



The MISSISSAUGAS OF THE CREDIT FIRST NATION
is accepting applications for the full-time, permanent position of

Policy Analyst/Writer

Closing Date: February 6th, 2020 @ 12:00PM

Job Summary:

The Policy Analyst/Writer provides support to the Director of Intergovernmental Affairs by conducting research, analysing current and proposed legislation and assisting with writing laws for the Mississaugas of the Credit First Nation.

Educational Qualifications/Minimum Requirements

- Post-Secondary degree in Public Administration, Public Policy, Political Science or a related field, plus 2 years of related experience in a First Nation organization;
- Or Post-Secondary diploma in a related field, plus 5 years of related experience in a First Nation organization;
- Or Grade 12 plus 7 years of direct experience in a First Nation organization.
- Experience in the development of legislation, regulation and policy, preferably within a First Nations provincial/territorial organization or First Nations administration;

Other Requirements

- Results of a current Criminal Reference Check
- Valid G Class Driver's License and reliable vehicle
- Safe Food Handler's Certification or the willingness to obtain one
- Ability to work a flexible schedule, including evenings and weekends as required
- Willingness to travel

Salary: \$47,641.50 – \$67,837.50

Please submit your cover letter, resume, proof of educational qualifications and three current references, two of which are employment related, to:

The Mississaugas of the Credit First Nation
Attention: Personnel Committee
2789 Mississauga Road
Hagersville, ON
N0A 1H0

Applications will also be accepted by fax at 905-768-1225 or via email at the address listed below.

A detailed job description is available at the Administration Building or by email at Kerri.King@mncfn.ca

Miigwech to all who apply, only those candidates selected for an interview will be contacted.