

**MISSISSAUGAS OF THE NEW CREDIT FIRST NATION  
EDUCATION & SOCIAL SERVICES COUNCIL  
PUBLIC MINUTES  
Monday, December 11, 2017**

**Start 9:06 am**

**Finish 12:25 pm**

**Chief Councillor**

**R. Stacey Laforme**

**Councillor**

**Erma Ferrell**

**Councillor**

**Casey Jonathan**

**Councillor**

**Evan Sault**

**Councillor**

**Veronica King-Jamieson**

**Councillor**

**Margaret Sault**

**Councillor/Chair**

**Cathie Jamieson**

**Councillor**

**Stephanie LaForme**

**Executive Director**

**Cynthia Jamieson**

**Recorder**

**Charlotte Smith**

**Records Manager**

**Jenny Henry (filled in for Recorder until 10:40 am)**

**SHS Director**

**Rachelle Ingrao**

**Education Director**

**Amanda Sault**

**Finance Director**

**Lilia Moos**

**DSED**

**Wade Griffin**

**AGENDA ITEM NO. 1 – OPEN MEETING**

Chair/Councillor Cathie Jamieson opened the meeting at 9:06 am. Recorder had a doctor's appointment and the Records Manager filled in until Recorder arrived at 10:40 am.

**AGENDA ITEM NO. 2 – REVIEW AND ACCEPT AGENDA**

**MOTION NO. 1**

MOVED BY R. STACEY LAFORME

SECONDED BY EVAN SAULT

That the MNCFN Education & Social Services Council accepts the Agenda with the following additions:

- Agenda Item No. 25a) – In-Camera Item;
- Agenda Item No. 25b) – In-Camera Item;
- Agenda Item No. 25c) – In-Camera Item.

Carried

**AGENDA ITEM NO. 3 – REVIEW & ACCEPT THE NOVEMBER 13, 2017 EDUCATION & SOCIAL SERVICES COUNCIL (PUBLIC) MINUTES**

**MOTION NO. 2**

MOVED BY MARGARET SAULT

SECONDED BY R. STACEY LAFORME

That the MNCFN Education & Social Services Council accepts the Public Minutes of Education & Social Services Council Meeting dated Monday, November 13, 2017.

Carried

**AGENDA ITEM NO. 4 - MATTERS ARISING FROM THE MINUTES**

There was no Matters Arising from the Minutes.

# SOCIAL & HEALTH SERVICES

SHS Director in at 9:10 am.

## **AGENDA ITEM NO 5 – PERSONAL SUPPORT WORKER (PSW) TRAINING FUND**

SHS Director noted in her Briefing Note that she requires Chief and Council authorization to accept \$5,905.37 in training dollars for the Personal Support Workers (PSWs) through the Ministry of Health and Long-Term Care (MOH-LTC)

MNCFN was offered the opportunity to submit for additional training dollars for the PSW's for the 2017/2018 fiscal year. The Home and Community Care Coordinator/Supervisor submitted a training plan to the Ministry on June 19<sup>th</sup>, 2017.

The training plan has been approved, as of Thursday, November 16<sup>th</sup>, 2017, in the amount of \$5,905.37. Funds must be expended by March 31, 2018.

### **MOTION NO. 3**

MOVED BY ERMA FERRELL

SECONDED BY MARGARET SAULT

That the MNCFN Education & Social Services Council authorizes additional funding from the Ministry of Health and Long Term Care in the amount of \$5,905.37 (Five Thousand Nine Hundred Five Dollars & Thirty-Seven Cents) for the purpose of PSW professional development and training. Dollars are to be expended by March 31, 2018.

Carried

2<sup>nd</sup> Reading Waived

## **AGENDA ITEM NO. 6 – CANCER CARE ONTARIO/MNCFN PROTOCOL AGREEMENT**

SHS Director noted that she requires authorization to accept amendments to MNCFN/Cancer Care Ontario (CCO) Protocol Agreement and schedule for signing of said agreement

Representatives from Cancer Care Ontario presented a draft joint protocol agreement to Chief and Council at the September Education and Social Services Council meeting. Direction was given to the A/LMR Director to review the document and note any changes required to ensure accuracy. The document was re-submitted with revisions noted to the November 7<sup>th</sup> I & D Council, at which time a Motion was passed to accept the Relationship Protocol with noted revisions.

The SHS Director was given direction to follow up on the aforementioned with Cancer Care Ontario (CCO). The document was forwarded to CCO and the requested revisions were made to the agreement and returned to the SHS Director. CCO rep Josh Tobias advised that typically, Cancer Care Ontario CEO and Board President, Michael Sherar makes a trip to the Community for the signing of the agreement, and there is media coverage.

It was agreed that Cancer Care Ontario would be responsible to do the media coverage of this event.

**MOTION NO. 4**

MOVED BY ERMA FERRELL

SECONDED BY R. STACEY LAFORME

That the MNCFN Education & Social Services Council accepts the Revised Protocol Agreement between MNCFN and Cancer Care Ontario.

Carried

2<sup>nd</sup> Reading Waived**DIRECTION NO. 1**

That the MNCFN Education & Social Services Council gives direction to the SHS Director to follow up with Cancer Care Ontario and let them (Cancer Care Ontario) do the media coverage of the Cancer Care Ontario/MNCFN Revised Protocol Agreement.

**AGENDA ITEM NO. 7 – YOUTH WELLNESS HUBS LETTER OF SUPPORT (LETTER TO BE SIGNED BY CHIEF)**

SHS Director is requesting authorization to support Haldimand/Norfolk R.E.A.C.H and Woodview in their 'Youth Wellness Hubs' initiative. That consideration be given to supporting Six Nations Health Services in the same initiative, should caps be lifted restricting MNCFN Band Member access to New Directions addictions services and mental health services.

On Feb. 8, 2017, the Minister of Health announced a plan to implement up to nine integrated service hubs for youth across Ontario.

In Brant, Haldimand and Norfolk, the lead agencies for child and youth mental health, Woodview Mental Health and Autism Services, and Haldimand/Norfolk R.E.A.C.H have partnered as leads for the Youth Wellness Hub (YWH) proposal. The two agencies have been facilitating the community consultation and planning processes leading to the development of the proposal submission. The SHS CHN and Children's Mental Health Worker attended an engagement session on November 28<sup>th</sup>, 2017, and reported that they believed MNCFN youth would benefit from the initiative. If successful, Woodview and H-N R.E.A.C.H will be operational leads for the hubs.

The Director requested statistics from both Woodview and H-N R.E.A.C.H regarding the number of MNCFN band members regularly accessing service within the target demographic. Currently, there are 4 youth regularly accessing services at Woodview, and 3 youth regularly accessing services through R.E.A.C.H. It was noted that individuals must self identify, so true numbers may be higher.

Currently, MNCFN members are **not** eligible to access the New Directions addictions support program or Mental Health Services through Six Nations Health Services. The SHS Director did not feel comfortable recommending Chief and Council supporting the Six Nations project unless the caps could be lifted restricting MNCFN band member access to these services. Six Nations Health Services reps advised that they could not make this promise at this time, due to government regulations.

Councillor questioned if MNCFN could apply themselves for a Youth Wellness Hub. SHS Director answered no because the SHS Department does not have the resources and using their own staff would not be a good fit.

**MOTION NO. 5**

MOVED BY R. STACEY LAFORME

SECONDED BY CASEY JONATHAN

That the MNCFN Education & Social Services Council approves sending a Letter of Support to Haldimand-Norfolk R.E.A.C.H./Woodview Mental Health & Autism Services regarding the Youth Wellness Hubs Initiative.

Carried

2<sup>nd</sup> Reading Waived

Letter was signed by the Chief.

**AGENDA ITEM NO. 8 – OTHER/NEW BUSINESS**

There was no Other/New Business.

SHS Director out at 9:45 am.

## OTHER/NEW BUSINESS

Council moved to Agenda Item No. 12.

### **AGENDA ITEM NO. 12 – YOUTH INTERN PROGRAM (THERE IS A REVISED CONTRIBUTION AGREEMENT TO BE SIGNED)**

Housing Program Director presented this item at the December 4<sup>th</sup>, 2017 Infrastructure & Development Council Meeting, however, Council wanted more clarification regarding the figures in the Agreement.

Below is the revision:

CMHC clarified that when they said they would pay \$15.00 per hour, it was up to the amount of 40,250.00 and according to CMHC, by doing this they could distribute their dollars faster. So the Agreement as presented on December 4, 2017 I & D was the correct amount.

A revised Contribution Agreement has been received for the whole year for April 3/17 to March 30, 2018 (50 weeks) as CMHC does not pay the 2 weeks Christmas Holiday.

The breakdown has been placed into the revised Contribution Agreement – “Schedule B”

>\$11.40/hr. x 35 hrs. X 25 weeks=\$9,975.00 x 2 interns= \$19,950.00 (Apr.3 – Sep.18/17)

>\$11.60/hr. x 35 hrs. x 25 weeks=\$10,150.00 x 2 interns= \$20,300.00 (Sept 25 – Mar.30/18)

Total \$40,250.00

Councillor questioned if MNCFN would have to top up the minimum wage. Executive Director answered that the housing 2017-2018 budget already has the top up dollars.

#### **MOTION NO. 6**

MOVED BY R. STACEY LAFORME

SECONDED BY EVAN SAULT

That the MNCFN Education & Social Services Council accepts the Canada Mortgage Housing Corporation (CMHC) revised Contribution Agreement dated April 3, 2017 in a total amount of \$40,250.00 (Forty Thousand, Two Hundred & Fifty Dollars) for the Term of one year April 3, 2017 to March 30, 2018.

Carried

2<sup>nd</sup> Reading Waived

### **AGENDA ITEM NO. 13 – JANUARY 27, 2018 – MONTHLY GATHERING AGENDA**

Council agreed that this item would be deferred to the next Infrastructure & Development Council Meeting (New Council) on Monday, January 8, 2018.

Executive Director suggested that Council should have the March 31, 2017 audit on hand for the next Monthly Gathering in January 2018.

# EDUCATION

Education Director in at 9:40 am.

Council moved back to Agenda Item No. 9.

## **AGENDA ITEM NO. 9 – LLOYD S. KING ELEMENTARY SCHOOL PLAYGROUNDS**

Education Director noted in her Briefing Note that she is requesting approval of the application to the Mississaugas of the New Credit First Nation Community Trust for new Primary, Junior and Intermediate play structures.

Chief LaForme attended the Lloyd S. King Elementary School classrooms in September 2017. From that students provided the Chief with various letters, pictures, etc. that they would like to see at their school. Many students wrote about the state of the playground and safety of the materials surrounding the playground.

Education Director was in touch with the company, PlayPower Canada, that has serviced our current play structures, to begin the process of obtaining a quote based on our needs, school size and population and elements to consider.

Councillor questioned why there are not three quotes. Executive Director answered that this is a “specialized service”, and such, does not need three quotes.

### **MOTION NO. 7**

MOVED BY EVAN SAULT

SECONDED BY R. STACEY LAFORME

That the MNCFN Education & Social Services Council approves an application to the MNCFN Community Trust in the amount of \$246,565.20 (Two Hundred Forty-Six Thousand Five Hundred Sixty-Five Dollars & Twenty Cents) to be submitted by the Education Department. If successful the quotation received from PlayPower Canada in the amount of \$246,565.20 for two play structures and one fitness structure at the Lloyd S. King Elementary School, recognizing that this is a specialized service, Council agrees to waive the request for three quotes. And further, this application will be signed by the Executive Director.

Carried

2<sup>nd</sup> Reading Waived

## **AGENDA ITEM NO. 10 – POST SECONDARY APPLICANTS**

This item has been deleted.

## **AGENDA ITEM NO 10a) – SOUTHWESTERN ONTARIO INDEPENDENT AGGREGATE GROUP – LETTER OF SUPPORT TO BE SIGNED BY THE CHIEF**

### **DIRECTION NO. 2**

That the MNCFN Education & Social Services Council have Chief R. Stacey Laforme sign the attached Letter of Support for the Southwestern Ontario Independent Aggregate Group, that is Kettle & Stony Point to continue to administer the First Nation Student Success Program.

**AGENDA ITEM NO. 11 – OTHER/NEW BUSINESS**

There was no Other/New Business.

Education Director out at 10:00 am.



## OTHER/NEW BUSINESS (CONTINUED)

Council moved to Agenda Item No. 15.

### **AGENDA ITEM NO. 15 – EVENT FUNDING APPLICATION – CKRZ (OFFICE CLERK)**

Councillor suggested that New Credit could put their advertising on the Community Board of CKRZ because it is free.

Councillor pointed out that three years ago Council gave \$25,000.00 to CKRZ and New Credit never used it, and the dollars were absorbed into the CKRZ budget. If Council decides to invest more money, someone will need to track the dollars.

Another Councillor stated that Council does not know how many Band Members even listen to CKRZ.

This item has been tabled to another meeting with new Council in 2018.

Council moved to Agenda Item No. 17.

### **AGENDA ITEM NO. 17 – INAC – POST SECONDARY BCR (EXECUTIVE DIRECTOR)**

Executive Director noted in her Briefing Note that INAC sent a letter dated September 21, 2017 and a chart (for the period 2001-2018 outlining annual post-secondary funding for the past 16 years). A review of the chart vs the chart/records MNCFN has maintained reflected that in comparison the totals for 2004 and onward are the same. However, there were differences regarding the allocation of the funds which in summary as of March 31, 2018 were as follows:

#### MNCFN Chart/Records

- MNCFN Post Secondary Administration @ \$475,287
  - MNCFN Post Secondary @ \$870,970  
1,346,257
  - Post Secondary Counselling Unit (TCU) @ \$553,891
- Total \$1,900,148

#### INAC Chart

- Amount to Administration to Manage Inuit & Other Students @ \$475,488
  - MNCFN Students @ \$1,289,489
  - Inuit & Other Students @ \$135,171
- Total \$1,900,148

INAC via email November 30/17 requested that MNCFN provide them with a BCR whereby MNCFN agrees:

- to retain as of March 31, 2018 \$1,346,257.00 MNCFN Post Secondary block
- to permit INAC to move out \$553,891.00 of block into fixed or flexible funding for Inuit and Others of which MNCFN can use up to 10% for administration costs
- the Inuit and Other funding to remain under the management of MNCFN until an arrangement is made between INAC and the Tungasuvvingat Inuit to take over the management of the funds.

Executive Director pointed out that this is a time sensitive issue.

**MOTION NO. 8**

MOVED BY ERMA FERRELL

SECONDED BY MARGARET SAULT

That the MNCFN Education & Social Services Council hereby authorizes MNCFN Council to sign the BCR worded as follows:

**WHEREAS** the Mississaugas of the New Credit First Nation (MNCFN) receives in its Multi-Year Agreement, post-secondary block funding for the MNCFN post-secondary and Inuit and Other students; and

**WHEREAS** the MNCFN has administered the Inuit and Others post-secondary funding on behalf of the Department of Indigenous & Northern Affairs Canada for a number of years, and has been more recently been made aware of the Tungasuvvingat Inuit's desire to administer these funds on behalf of its students.

**THEREFORE BE IT RESOLVED** that Mississaugas of the New Credit First Nation (MNCFN) has no objection to the Department of Indigenous & Northern Affairs Canada (INAC) taking from the MNCFN Multi-Year Funding Agreement the non-MNCFN post-secondary funding in the amount of \$553,891 on behalf of the Tungasuvvingat Inuit and Others once an arrangement is made between INAC and the Tungasuvvingat Inuit and Others; and

**BE IT FURTHER RESOLVED** that the MNCFN agrees that until the non-MNCFN post-secondary funding, of \$553,891.00 is removed by INAC that:

- MNCFN is to continue to manage the \$553,891.00 post-secondary funds in accordance with its policies on behalf of INAC for the Tungasuvvingat Inuit and Others and MNCFN can use 10% of these funds for the costs of administration
- That INAC will reclassify the \$553,891.00 from block to fixed or flexible funding

**BE IT FINALLY RESOLVED** that remaining in MNCFN's 2017/18 post-secondary funding shall be \$1,346,257.00 that shall remain as block funding.

Carried  
2<sup>nd</sup> Reading Waived

See BCR No. 215 – 2017-2018

**AGENDA ITEM NO. 18 – EMPLOYMENT POLICY - CLOSURES (EXECUTIVE DIRECTOR)**

Executive Director explained in her Briefing Note that the Employment Policy Section 3.0 has been revised (see attached) to authorize either the Chief, Executive Director or designated alternate to call an unscheduled closure due to inclement weather, hydro disruptions, tragic events or when employee safety becomes a factor. When such an unscheduled closure is called it is for the entire organization.

Recently, the Council authorized the closure of the LSK school due to the death of a Band Member who was a respected educator both outside and within the Community in order that the staff could attend the funeral services. As well, the rationale was due to the number of staff that had been approved time off and those additional staff who wished to be off versus the limited number of casual contract replacement staff that could be called upon.

This matter was asked to be brought to the Council table for purposes of discussion whereby a policy change might be made to authorize the Executive Director to approve a Senior Manager's request for closure.

**MOTION NO. 9**

MOVED BY ERMA FERRELL

SECONDED BY R. STACEY LAFORME

That the MNCFN Education & Social Services Council hereby authorizes the following addition to section 3.0 of the MNCFN Employment Policy as follows:

*The Executive Director or designated alternate may authorize the closure of a Department based on the written (i.e. via email or text) request of that Department's Senior Manager due to a tragic event, utility disruption or other health and safety matter seriously affecting the ability of the staff of that department to carry out their duties.*

Carried  
2<sup>nd</sup> Reading Waived

**AGENDA ITEM NO. 19 – ANNUAL REPORT (EXECUTIVE DIRECTOR)**

Executive Director reiterated that the Annual Report is a requirement of MNCFN's Funding Agreement.

A blank page with the MNCFN Logo will be added as the last page.

**MOTION NO. 10**

MOVED BY R. STACEY LAFORME

SECONDED BY STEPHANIE LAFORME

That the MNCFN Education & Social Services Council approves the Annual Report for 2016-2017.

Carried  
2<sup>nd</sup> Reading Waived

**AGENDA ITEM NO. 20 – VERBAL UPDATE REGARDING PROPOSAL WRITER (EF)**

There was an MNCFN Community Trust Meeting on Thursday, November 30, 2017. The Trustees approved the application for the Proposal Writer for the Band as presented. The one main requirement is that the Band will have to provide an interim report at the end of the first year of the Writer's contract to update the Trustees as to the progress/success of the position.

The Trustees did not approve the request for the new Book Project last night and noted there were some concerns regarding the process and the project as presented. The Trustees noted that if some of the items can be revised, they would be open to revisiting the request at a future Trustees meeting.

Regarding the old Historical Book Project, the Trustees felt the report provided was premature, given that there was still a balance held by the Band of \$2,534.71 that was not spent yet and it was suggested that the Library utilize that funding to purchase new book orders as well if the Library were to spend the excess 10% balance held back by the Community Trust and provide the final reporting at that time, the Community Trust would release the 10% holdback to the

Band as per the Contribution Agreement. The limit then for the Library to spend would be \$3,274.71 which would bring the full commitment of \$17,400.00 up to date.

The Trustees also approved the proposal from the Special Events and Cultural Department for the five cultural workshops.

**AGENDA ITEM NO. 21a) – LSK WEBSITE (A/MCD DIRECTOR)**

Executive Director spoke with the A/MCD Director who took it upon herself to seek approval from Council to establish a website specifically for LSK Elementary School and the Education Department. It would keep the parents and the Community up to date on all educational related activities.

The cost would be no more than \$1,500.00, however, training would be needed and this would be a separate cost. Contract Web Developer, Nicole Childs, would set up the website and would train the Education Department staff and teachers at a rate of \$40.00 per hour on how to post and maintain the new website.

Executive Director noted that this website would have nothing to do with the Media & Communications Department. She also noted that posting would be approved by the Principal and/or Designate.

It was agreed that this item would go to the Education Department and the Education Department will follow up with their process on how the website will be developed.

Council moved back to Agenda Item No. 14.

Finance Director in at 10:50 am.

**AGENDA ITEM NO. 14 – FINANCIAL STATEMENTS FOR THE MONTH OF OCTOBER 31, 2017 (FINANCE DIRECTOR)**

Finance Director went through her report and asked if anyone had any questions.

Councillor wanted an update on SN Technologies. It was noted that the DSED had contacted KC Flynn but has not been able to reach him.

Councillor questioned where the reimbursement from NAIG would be in the Statements. She also questioned where the dollars go that Chief and Council sometimes receive for attending outside meetings. The Office Clerk keeps track of how much money is brought in.

On Page 4 Councillor questioned what makes up the total of donations. She (Councillor) will meet with the Finance Director and the Cultural Committee. Executive Director added that the Finance Director will check her Motions as it is probably in the Special Events, and Special Events has been separated from the Media & Communications Department. Finance Director and Executive Director will follow up with this item.

**MOTION NO. 11**

MOVED BY R. STACEY LAFORME

SECONDED BY MARGARET SAULT

That the MNCFN Education & Social Services Council accepts the Financial Statements for the month of October 2017.

Carried

**MOTION NO. 12**

MOVED BY R. STACEY LAFORME

SECONDED BY EVAN SAULT

That the MNCFN Education & Social Services Council moved In-Camera at 11:10 am.

Carried