



The MISSISSAUGAS OF THE CREDIT FIRST NATION  
is accepting applications for the up to 2-year contract position of

### **Policy Analyst/Writer**

Closing Date: March 4, 2021 @ 12:00PM

#### **Job Summary:**

The Policy Analyst/Writer provides support to the Director of Intergovernmental Affairs by conducting research, analysing current and proposed legislation and assisting with writing laws for the Mississaugas of the Credit First Nation.

#### **Educational Qualifications/Minimum Requirements**

- Post-Secondary degree in Public Administration, Public Policy, Political Science or a related field, plus 2 years of related experience in a First Nation organization;
- Or Post-Secondary diploma in a related field, plus 5 years of related experience in a First Nation organization;
- Or Grade 12 plus 7 years of direct experience in a First Nation organization.
- Experience in the development of legislation, regulation and policy, preferably within a First Nations provincial/territorial organization or First Nations administration;

#### **Other Requirements**

- Results of a current Criminal Reference Check
- Valid G Class Driver's License and reliable vehicle
- Safe Food Handler's Certification or the willingness to obtain one
- Ability to work a flexible schedule, including evenings and weekends as required
- Willingness to travel

**Salary:** \$47,641.50 – \$67,837.50

Please submit your cover letter, resume, proof of educational qualifications and three current references, two of which are employment related, to:

The Mississaugas of the Credit First Nation  
**Attention: Personnel Committee**  
2789 Mississauga Road  
Hagersville, ON  
N0A 1H0

Applications will also be accepted by fax at 905-768-1225 or via email at the address listed below.

A detailed job description is available at the Administration Building or by email at [stephanie.laforme@mncfn.ca](mailto:stephanie.laforme@mncfn.ca)

**Miigwech to all who apply, only those candidates selected for an interview will be contacted.**