TOM HOWE LANDFILL SITE CONTACT INFORMATION:
Address: 611 Concession 15, Walpole
This site is closed October 2015.

HALDIMAND COUNTY CONTACT INFORMATION:
Phone: 905-318-5932 Ext. 6128
Business Hours: Monday to Friday 8:00 am – 4:30 pm

**Please contact the Tom Howe Landfill Site or the Haldimand County general inquiry line listed above during regular business hours.

INSTRUCTIONS FOR COMPLETING COMPLAINT FORM
In accordance with the Landfill Complaint Procedure and Condition 16. (1) (c) of Provisional Certificate of Approval No. A 110104 for the Tom Howe Landfill Site, this Complaint Form is to be completed for each complaint received regarding the landfill site.

Revised March, 2019
**COMPLAINANT INFORMATION**

Name: 
Address: 
Phone Number: 

**Nature of Complaint**

Date of Occurrence: 
Time of Occurrence: 
Location of Occurrence: 
Synopsis of Complaint:  
- [ ] Odour  
- [ ] Noise  
- [ ] Litter  
- [ ] Dust  
- [ ] Traffic  
- [ ] Other ____________________________

Summary of Complaint: ______________________________________________________________

Wind Speed (at time of occurrence): 
Wind Direction (at time of occurrence):  

Received By: 
Date Received: 
Time Received: 

**FOLLOW-UP ACTION**

Follow-up With Complainant:  
- [ ] Telephone  
- [ ] Visit  
- [ ] Both  

Was Problem detected?  
- [ ] Yes  
- [ ] No  

Action Taken: Date: Time: 
Description of Action: ______________________________________________________________

Summary of Outcome: ____________________________________________________

Follow-up Report Prepared By: ______________________________________________________

Date: _____________________________________________________________________________
Time: _____________________________________________________________________________