the contract.

18. REQUIREMENTS PRIOR TO COMMENCEMENT OF WORK

The Successful Bidder will be required to submit the following documentation, in a form satisfactory to MCFN, at the time of the execution of the Contract:

a) Executed Agreement

- b) Valid Vehicle Insurance Documents
- c) Valid Liability Insurance Coverage- one million dollars in coverage (\$1,000,000) minimum
- d) Valid Driver's Licenses of Contractor and employees who will be operating automobiles
- e) Identification of employees who will be employed by Contractor

19. EXECUTE AGREEMENT

The successful Bidder shall execute the Agreement and furnish the required documentation within ten (10) calendar days of notification of acceptance of Tender or within the timeline specified by MCFN and accepted by the Successful Bidder. Failure by the Successful Bidder to meet the above requirements will entitle MCFN to cancel the award of the Agreement. MCFN may then elect to award the Agreement to another Bidder or take such actions as required.

20. RISK MANAGEMENT

- a) Insurance Coverage Requirements
Prior to the execution of the contract and prior to any work being commenced, the Contractor shall make the necessary arrangements to have their insurance agent/broker furnish to MCFN, at his/her expense, a valid Certificate of Insurance evidencing insurance for any one accident as follows:
 - i) Commercial General Liability Insurance, on an occurrence basis, including but not limited to bodily and personal injury liability, extended bodily injury, property damage, products liability, completed operations liability, owners & contractors' protective liability, blanket contractual liability, premises liability, and contingent employer's liability coverage, having an inclusive limit of not less than \$1,000,000 per occurrence. The insurance policy will contain Cross Liability and Severability of Interest clauses and name MCFN as an Additional insured.
 - ii) Automobile Liability Insurance that complies with all requirements of the current legislation of the Province of Ontario, having an inclusive limit of not less than \$1,000,000 per occurrence for Third Party Liability, in respect of the use or operation of vehicles owned, operated, or leased by the Contractor for the provision of services.
 - iii) Non-Owned Automobile Liability Insurance in standard form having an inclusive limit of not less than \$1,000,000 per occurrence in respect of vehicles not owned by the Contractor, that are used or operated on its behalf for the provision of services under the Contract.
 - iv) The Certificate will provide thirty (30) day's written notice of cancellation, alteration, or material change.
 - v) The Certificate of Insurance shall identify the activity to which the Certificate applies.
 - vi) All policies shall apply as primary and not as excess of any insurance available to MCFN.

vii) Insurance companies providing coverage must be licensed to do business in the Province of Ontario.

b) Claims Management

- i)** Should the Contractor in the performance of the Works, damage member/client property or receive notification of damage and/or injury from a third party due to actions and/or inactions of the Contractor, the Contractor shall be responsible for making good such damage inclusive of claim investigation by the Contractor's adjuster and/or insurance company within ten (10) days of receiving notification of the claim. Claims may be received directly from the third party or received by MCFN.
- ii)** If said damage may result in imminent or actual danger to the life, health, or safety of the public; or damage or destruction of real property, MCFN may take any action necessary to rectify the issue and provide notification to the Contractor prior to, during or after the rectification process. Any costs that MCFN may incur because of the rectification process may be allocated against the Contractor.
- iii)** The Contractor shall provide MCFN with documentation/notification of claim status within the ten (10) days and continue to provide updates to MCFN regarding claim status. Claims management shall continue until rectified, which may exceed the life of the contract period.
- iv)** Contractors who do not provide documentation/notification of claim status within ten (10) days to MCFN may result in MCFN including this non-action on the Contractor's performance evaluation and effect further future bid opportunities.

21. CONDITIONS

Award of this Agreement is subject to Public Works approval, budget approval and satisfactory reference checks on previous projects. Reference checks will be completed. The decision to award will be in consideration of the factors noted above and will be based on MCFN's assessment of the overall references including applicable relevant project experience (i.e., project scope and value) to the work outlined within this bid document. If MCFN is unable to obtain satisfactory references; or if a reference(s) chooses not to comment; or the project scope or value is not relevant to the work outlined within this project as deemed by MCFN, the reference will be deemed unsatisfactory. An unsatisfactory reference may be justification not to award to a Bidder.

MCFN may enter into negotiations with the lowest preferred Bidder if the price bid is over the budgeted amount for the project. Should MCFN be unable to reach an agreement with the preferred Bidder, MCFN reserves the right to cancel the bid opportunity, present a report to Council, initiate negotiations with the next preferred Bidder, cancel the bid document and/or reissue in its original or revised format; or take such action that is deemed to be in the best interest of MCFN.

22. SUB-CONTRACTORS

The Contractor agrees to submit a list of any sub-contractors who will be carrying out any part of this Agreement. The list shall show the names of the proposed sub-contractors and for what work each sub-contractor will be responsible. MCFN has the right to reject any of the sub-contractors so named. In this event, the Contractor shall arrange to have the work done by such other sub-contractor as may be approved by MCFN at no additional cost. Sub-contractors shall be supervised on the job site at all times by a qualified representative of the Contractor. The Contractor shall notify MCFN in writing of the names and positions of the person or persons so representing the Contractor.

23. BIDDERS TO INVESTIGATE

Bidders shall inspect and examine the site(s) and before submitting their bid satisfy themselves as to the nature of the work and materials necessary for the completion of the Works. The Bidder shall be deemed to have satisfied themselves before tendering as to the correctness and sufficiency of their bid for the completion of the Works. In addition, Bidders shall obtain their own information on all matters and things that may in any way influence them in making their tender and fixing the rates they provide. Bidders shall also satisfy themselves in all respects as to the risks and obligations to be undertaken under the terms of the Agreement.

24. LATE SUBMISSIONS

Bids received later than the closing time specified in the bid document will not be accepted, regardless of any postal seal date or time requirements on a package sent by a courier company, submitted to an incorrect MCFN office/location or placed in a mail slot/box at MCFN office/location. Such bids will result in an automatic rejection and will be returned unopened to the Bidder, or not received at all. MCFN is in no way responsible for any documentation that is misdirected to another MCFN location.

25. SUBMISSION WITHDRAWAL

Submissions may be withdrawn prior to the specified bid closing time. The representative shall provide to MCFN a request in writing and photo identification. A courier is not deemed a representative of the Bidder.

26. LAWS AND REGULATIONS

Bidders are assumed to have made themselves familiar with and will abide by all MCFN, Provincial and Federal laws, rules, and regulations which in any way affect the Work. No plea of misunderstanding will be considered on account of ignorance.

This document and any Agreement arising shall be governed by the laws of the MCFN, Province of Ontario, Canada and the parties shall agree to be governed to the Courts of the Province of Ontario.

The Successful Bidder, Consultant, Contractor, Service Provider or Supplier shall comply with all applicable statutes, laws, by-laws, regulations, ordinances, notices, and orders whether Federal, Provincial, MCFN or otherwise, at any time in effect during the currency

of this contract, and all rules and requirements of the Police and Fire departments, or other governmental authorities, and procure all C.S.A. approvals, if required. The Successful Bidder, Consultant, Contractor, Service Provider or Supplier shall not do or suffer to be done anything in violation of any such laws, ordinances, rules, or requirements. If the attention of the Successful Bidder, Consultant, Contractor, Service Provider or Supplier is called to any such violation on the part of the Successful Bidder, Consultant, Contractor, Service Provider or Supplier, or of any person employed or engaged by them, they shall immediately desist from and correct such violation.

27. COLLUSION

Submission from an individual firm, partnership, corporation or associations under the same or different names will not be considered. Collusion between Bidders will be sufficient cause to reject of all bids affected.

28. RIGHTS OF MCFN

This document is in full compliance with the Procurement Policy which is available upon request.

MCFN shall not be responsible for any costs incurred by any Bidder to prepare and submit a bid or any subsequent documentation related to this request or submission.

All submissions become the property of MCFN and will not be returned.

In addition, MCFN reserves the right in its sole discretion to

- a) Priority will be given to MCFN Band Members
- b) Inspect any or all Bidders equipment, certificates, references, financial capabilities, etc. prior to or after contract execution as applicable to the product/services included as part of this request.
- c) Not necessarily award to the lowest or any Bidder.
- d) Accept a Bid which is not the lowest submitted Bid or reject a Bid that is the lowest Bid even if it is the only Bid Received.
- e) Cancel this Bid at any time, either before or after the Closing Time and Date.
- f) Accept or reject any and all Bids, whether in whole or in part, and award any part of any Bid.
- g) Award the Contract in its entirety or in part, to one or more Bidders, in accordance with the Bid Document, where more than one primary Contractor is provided for.
- h) Seek clarification from any Bidder with respect to a Bid Submission after the Closing Time and Date without becoming obligated to seek clarification of any other bid.

29. COVID-19 RESTRICTIONS

The MCFN follow Covid-19 Restrictions in accordance with Province of Ontario and Canada guidelines. All onsite activity will need to be brought to the attention and approved by Arland LaForme.

30. INTERPRETATION OF TENDER DOCUMENTS

If a prospective Bidder is in doubt as to the true meaning of any part of the Specifications or other documents, or finds omissions or discrepancies therein, the Bidder shall submit a request for interpretation or correction thereof and, if deemed necessary by MCFN, an Addendum will be posted on the website for downloading. Should MCFN, of our own accord wish to expand or delete any portion of the said Specifications, Drawings or other documents, an Addendum will be posted.

31. LITIGATION

It is the policy of MCFN that Agreements for the supply of labor and materials, or work or services, may **not** be awarded to any Bidder who:

- a) Is a party to litigation with the MCFN, or
- b) Directly or indirectly, including by common ownership or control or otherwise, is related to a party to litigation with MCFN, or
- c) Intends to use a sub-contractor in respect of this Agreement who is a party to litigation with the MCFN, or, who, directly or indirectly, including by common ownership or control or otherwise, is related to a party to litigation with MCFN.

For the purposes of this section, the phrase "party to litigation with MCFN" includes cases in which the Bidder or prospective Bidder or any of the parties named above, have advised MCFN in writing of their intention to commence litigation, or have commenced or have advised MCFN of their intention to commence an arbitral proceeding, against MCFN. Bids from any Bidder in any of the above circumstances shall be rejected as informal, irregular, and non-compliant.

32. INDEMNIFICATION

The Bidder and Contractor shall indemnify, defend, and save harmless MCFN, its elected officials, and employees, from and against all losses, claims, demands, payments, suits, actions, recoveries, judgments and expenses, including legal fees, of every nature and description brought or recovered against or incurred by MCFN, its elected officials and employees, by reason of any act or omission or alleged act or omission of said Proponent, his agents, employees, or subcontractors, in relation to operations and activities carried out pursuant to the Contract save and except for damage caused by the negligence of MCFN or its representatives.

33. TREATMENT OF INFORMATION

Any submitted bid shall immediately become the property of MCFN. During the project or of the bid process, MCFN may provide information to Bidders to allow the preparation of a response to the Request or of the project deliverables. MCFN retains the ownership of and reserves all rights (including copyright and other intellectual property rights) in any document, materials, or other information that they provide to the Bidders. Bidders may not use any materials provided for other purposes without the written permission of MCFN.

34. CONTRACTOR SIGNATURE

We, the undersigned Bidder/Contractor(s) have carefully examined the attached documents, forming part of this Quotation and have carefully examined the site and location of the work to be done under this Quotation. We, the undersigned Contractor(s), understand and accept the said documents and for the prices set forth in this Quotation, hereby offer to furnish all machinery, labour, tools, apparatus and other means of construction, furnish all materials except as otherwise specified in the documents and to complete the work in strict accordance with the documents for a total price of:

(Print amount)

Dollars (\$) _____) (HST exempt)

Contractor: _____

Authorized
Signature: _____

Name

(Print)

Address

Witness: _____

(Print name and signature)

35. FORM OF QUOTATION



Mississaugas of the Credit First Nation REQUEST FOR QUOTATION (RFQ) – LAWN MAINTENANCE PROGRAM

We, the undersigned have carefully examined the RFQ and all addenda and herewith forming part of this Quotation and have carefully examined all requirements of the RFQ. We understand and accept the said RFQ, and, for the prices set forth in our Quotation, hereby offer to supply all materials and perform all work with our own labour, equipment, tools, apparatus and other means of work, and to complete the work in strict accordance with RFQ; and have submitted our Quotation at rates that include all labour, materials, overhead and profit to comply with the RFQ requirements and specifications and further agree that we shall not be entitled to any payments, except by the prices as stated herein; and to properly complete the work within the time stated herein; and declare that no person, firm or corporation other than whose signature or signatures of whose proper officers and the seal is or are attached below, has any interest in this RFQ or in the work proposed to be taken and that our Quotation is made without any connection, knowledge, comparison, of figures or arrangement with any other company, firm or person submitting a Quotation for the same work and is in all respects and without collusion or fraud; and, if our Quotation is accepted by the First Nation, we will complete whatever additional work that may be required at the prices stated herein, in strict conformity with the requirements of the RFQ in all respects.

We further acknowledge that we have received Addendum/Addenda No. ___ to ___ inclusive, and that all changes specified in the Addendum/Addenda have been included in the prices submitted. We further agree to complete all the work and services as specified in this RFQ at the prices stated to the satisfaction of the First Nation.

We further agree that our Quotation is to continue open to acceptance and irrevocable until a Purchase Order / Contract has been issued by the First Nation for the said work/services and that within 90 (ninety) calendar days of the closing date, the First Nation may accept our Quotation without notice, whether any Quotation has been previously accepted or not and, therefore, we submit our Quotation for the price stated below. The person, by signing below, testifies that he/she has the authority to bind the Company.

Company Name:	
Address	
Address: (City, Province, Postal Code)	
Business Phone:	
Business email:	

1 of 2

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Mississaugas of the Credit First Nation
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Company Name:			
Signing Officer: (print)		Signature:	
I have the authority to bind the company.		Date:	

Price complete for all that is required including all labour, material, equipment, parts, supervision, tools and site preparation (if required), all work/service described in this Request for Quotation – Goods and Services, site clean-up (if required), warranty and all other requirements.

Please complete Section A or Section B as specified in the RFQ.

SECTION A - LUMP SUM PRICE	<input type="checkbox"/>
Description of Work/Services	Price
Sub Total (before tax)	
HST (13%)	N/A
TOTAL PRICE	
(State Total Dollar Price in writing on line above. Please print clearly)	
This work/service to be completed by: (Insert date or contract period)	

SECTION B - UNIT PRICED	<input checked="" type="checkbox"/>	
Quantity	(Insert Description)	Unit Price
	Lawn Cutting Service / Cut	
	Weed Eating Service / Cut	
Sub Total (before tax)		
HST (13%)		N/A
TOTAL PRICE		
(State Total Dollar Price in writing on line above. Please print clearly)		
This work/service to be completed by: (Insert date or contract period)		

LOWEST PRICE QUOTATION OR ANY QUOTATION NOT GUARANTEED AWARD