

**Mississaugas of the Credit First Nation (MCFN) Ekwaamjigenang Children's Centre
Enrollment and Waiting List Eligibility Criteria, Procedure and Application Form**

The Waiting List Application form is available at the MCFN Child Care office or on the MCFN website.

*** There is no waiting list fee and the priority/placement criteria is listed below. Priority may be given to MCFN guardians or children, if ordered by a Court, Family & Children's Services Agency, or supporting documentation from outside agency requesting the child be placed in a child care setting.**

Priority	Requirements:
A	Child has MCFN Status or
B	Child is eligible for MCFN status and all required paper work has been submitted to Lands Research Membership Office (LRM) (subject to LRM verification)
C	One parent is a MCFN band member must provide proof of status or status is verified by LRM
D	Other First Nation parent and child (must provide proof of parent and child's status) ** contractual enrollment
E	Other First Nation Parents (child is non-status and is not eligible) Parent must provide proof of their status **contractual enrollment
F	Non-status parents and non-status children **Contractual enrollment

Parents are: Working, in training, enrolled with an educational institute or be on maternity/parental leave.
 Not working or must be actively seeking employment

All *Waiting List Application Forms* submitted will be date and time stamped and initialed by the applicant and child care office staff or designate. Children are placed on the waiting list first by the priority letter and then by the date and/or time of the completed forms received by the MCFN Child Care Centre

**Children enrolled under priority D, E or F are enrolled on a contractual basis. Should there be a priority A, B or C who submits a *Waiting List Application Form* for a space taken by a priority D, E, or F then a two week notice is given as per contractual agreement for termination.

When a child is next on the list, the family will be contacted. When asked, families will be notified where their child is on the current priority wait list, which may change at any time based on the priority criteria above.

If parental contact is not possible, the child's name will be removed from the MCFN child care waiting list.

Child's Name (on Birth Certificate)		Please underline common name	
Date of Birth (mm/dd/yyyy)		Date of Care required	
Name of First Nation		Status Number	
Mother / Guardian Name			
Name of First Nation		Status number	
Phone number (keep this office informed of any changes).			
Father / Guardian Name			
Name of First Nation		Status Number	
Phone number (if different from above)			

For Lands Membership Use Only

Sent to LRM on: _____

I have verified that the:

- child and/or
 parent named above is a status member of the MCFN

- I have verified that the parent named above has submitted all required documents to begin the process of Registering their child as a MCFN Band Member or
 the child is eligible under adoption law

Signature Lands Membership Office _____ Date _____

Signature Lands Membership Office _____ Date _____

For Child Care Office Use Only

Date received:	Time received:	Priority:
_____ Parent initial _____ Office initial _____	_____ Parent initial _____ Office initial _____	