



Mississaugas of the Credit Employment & Training
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Mississaugas of the Credit First Nation
Summer Student Job Description

Position Title: Cultural/Environment/Bio-Diversity Assistant

Position Purpose To provide assistance to the Cultural Coordinator and the Bio-Diversity team and Life of Grove

1) Accountability

- The Environment/Bio-Diversity Lead Steward is overseen by the Cultural Committee and supervised by the **Cultural Committee Chair/Co-Chair or designate**
- Under the direction of the Bio Diversity Team, the Lead Steward will follow direction/duties as assigned

2) Detailed Responsibilities and Expectations

- At the direction of the Life of the Grove team lead, provide assistance
 - Assist with the development and implementation of environment and cultural demonstrations and displays.
 - Learn about the Carolinian Zone, Species At Risk Program, community rehabilitation, Continued inventory of natural areas within the designated MCFN naturalization areas
 - Work with other departments to share and present information with the community through various communication methods
 - Hands on garden work in completed rehabilitated areas while researching “green” methods.
 - **Work for extended periods of time in various weather conditions (heat, cold, rain, high pollen)**
 - **Perform repetitive work for extended periods of time (such as Weed Trimming, Watering, Pulling Weeds)**
 - Other duties as assigned
- I. The efficient, responsible and accountable use of equipment resources entrusted for the delivery of project**
- II. Assists to ensure all the policies and procedures of the MCFN are adhered to when pertaining to health and safety and communications, both internal and external**

3) Qualifications

I. Education and Experience

- Currently enrolled in Secondary or Post-Secondary with keen interest in Environmental Science, Renewal resources, landscape, Gardening, Greenhouse production



II. Knowledge

- Knowledge of the details of successful gardening, planning and execution of successful events, including coordinating, advertising, budgeting

III. Skills/Abilities

- Adaptable, flexible work schedule
- Ability to work with minimal supervision
- Ability to listen to instructions and take direction from supervisor
- Ability to manage time efficiently and adhere to deadlines
- Good communication skills – written and verbal
- Trouble shooting skills
- Sound decision making skills

4) Assets

- Knowledge of the history, culture and /or language of the Mississaugas of the Credit First Nation is a definite asset.
- Valid Driver's License (G1/G2/G) is a definite asset
- Available for duration of summer and flexible in working hours

5) Mandatory Requirements

- Must meet age criteria: 16 – 30 years of age as of start date.
- Must have access to reliable insured transportation (some travel maybe required)
- Must be Mississaugas of the Credit First Nation Band Member (funding requirement)

6) Compensation:

- Wage: TBD Pending Funding (min. \$14/hour)
- **Start date:** To be Determined by Approved Funding
- **Duration:** To be Determined by Approved Funding

7) Deadline

- Completed Employment & Training Intake Package, with resume and cover letter(s) due to **Employment & Training office by Friday May 3rd, 2019**