



The Mississaugas of the Credit Major Events Committee

CALL FOR THREE COMMITTEE MEMBERS

The MCFN MEC is seeking applications for:

- 2 MCFN Member positions
 - 2 Year term (18+)
 - 3 Year term (18+)
- 1 Youth MCFN member (18-29 years old)
 - 1 year term

Meetings are usually held monthly from 4:30 pm – 6:30 pm with special meetings added as required. Honorariums of \$150 per meeting/per member will be provided. Travel and participation in Major Events will be required.

If you are interested in applying for a seat on the Major Events Committee, please send a letter expressing your interest in this committee outlining:

- Status as MCFN band member
- Why you are interested in participating in the MCFN Major Events Committee
- Indicate what member position term you are applying for
- Any experience working with event organizers on MCFN or within MCFN's Treaty Lands and Territory
- Experience working in a committee setting in the last three years

Please send applications by **Friday, April 12, 2019 at 4:30 pm** to:

Caitlin Laforme – Lead Administration for the Major Events Committee

Email: Caitlin.Laforme@mncfn.ca

or

Mail-In/Delivery:

MCFN Administration Building

2789 Mississauga Road, Hagersville, ON, N0A 1H0

Attention: Caitlin Laforme, Major Events Committee



MCFN Major Events Committee

Terms of Reference

Mandate

To facilitate the Mississaugas of the Credit First Nation (MCFN) involvement in major events within MCFN's Treaty Lands and Territory with the purpose of building awareness of MCFN and broader Indigenous cultures and history; building relationships with government and corporate partners; and promoting and advocating for the Mississaugas of the Credit First Nation and other Indigenous people.

Roles and Responsibilities

The Mississaugas of the Credit First Nation Major Events Committee has the following roles and responsibilities.

- 1) Negotiate draft terms and conditions for opportunities to benefit the Mississaugas of the Credit First Nation and other Indigenous people through involvement in major events including accreditation. Benefits may include economic development, employment, training, and more.
- 2) Make recommendations to MCFN Chief and Council on partnership opportunities related to major events taking place within MCFN Treaty Lands and Territory. Partners may include sponsors, event organizers, governments, and other entities.
- 3) Make recommendations to MCFN Chief and Council on the level of involvement, which may include commitment of personnel and other resources on specific events.
- 4) Recommend MCFN representatives on external major event committees and boards.
- 5) Maintain ongoing relationships with major event organizers.
- 6) Continue to build relationships with other First Nations and Indigenous organizations within MCFN's Treaty Lands and Territory as it relates to involvement or recognition in major events.
- 7) Build awareness of MCFN history and culture and broader issues affecting Indigenous peoples.
- 8) Represent MCFN in presentations and meetings in relation to major events within MCFN Treaty Lands and Territory.



Composition

The MCFN Major Events Committee (MEC) is comprised of the following members:

- 2 Council representatives (chair and alternate chair)
 - o Terms will align with MCFN Elections
- Culture and Events Coordinator (Administrative lead)
- 2 MCFN Member positions
 - o 2 Year term
 - o 3 Year term
- 1 Youth MCFN member (18-29 years old)
 - o 1 year term

Four of six MEC members must be present for Quorum. The Chair is able to vote. Members not physically in attendance are not able to vote.

Major Events Committee Member Selection

MCFN member applications are approved by MCFN Chief and Council based on the recommendations of the four other committee members. These positions receive the standard MCFN honorarium and are eligible to claim travel. Please refer to the Composition section to view terms of member seats. Vacant positions will be posted as soon as possible.

Recommendations are based on the following criteria:

- Must be a MCFN band member
- Committee experience in the last three years
- Mississaugas of the Credit First Nation involvement
- Communications Skills
- Overall quality of the application
- Committee members must be available to attend, support or be available to participate for certain responsibilities and events during their term on the Major Events Committee.

Meetings

The MCFN Major Events Committee meets monthly with an additional three meetings or as called by the chair.



MEC members can participate in committee meetings either in person or via teleconference, Skype, FaceTime, etc. under extenuating circumstances (i.e. car troubles, inclement weather, personal issues, etc.) as agreed upon and approved by the Major Events Committee, not to exceed more than three meetings missed in person.

Members not physically present are not able to have a vote.

Members will be eligible to receive an honorarium for participating in meetings via teleconference, Skype, FaceTime, etc. up to three meetings in a fiscal year. This revision will be retroactive to April 1, 2018.

Authority

The MCFN Major Events committee DOES NOT have the authority to encumber the Mississaugas of the Credit First Nation.

Appropriate MCFN departments will be included as needed.

Major Event Description

A major event is described as an event that:

- Is located within the Mississaugas of the Credit First Nation Treaty Lands and Territory, outside of MCFN.
- Draws more than 1000 attendees and/or
- Provides the opportunity to build awareness of Mississaugas of the Credit First Nation culture and/or history, to a large or politically significant audience.
- Has a finite term.

Reporting

The Major Events Committee submits a written report to MCFN Chief and Council on a monthly basis. Information of significance is presented to MCFN Chief and Council by email or through briefing note as required.