



The MISSISSAUGAS OF THE CREDIT FIRST NATION  
is accepting applications for the full time, permanent position of

## “Information Technology Point Person”

Closing Date: September 24<sup>th</sup>, 2020 at 12:00pm

### Job Summary:

The Information Technology Point Person is responsible for providing technical support to the staff and students of LSK.

### Educational Qualifications/Minimum Requirements

- Diploma in Computer Science, Network Technician or Information Technology, or a related program
- 2 years of demonstrable IT experience in the area of computer programming and website maintenance
- Must have an above standard working knowledge of Mac devices and programming
- Must be knowledgeable of iPads and Apple equipment, including keyboards and Apple pens
- Must provide the results of a current criminal reference check including a vulnerable sector check
- First Aid and CPR Certification
- Must have a Safe Food Handlers Certificate or be willing to obtain one

### Assets

- Experience working with elementary school children
- Experience with the Maplewood System
- Experience with the Clevr System
- Certification in Microsoft Technology Professional or CompTIA
- Familiarity with BrightSpace/Desire2Learn

**Salary:** \$37,204.20 - \$52,738.95, based on demonstrable years of experience, 37.5hrs per week. Please note, this position is subject to a 8 week layoff period following the end of the school year.

**Note:** LSK Elementary School will NOT have students actively in the school for the first term of the 2020-2021 school year. All lessons will be provided via an on-line platform, supported by in-school staff. The second term will be determined at a later date.

Please submit your cover letter, resume, and three current references (in addition to the above) to:

The Mississaugas of the Credit First Nation  
**Attention: Personnel Committee**  
2789 Mississauga Road  
RR#6 Hagersville, ON  
N0A 1H0

Applications will also be accepted by fax at 905-768-1225 or via email at the address listed below.

A detailed job description is available at the Admin Building or by email at [stephanie.laforme@mncfn.ca](mailto:stephanie.laforme@mncfn.ca)

**Miigwech to all who apply, only those candidates selected for an interview will be contacted.**