

MISSISSAUGAS OF THE NEW CREDIT FIRST NATION
Executive Finance Council Meeting
Monday, March 24, 2014

Start: 9:20 am	Finish: 2:40 pm
Chief Councillor	Bryan LaForme
Councillor	Larry Sault (Away on Council Business)
Councillor	R. Stacey LaForme
Councillor/Chair	Arland LaForme
Councillor	Cecil Sault
Councillor	Clynten King (Vacation)
Councillor	Erma Ferrell
Councillor	Sharon Bonham
Executive Director	Cynthia Jamieson (Sick)
Executive Assistant	Deborah Aaron
Recording Officer	Charlotte Smith
SHS Director	Helen Tobias
Finance Director	Lilia Moos
SED Assistant	Aimee Sault

AGENDA ITEM NO. 1 – OPEN MEETING

Councillor/Chair Arland LaForme opened the meeting at 9:20 am. Councillor Larry Sault is away on Council business and Councillor Clynten King is on vacation. Executive Director is away sick.

AGENDA ITEM NO. 2 – REVIEW AND ACCEPT AGENDA

MOTION NO. 1

MOVED BY R. STACEY LAFORME

SECONDED BY ERMA FERRELL

That the MNCFN Executive Finance Council accepts the Agenda with the following deletion and additions:

- Agenda Item No. 14, 2014 tabled to the next Infrastructure & Development Council meeting on Monday, April 7, 2014;
- Agenda Item No. 16a) – Authorization of the use of the MNCFN Credit Card for expenses with regard to the trip to North Dakota for Councillor Larry Sault;
- Agenda Item No. 21b) – Wendy Johnson Extension of Service Agreement;
- Agenda Item No. 21c) – Darin Wybenga Job Contract Extension

Carried

AGENDA ITEM NO. 3 – REVIEW AND ACCEPT THE MINUTES OF EXECUTIVE FINANCE COUNCIL – FEBRUARY 24, 2014

MOTION NO. 2

MOVED BY R. STACEY LAFORME

SECONDED BY CECIL SAULT

That the MNCFN Executive Finance Council accepts the Executive Finance Council Minutes of February 24, 2014.

Carried

AGENDA ITEM NO. 4 – MATTERS ARISING FROM COUNCIL MINUTES

4.1

AGENDA ITEM NO. 5 – DIRECTION NO. 3

See attached letter written by the Chief to Tim Sault.

4.2 – a, b, c:

AGENDA ITEM NO. 17 – DIRECTION NO. 7

Attached are three letters from the SED Assistant that were sent to Toby's, NCVGB and Jay's Variety.

Council moved to Agenda Item No. 6 as Band Member Tim Sault has not yet arrived.

AGENDA ITEM NO. 6 – 2014/2015 CHILD WELFARE NATIVE SERVICES PROGRAM ON - RESERVE SUBMISSION AND ABORIGINAL CHILDREN AND YOUTH MENTAL HEALTH & ADDICTIONS IN THE AMOUNT OF \$37,500.00

MOTION NO. 3

MOVED BY R. STACEY LAFORME

SECONDED BY BRYAN LAFORME

That the MNCFN Executive Finance Council approve 2014/2015 Child Welfare Native Services on Reserve Program Submission in the amount of \$376,107.00 and Youth Mental Health and Addictions in the amount of \$37,500.00 for a total of \$413,607.00 with the Ministry of Children and Youth Services, Ministry of Community and Social Services.

Carried

2nd Reading Waived

AGENDA ITEM NO. 7 – 2014/2015 VIOLENCE AGAINST WOMEN, COUNSELLING & CHILD WITNESS SUBMISSION

MOTION NO. 4

MOVED BY BRYAN LAFORME

SECONDED BY R. STACEY LAFORME

That the MNCFN Executive Finance Council approve the 2014/2015 Violence against Women Submission which is the Counselling Program in the amount of \$80,496.00 and the Child Witness Program in the amount of \$26,719.00 and the VAW Satisfaction Survey in the amount of \$2,100.00 for a total of \$109,315.00 for Submission to the Ministry of Community and Social Services.

Carried

2nd Reading Waived

AGENDA ITEM NO. 8 – QUALITY PLAN, BALANCED SCORECARD, STRATEGY TO ACTION

The SHS Director pointed out that the Local Integration Network (LHIN) requires more detail with regard to the quality of work that the Long Term Care Unit is doing.

MOTION NO. 5

MOVED BY BRYAN LAFORME

SECONDED BY CECIL SAULT

That the MNCFN Executive Finance Council agrees for Chief and Executive Director to sign the Quality Plan required by the Local Integration Health Network (LHIN) with the 2014/2015 Submission. Also included in this package is the Balanced Scorecard and the Strategy to Action, both of which are also required and are included within the Quality Plan. This is for the Long-Term Care Unit.

Carried

2nd Reading Waived

AGENDA ITEM NO. 9 – FINANCIAL STATEMENTS FROM FINANCE DIRECTOR

Councillor asked for a separate printout of Shared Value Solutions. Finance Director advised that she will get this from LMR Director and do a comparison.

It was noted that Council briefly discussed a review of services with regard to the Toronto Purchase Trust monies and every five years there has to be a showing of accounts through the Courts. The best time to do this review is now. It was agreed that Councillor R. Stacey LaForme would bring a Briefing Note to Council regarding doing a tender to other financial investment companies in this regard, and the Briefing Note will be brought back to the next I & D Council meeting on Monday, April 7, 2014.

Finance Director explained that Economic Development is showing a loss as that department has a \$20,000.00 deficit. In addition, there is not enough money in the Armbruster account.

With regard to the Community Centre, Councillor pointed out that monies from the NCVGB account were to be transferred to assist the Community Centre costs. Finance Director informed that she needs a Motion to transfer funds. Direction has been given to the SED

Assistant to bring back an update on the Community Centre utility and janitorial services.

Councillor questioned where the dollars (\$1,500.00) are regarding the entertainment that was provided at the AIAI meeting last year at the Community Centre. Finance Director will look at this and see where the money is.

DIRECTION NO. 1

That the MNCFN Executive Finance Council gives direction to Councillor R. Stacey LaForme to bring a Briefing Note regarding doing a tender to other financial investment companies with regard to the Toronto Purchase Trust monies. This will be brought back to the next Infrastructure and Development Council meeting on Monday, April 7, 2014.

DIRECTION NO. 2

That the MNCFN Executive Finance Council gives direction to the SED Assistant to bring back an update of the costs regarding the Community Centre eg. utility costs and janitorial services.

MOTION NO. 6

MOVED BY CECIL SAULT

SECONDED BY SHARON BONHAM

That the MNCFN Executive Finance Council accepts the Monthly Financial Statements for February 2014 from the Finance Director.

Carried

Council moved back to Agenda Item No. 5 as guest – Tim Sault has arrived at 9:35 am.

AGENDA ITEM NO. 5 – GUEST – TIM SAULT – PRESENTING THE YOUTH COUNCIL AUCTION – CUSTOM BEATLES PICTURE

Band Member Tim Sault made a presentation to Chief and Council. He would like permission to hold a 50/50 draw on a plaque of the Beatles which would be held at the NCVGB. He is also requesting dollars from MNCFN to buy this plaque at a cost of \$250.00. He is proposing this as one way to raise money for the Youth Council of New Credit.

Tim Sault was thanked for his presentation and left at 9:50 am.

Direction was given to the Chief to write a letter thanking Tim Sault for his presentation and further directing him to the Donation Policy and/or Events Funding Program.

DIRECTION NO. 3

That the MNCFN Executive Finance Council gives direction to the Chief to write a letter to Band Member Tim Sault thanking him for his presentation, but also directing him to the Donation Policy and/or Events Funding Program.

Council moved to Agenda Item No. 11.

**AGENDA ITEM NO. 11 – THREE MONTH WORKPLAN & BUDGET: GTA WEST
TRANSPORATION CORRIDOR & MTO WORKSHOP**

Three Councillors would like to table this item until the LMR Director brings more information. For example, the whole picture of Shared Value Solutions (SVS) is needed in the area of all the work they (SVS) are doing and the whole picture of the finances.

It was noted by a Councillor that it appears that Council is acting on hearsay and one Councillors' perspective. He is of the opinion that this item should move ahead today.

It was agreed that this item would be tabled to the next Infrastructure & Development Council meeting on Monday, April 7, 2014 as Chief and Council require more information eg need the whole picture of SVS – work, finances etc.

Council moved to Agenda Item No. 10.

AGENDA ITEM NO. 10 – ELECTRONIC SIGNATURE

Councillor questioned what the rationale was for having two Councillors as signing authorities as this is an administrative issue, not political. It was noted that this prevents money being stolen and preventing on line banking.

One Councillor suggested moving ahead with the electronic signature system as she believes it would cut the time in half for the cheque signers. Cheque signing takes approximately ½ day.

Finance Director pointed out that electronic signatures will not alleviate any overtime as all the background information and invoices have to be reviewed before signing a cheque.

It was noted that there were no Motions/Directions put in place regarding the electronic signature system, but only to investigate it.

With regard to staff signing their own cheques, Chief asked what was the problem with this. Finance Director answered this is in accordance with General Accounting Practices. And further, a second set of eyes is very important.

A debit machine will be put in place for Day Care and Public Works sometime in mid May 2014.

Councillor suggested that Administration could do all the cheque signing. He further suggested a raise in Council honorarium if all Councillors become cheque signers, as was suggested, as cheque signing is time consuming. There was another suggestion of hiring a Band Member to come in and sign cheques.

Director requested that Chief and Council hold off on any decisions regarding the electronic signature system at this time as MNCFN is moving to a new bank (Scotiabank). The total cost for the electronic signature system is approximately \$50,000.00. Direction was given to the Executive Director to review this issue and come back to Council with recommendations on making cheque signing responsibilities more efficient.

DIRECTION NO. 4

That the MNCFN Executive Finance Council gives direction to the Executive Director to review the issue of cheque signing and come back to the Infrastructure & Development Council meeting on Monday, April 7, 2014 with recommendations on how to make the cheque signing responsibilities more efficient.

AGENDA ITEM NO. 12 – MOTION NO. 1 OF SPECIAL COUNCIL MEETING OF MARCH 17, 2014 RE: SEPARATE DEPARTMENT FOR CONSULTATION & ACCOMMODATION (COMING BACK FOR 2ND READING)

If there is going to be a separate department for the Consultation & Accomodation Office, Executive Assistant questioned who is going to implement this as the ground work has not been done. Three staff members in this department have completed their contracts and she (EA) will not be signing cheques for them.

MOTION NO. 7

MOVED BY R. STACEY LAFORME. SECONDED BY ERMA FERRELL.

That the MNCFN Executive Finance Council agrees to move in the direction of the Presentation of SVS of Monday, March 17, 2014 which is to have a separate department for Consultation & Accommodation. Dollars will come from the Community Development Fund in the amount of \$629,520.00 (Six Hundred Twenty Nine Thousand Five Hundred Twenty Dollars).

Carried

2nd Reading Waived

Council moved to Agenda Item No. 21c).

AGENDA ITEM NO. 21c) – CONTRACT EXTENSION OF DARIN WYBENGA

One of the issues that Council has with regard to these contracts is that these contracts are coming to the table at the last minute. However, it was noted that the LMR Director was under the impression that there was already a Motion in place with regard to Darin Wybenga's contract.

Councillor suggested getting a person hired to do the HR (Human Resources position) as this will assist the Executive Assistant and Executive Director and will make it easier on all the other departments.

Chief is opposed to the Motion below as it is not the responsibility of a Councillor to bring recommendations to Council. This is the responsibility of the Directors.

MOTION NO. 8

MOVED BY R. STACEY LAFORME

SECONDED BY ERMA FERRELL

That the MNCFN Executive Finance Council approves the extension of Darin Wybenga's current contract to continue past March 31, 2014 for up to a three month period wherein the LMR Director will provide a recommendation to Chief and Council regarding the ongoing discussion that happened in Motion No. 6 of Regular Council (January 20, 2014) See Motion No. 6 below. Dollars will come from Casino Rama with the understanding that these dollars will be reimbursed from the Archaeological Monitoring Program Revenue.

Carried

2nd Reading Waived

Opposed: Chief Bryan LaForme – it is not the responsibility of a Councillor to bring this recommendation to Council.

MOTION NO. 6

MOVED BY ERMA FERRELL

SECONDED BY CECIL SAULT

That MNCFN Regular Council approve the MITACS proposal to enter into a research agreement with COMAP, MITACS and the University of Waterloo for the purpose of collecting material from the Peter Jones archival collection, MNCFN community archives and Library at the Archives of Canada and other material as genealogical records and the Donald Smith collection to be digitized, transcribed, annotated and entered into Dreamcatcher supporting the development of historical narratives and mapping. Further that Council direct \$45,000 be paid each year for 3 years to 8392692 Canada Inc. with instructions that 8392692 Canada Inc. pay these funds to MITACS to secure matching funds through the University of Waterloo on the understanding that the University will use the MITACS funds to engage 6 masters students each year for 3 years in support of the University of Waterloo SSHRC grant research (PI Dr. Donald Cowan), and with COMAP pay \$45,000 to the MNCFN for further archival work under a service contract.

Carried

2nd Reading Waived

MOTION NO. ?

MOVED BY SECONDED BY

That the MNCFN Executive Finance Council approves the extension of Carolyn King, Geomatic Environmental Technician (GET) and Fawn Sault, GET Assistant contract to continue past March 31, 2014 for up to a three month period. Dollars will come from Casino Rama with the understanding that these dollars will be reimbursed from the Archaeological Monitoring Program Revenue.

Carried

Second Reading Waived

Direction has been given to the Executive Director to investigate why the contracts of Darin Wybenga, Carolyn King and Fawn Sault were not brought to the Council table for review and approval at the appropriate time. This item will come back to the Executive Finance Council meeting on Monday, April 28, 2014.

DIRECTION NO. 5

That the MNCFN Executive Finance Council gives direction to the Executive Director to investigate why no actions/recommendations regarding Darin Wybenga, Carolyn King and Fawn Sault’s employment contracts were taken to renew Contracts at the appropriate time. This item will come back to the next Executive Finance Council meeting on Monday, April 28, 2014.

Direction has been given to the LMR Director to bring back the status of the COMAP Agreement.

DIRECTION NO. 6

That the MNCFN Executive Finance Council gives direction to the LMR Director to bring back the status of the COMAP Agreement (see Motion No. 6, Direction No. 2 and 3 of Regular Council of January 20, 2014). Directions No. 2 and 3 are listed below:

DIRECTION NO. 2

That the MNCFN Regular Council gives direction to the LMR Director to bring back an update regarding the digitizing and transcribing of the New Credit Archives that Darren Wybenga is presently working on.

DIRECTION NO. 3

That the MNCFN Regular Council direct the LMR Director to prepare draft research agreements required (as identified in the diagram above) to enable the MITACS proposal to proceed. The draft agreements to be presented back to MNCFN Council as soon as ready.

Council moved to Agenda Item No. 13.

AGENDA ITEM NO. 13 – CHARGING OF FEE FOR HALDIMAND HYDRO – ATR – KUIPER PROPERTY

It was pointed out that the recommendation for the fee (see Motion below) came from Legal Counsel Brian Finnigan.

MOTION NO. 9

MOVED BY R. STACEY LAFORME

SECONDED BY CECIL SAULT

That the MNCFN Executive Finance Council authorizes the MNCFN Legal Counsel Brian Finnigan to negotiate with Haldimand County Hydro Inc. a fee of \$50 (min.) to \$200 (max) per annum in return for being allowed to maintain a power line on the subject parcel of land as described in the draft Easement Agreement.

Carried

2nd Reading Waived

AGENDA ITEM NO. 14 – MACKIE RESEARCH CAPITAL CORPORATION TRANSACTION FOR PAYMOBILE INC. (LS)

This item has been tabled to the next Infrastructure & Development Council meeting on Monday, April 7, 2014.

AGENDA ITEM NO. 15 – PROPOSAL FOR DELIVERY OF LEGAL SERVICES – FOGLER RUBINOFF (EF)

Chief and Council held a Special Council meeting (among themselves) on Saturday, March 8, 2014 and Councillor Erma Ferrell was given the task of contacting Gary Kissack of Fogler Rubinoff (lawyers) to request a business development proposal. She stressed the importance of having a lawyer who understands and has expertise in tax issues and First Nations.

A Terms of Reference will need to be done. It was agreed that Chief and Council will create the Terms of Reference and give to the Executive Director to review.

Motion No. 10 below will be brought back to the next I & D Council meeting on Monday, April 7, 2014 for 2nd Reading.

MOTION NO. 10

MOVED BY SHARON BONHAM

SECONDED BY ERMA FERRELL

That the MNCFN Executive Finance Council agrees that Mr. Gary Kissack will be paid a retainer in the amount of \$20,000.00 (Twenty Thousand Dollars) for the purposes of the Business Development Corporation Structure and the dollars will come from Casino Rama. Casino Rama will be reimbursed once the Business Development Corporation starts making money.

Carried

Opposed: Councillor R. Stacey LaForme – requires three quotes to submit bid and would like to see the best value for our dollars.

This recommendation will be brought back to the next Infrastructure & Development Council meeting on Monday, April 7, 2014 for 2nd Reading.

AGENDA ITEM NO. 16a) – AUTHORIZATION OF THE USE OF THE MNCFN CREDIT CARD FOR EXPENSES WITH REGARD TO THE TRIP TO NORTH DAKOTA FOR COUNCILLOR LARRY SAULT

MOTION NO. 11

MOVED BY ERMA FERRELL

SECONDED BY CECIL SAULT

That the MNCFN Executive Council authorizes the use of the MNCFN Credit Card to cover all expenses with regard to Councillor Larry Sault taking a trip to North Dakota on Council business

Carried

2nd Reading Waived

Council moved to an In-Camera session.

AGENDA ITEM NO. 22 – ADJOURNMENT

MOTION NO. 20

MOVED BY CECIL SAULT

SECONDED BY R. STACEY LAFORME

That the MNCFN Executive Finance Council adjourns this meeting at 2:40 pm.

Carried