***MISSISSAUGAS OF THE CREDIT FIRST NATION***

***FINANCIAL PLANNING & FISCAL OVERSIGHT COUNCIL***

***PUBLIC MINUTES***

# ***Monday, October 7, 2019***

***Start: 9:10 am Finish: 12:15 pm***

***Chief Councillor R. Stacey Laforme***

***Councillor Evan Sault***

***Councillor Cathie Jamieson***

***Councillor Veronica King-Jamieson***

***Councillor/Chair Erma Ferrell***

***Councillor Rodger LaForme (Vacation)***

***Councillor Larry Sault***

***Councillor Stephanie LaForme (Excused)***

***Chief Operating Officer Kailey Thomson***

***Recording Officer Charlotte Smith***

***HR Manager Kerri King***

***MCD Director Donna Duric***

***SHS Director Rachelle Ingrao***

***A/DSED Aimee Sault***

**AGENDA ITEM NO. 1 – OPEN MEETING**

Chair/Councillor Erma Ferrell opened the meeting at 9:10 am.

**AGENDA ITEM NO. 2 – REVIEW AND ACCEPT AGENDA**

**MOTION NO. 1**

MOVED BY VERONICA KING-JAMIESON SECONDED BY R. STACEY LAFORME

That the MCFN Financial Planning & Fiscal Oversight Council accepts the Agenda with the following additions:

* Agenda Item No. 9a) – Heritage Mississauga Comic Books Publishing & Credit Awards (Chief Operating Officer);
* Agenda Item No. 11a) – In-Camera Item.

Carried

**AGENDA ITEM NO. 3 – REVIEW & ACCEPT THE (PUBLIC) MINUTES OF EXECUTIVE FINANCE COUNCIL DATED MONDAY, SEPTEMBER 23, 2019**

**MOTION NO. 2**

MOVED BY R. STACEY LAFORME SECONDED BY EVAN SAULT

That the MCFN Financial Planning & Fiscal Oversight Council accepts the Public Minutes of Executive Finance Council Meeting dated Monday, September 23, 2019.

Carried

**AGENDA ITEM NO. 4 – MATTERS ARISING FROM COUNCIL MINUTES**

There were no Matters Arising from the Minutes.

MCD Director in at 9:05 am.

**AGENDA ITEM NO. 5 – OUTSTANDING BUDGET APPROVALS FOR MEDIA &**

**COMMUNICATIONS DEPARTMENT, SOCIAL & HEALTH SERVICES DEPARTMENT &**

**SUSTAINABLE ECONOMIC DEVELOPMENT (CHIEF OPERATING OFFICER)**

Councillor EF questioned the MCD Director if branding was a part of her (MCD Director) work

plan, for example, flags, logo and other promotional items. Chief Operating Officer answered

that the MCD Department and all other departments will work towards branding. This will be

added to all the Directors’ work plans.

With regard to leasing or buying a photocopier, Chief Operations Officer will investigate

This to see which is the most cost effective.

Councillor LS noted that the MCD Department is 100% funded by Chief and Council. We can

get a budget from the government through the Proposal Writer. Include on a larger scale all

back items (original items). Chief agreed and requested that a proposal be put together, but

make the proposal larger.

Councillor VKJ stated that she would like to see the history on some of our promotional items.

Regarding Wifi for the Community Centre, the Public Works Department and MCD Department

are installing Wifi today.

Councillor LS questioned how merchandise is tracked. Do we have a bar code? MCD Director

answered that she uses an excel spreadsheet. Councillor EF noted that Excel will not work for

this, and suggested the MCD Director needs a Point of Sale Program.

In terms of long term financial planning, Councillor LS informed that a financial roadmap is

needed.

Chief Operating Officer informed that she has contacted some people to come in and talk about

financial planning at one of the OMT meetings.

Chief reiterated that we should look at branding, and reach out to other departments. Chief

Operating Officer stated that this would be a good governance discussion.

**MOTION NO. 3**

MOVED BY EVAN SAULT SECONDED BY CATHIE JAMIESON

That the MCFN Financial Planning & Fiscal Oversight Council approves the Communications & Media 2019-2020 Work plan, and operating budget in the amount of **Three Hundred Twenty-Five Thousand Two Hundred Sixteen Dollars ($325,216.00);** which is comprised of the following:

* Reserves: Enterprise Fund $326.216.00

NOTE: Salaries, wages, benefits and pensions can only be expenses for that purpose.

Carried

Opposed: Councillor Larry Sault – to many outstanding questions; Councillor Veronica King-Jamieson – actuals are missing.

2nd Reading was not allowed. This item will come back to the next Governance Committee Meeting on Tuesday, October 15, 2019 once the Revised Work Plan has been completed.

**DIRECTION NO. 1**

That the MCFN Financial Planning & Fiscal Oversight Council directs the MCD Director to meet with the Proposal Writer and look for other dollars/funding for the Media & Communications Department.

MCD Director out at 9:55 am.

SHS Director in at 9:55 am.

**AGENDA ITEM NO. 5 – OUTSTANDING BUDGET APPROVALS FOR MEDIA &**

**COMMUNICATIONS DEPARTMENT, SOCIAL & HEALTH SERVICES DEPARTMENT &**

**SUSTAINABLE ECONOMIC DEVELOPMENT (CHIEF OPERATING OFFICER)**

SHS Director informed that all funding has been approved. There are extra dollars for

prevention services as well as extra dollars for cultural supports which will go to the Cultural &

Events Coordinator for her budget.

Councillor LS pointed out that professional fees need to be clarified. Chief Operating Officer

replied that from now on we will be more specific regarding legal and professional fees.

**MOTION NO. 4**

MOVED BY EVAN SAULT SECONDED BY VERONICA KING-JAMIESON

That the MCFN Financial Planning & Fiscal Oversight Council approves the Social & Health Service`s 2019-2020 Work plan, and operating budget in the amount of **Three Million Six Hundred Twenty-Five Thousand Four Hundred Sixty Dollars and Fifty-Six Cents ($3,625,460.56);** which is comprised of the following:

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| |  |  | | --- | --- | | INAC BLOCK C | 53,128.00 | | INAC SET C | 0.00 | | INAC FIXED C | 201,930.00 | | HEALTH CANADA | 1,253,570.00 | | MCSS | 782,743.00 | | MCYS | 574,814.00 | | MOHLTC | 337,294.00 | | MINISTRY OF TOUR CULT&SPORTS ONTARIO SPORTS & RECREATION | 0.00 | | UTILITIES S&H BLDG OCCUPANCY | 0.00 | | FUEL RECOVERY | 0.00 | | ADMIN FEE DEP | 0.00 | | OTHER REVENUE | 3,700.00 | | INTEREST INCOME | 0.00 | | REV TRANS F/DEF | 220,867.56 | | REV TRANS F/T RES | 130,474.00 | | REV TRANS F/DEP RES | 0.00 | | REV TRANS F/T DEP | 59,940.00 | | REV TRANS F/T OTHER DEP | 7,000.00 | | TOTAL | $3,621,760.00 | |  |

Carried

2nd Reading Waived

SHS Director out at 10:10 am.

A/DSED in at 10:10 am.

**AGENDA ITEM NO. 5 – OUTSTANDING BUDGET APPROVALS FOR MEDIA &**

**COMMUNICATIONS DEPARTMENT, SOCIAL & HEALTH SERVICES DEPARTMENT &**

**SUSTAINABLE ECONOMIC DEVELOPMENT (CHIEF OPERATING OFFICER)**

A/DSED highlighted her budget.

Councillor EF noted that professional and legal fees is over a half a million dollars.

Chief Operating Officer stated that IESO (Independent Electricity System Operation) is not

strong on record keeping. She will get clarification on keeping the dollars (see Trans Empl

Support Comm Energy Plan line) instead of having send the dollars back.

Councillor LS stated that he is not comfortable with the professional and legal fees. The former

DSED was to do the work that Legal Counsel did. He believes that this item needs to be fixed

before we go to new plans. Chief Operating Officer stated that she is working to address this

issue.

A/DSED noted that in comparison to last year’s budget, this year’s budget is $800,000.00 more.

Councillor LS noted that IESO has funds available to staff someone regarding community

energy planning.

**MOTION NO. 5**

MOVED BY R. STACEY LAFORME SECONDED BY EVAN SAULT

That the MCFN Financial Planning & Fiscal Oversight Council approves the Sustainable Economic Development`s 2019-2020 Work plan, and operating budget in the amount of **One Million Seven Hundred Sixty-Three Thousand Eight Hundred Eleven Dollars ($1,763,811.00);** which is comprised of the following:

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| --- | --- |
| INAC BLOCK C | 146,000.00 |
| INAC FIXED C | 0.00 |
| RENTAL INC F/PROPERT | 306,700.00 |
| UTILITIES RECOVERY | 49,000.00 |
| WATER & SEWER FEES | 1,500.00 |
| RENTAL FEE/PROGRAMS | 2,650.00 |
| OTHER REVENUE | 151,821.52 |
| WAGE RECOVERY | 54,000.00 |
| REV TRANS F/DEF | 55,881.96 |
| REV TRANS F/T RES | 400,500.00 |
| REV TRANS F/DEP RES | 510,757.52 |
| REV TRANS F/T OTHER DEP | 85,000.00 |
| TOTAL | $1,763,811.00 |

Opposed: Councillors Veronica King-Jamieson, Cathie Jamieson and Larry Sault – Not comfortable with the budget.

**Motion is Defeated**

This item will come back to the Governance Committee for 2nd Reading on Tuesday, October 15, 2019 once proof of legal and professional fees have been clarified; need actuals to date; employment support.

**DIRECTION NO. 2**

That the MCFN Financial Planning & Fiscal Oversight Committee directs the A/DSED to bring back information/proof of legal and professional fees, actuals to date, and information on employment support.

A/DSED out at 10:30 am.

**AGENDA ITEM NO. 6 – BUDGET AMENDMENT NO. 0016 (CHIEF OPERATING OFFICER)**

**(AMENDMENT TO BE SIGNED)**

**MOTION NO. 6**

MOVED BY R. STACEY LAFORME SECONDED BY VERONICA KING-JAMIESON

That the MCFN Financial Planning & Fiscal Oversight Council accepts and authorizes the signing of the Indigenous Services Canada Amendment #016 which provides funds in the total amount of **$720,893.89 (Seven Hundred Twenty Thousand Eight Hundred Ninety-Three Dollars and Eighty-Nine Cents)** to be allocated to the MCFN Departments as follows:

* $550,000.00 (five hundred fifty thousand dollars) fixed funds for Governance; and
* $170,893.89 (One Hundred Seventy Thousand Eight Hundred Ninety-Three dollars and Eighty-Nine cents) fixed funds for Education.

Carried

2nd Reading Waived

Chief and Council signed the Amendment.

**AGENDA ITEM NO. 6a) – BUDGET AMENDMENT NO. 0017 (CHIEF OPERATING OFFICER**

**(AMENDMENT TO BE SIGNED)**

**MOTION NO. 7**

MOVED BY VERONICA KING-JAMIESON SECONDED BY LARRY SAULT

That the MCFN Financial Planning & Fiscal Oversight Council accepts and authorizes the signing of the Indigenous Services Canada Amendment #017 which provides funds in the total amount of **$1,716,055.76 (One Million Seven Hundred Sixteen Thousand Fifty-Five Dollars and Seventy-Six Cents)** to be allocated to the MCFN Departments as follows:

* $1,716,055.76 (One Million Seven Hundred Sixteen Thousand Fifty-Five dollars and Seventy-Six cents) fixed funds for Education.

Carried

2nd Reading Waived

Chief and Council signed the Amendment.

Council moved to Agenda Item No. 7a).

HR Manager in at 10:30 am.

**AGENDA ITEM NO. 7a) – EMPLOYEE BENEFITS ALLOCATION (RECOMMENDATION WAS**

**MOVED BY STEPHANIE LAFORME, SECONDED BY EVAN SAULT VIA EMAIL AND NO**

**ONE ELSE RESPONDED) (HR MANAGER)**

HR Manager noted that employee costs for benefits is broken down based on salary. All staff

currently pay 1.55% of their salary for their benefits regardless of how many dependents they

have and how much they make. This is not common practice and the way we allocate costs no

longer makes sense.

HR Manager is recommending that a change be made to the current allocation and have

employees be responsible for 20% of the actual costs. This is a best practice for most

organizations (a percentage of the actual cost), and it would be a cost savings to MCFN.

HR Manager noted that in order to protect MCFN from liability and to give employees the

opportunity to adjust to the change, she is recommending a six-month notice period.

**DIRECTION NO. 3**

That the MCFN Financial Planning & Fiscal Oversight Council directs the HR Manager to provide Chief and Council with a chart for the past two years of costs for employee benefits.

**AGENDA ITEM NO. 8 – HEALTH & SAFETY/REPAIRS & MAINTENANCE FUNDING –**

**AMENDING AGREEMENT TO BE SIGNED (ECC SUPERVISOR)**

ECC Supervisor noted in her Briefing Note that she applied for and has been approved to

receive Health & Safety/Repairs and Maintenance Funding under the detail code A375 Repairs

and Maintenance from the Ministry of Education (MEDU) in the amount of $24,852.00. The

Amending Agreement No. 1 requires Chief and Chief Operating Officer’s signature for the

approval of this funding for three projects. Repairs will be updating the bathrooms and fixing the

parking lot.

**MOTION NO. 8**

MOVED BY EVAN SAULT SECONDED BY VERONICA KING-JAMIESON

That the MCFN Financial Planning & Fiscal Oversight Council approves the signing of the Amending Agreement #1 with the Ministry of Education for detail code A375 Repairs and Maintenance the amount of $ 24,852.00 (Twenty-Four Thousand Eight Hundred Fifty-Two Dollars and Zero Cents). Thus increasing the total allocation from the Ministry of Education Funding for Child Care and First Nations Child and Family Programs from $910,111.00 (Nine Hundred Ten Thousand One Hundred Eleven Dollars and Zero Cents) to $934,963.00 (Nine Hundred Thirty- Four Thousand Nine Hundred Sixty-Three Dollars and Zero Cents).

Carried

2nd Reading Waived

Chief R. Stacey Laforme and Chief Operating Officer signed the Agreement.

**AGENDA ITEM NO. 9a) – HERITAGE MISSISSAUGA COMIC BOOKS & CREDIT AWARDS**

**MOTION NO. 9**

MOVED BY R. STACEY LAFORME SECONDED BY EVAN SAULT

That the MCFN Financial Planning & Fiscal Oversight Council approves to fund Heritage Mississauga for the printing of “The Grange” and “Legend of the Council Fire” comic books, and for support of “The Credits Event” that will be held on November 9, 2019, in the amount of $6,600.00 (Six Thousand Six Hundred Dollars); dollars will come from Events Funding Account # 61800-100006.

Carried

2nd Reading Waived

**MOTION NO. 10**

MOVED BY VERONICA KING-JAMIESON SECONDED BY R. STACEY LAFORME

That the MCFN Financial Planning & Fiscal Oversight Council moved In-Camera at 11:02 am.

Carried