



The MISSISSAUGAS OF THE CREDIT FIRST NATION

is accepting applications for the contract position of

**“Community Sport and Recreation Coordinator”**

Closing Date: June 27, 2019 at 12:00pm

**Job Summary:** The Community Sport and Recreation Coordinator assists with developing plans and facilitating community member participation in promoting healthy lifestyles and provides support to current programs and services operating under the Mississaugas of the Credit First Nation.

**Educational Qualifications/Minimum Requirements**

- College Diploma in a health-related field OR
- High School diploma with a minimum of 5 years of related working experience in a health-related field
- Must have a valid Driver’s License and be willing to upgrade to an F class license
- Must have a satisfactory result from a Criminal Record Check including a vulnerable sector check.
- Certification in First Aid and CPR or willingness to obtain at the first available course offering
- Knowledge of appropriate use of weights/exercise equipment
- Knowledge of general safety precautions as it pertains to physical activities, such as warm ups and cool downs, protective equipment, etc...
- Solid background in computers with specific knowledge of Microsoft Word and Excel
- Knowledge of the MCFN community and the recreational programs and activities that are available
- General knowledge of various sporting rules or guidelines

**Assets**

- Ability to work with minimal supervision
- Must be willing to work flexible hours, including evenings and weekends
- Strong facilitation skills
- Ability to work cooperatively with other staff and management
- Ability to relate effectively to community members

**Rate of Pay:** \$21.33/hr

**Contract End Date:** March 31<sup>st</sup>, 2020

Please submit your cover letter, resume, proof of educational qualifications and three current references to:

The Mississaugas of the Credit First Nation  
**Attention: Personnel Committee**  
2789 Mississauga Road  
RR#6 Hagersville, ON  
NOA 1H0

Applications will also be accepted by fax at 905-768-1225 or via email at the address listed below.

A detailed job description is available at the Admin Building or by email at [stephanie.laforme@mncfn.ca](mailto:stephanie.laforme@mncfn.ca)

**Miigwech to all who apply, only those candidates selected for an interview will be contacted.**

**\*\*PLEASE NOTE THAT THIS IS A REVISED POSTING\*\***