

**MISSISSAUGAS OF THE NEW CREDIT FIRST NATION**  
**Executive Finance Council Meeting**  
**PUBLIC MINUTES**  
**Monday, March 28, 2016**

**Start: 9:10 am**

**Finish: 4:40 pm**

**Chief Councillor**

**R. Stacey Laforme (Sick)**

**Councillor**

**Evan Sault (Sick)**

**Councillor**

**Cathie Jamieson**

**Councillor**

**Veronica King-Jamieson**

**Councillor**

**Margaret Sault**

**Councillor**

**Arland LaForme**

**Councillor/Chair**

**Erma Ferrell**

**Councillor**

**Casey Jonathan**

**Executive Director**

**Cynthia Jamieson**

**Recording Officer**

**Charlotte Smith**

**Communications Director**

**Deanna Dunham**

**Finance Director**

**Lilia Moos**

**AGENDA ITEM NO. 1 – OPEN MEETING**

Chair/Councillor Veronica King-Jamieson opened the meeting at 9:10 am. Chief R. Stacey Laforme and Councillor Evan Sault are not present. Finance Director and Communications Director in at 9:05 am.

**AGENDA ITEM NO. 2 – REVIEW AND ACCEPT AGENDA**

**MOTION NO. 1**

MOVED BY CATHIE JAMIESON

SECONDED BY CASEY JONATHAN

That the MNCFN Executive Finance Council accepts the Agenda with the following additions:

- Agenda Item No. 21a) – In-Camera Item;
- Agenda Item No. 21b) – In-Camera Item.

Carried

**SEPARATE NOTE:**

It was noted that no one has heard from the Chief or Councillor Evan Sault prior to today's meeting. Direction was given to the Office Clerk to follow up.

**DIRECTION NO. 1**

That the MNCFN Executive Finance Council gives direction to the Office Clerk to follow up with Chief R. Stacey Laforme and Councillor Evan Sault and find out why they are absent from the Executive Finance Council Meeting of Monday, March 28, 2016.

**AGENDA ITEM NO. 3 – REVIEW & ACCEPT THE (PUBLIC) MINUTES OF EXECUTIVE FINANCE COUNCIL DATED FEBRUARY 22, 2016**

On Page 7 – Agenda Item No. 14 – Chief questioned the Paymobile - XTM dollars New Credit is suppose to receive back from them. Councillor stated that it is her understanding that New Credit can go directly to XTM and get the information. Finance Director stated that the DSED should have put this in his agreement as he has the information.

Executive Director suggested that Marilyn Schaffer, XTM and Paymobile are one and the same and have them come here and do a presentation to Council. Executive Director will follow up and contact Marilyn to come and present.

**DIRECTION NO. 2**

That the MNCFN Executive Finance Council gives direction to the Executive Director to redirect the DSED to obtain the final report from XTM as soon as possible.

Executive Director pointed out that when Motions are contentious they come back for 2<sup>nd</sup> Reading apart from accepting the Minutes.

**DIRECTION NO. 3**

That the MNCFN Executive Finance Council gives direction to the Recorder that if there are any Motions that need 2<sup>nd</sup> Reading, put these on the Agenda prior to the Minutes being accepted.

**MOTION NO. 2**

MOVED BY MARGARET SAULT

SECONDED BY ARLAND LAFORME

That the MNCFN Executive Finance Council accepts the Executive Finance Council (Public) Minutes of February 22, 2016.

Carried

**AGENDA ITEM NO. 4 – MATTERS ARISING FROM COUNCIL MINUTES**

There were no matters arising from the Minutes.

**AGENDA ITEM NO. 5 – MOTION NO. 5 OF EXECUTIVE FINANCE MEETING ON FEBRUARY 22, 2016 COMING BACK FOR 2<sup>ND</sup> READING – CONNECTED/COMMUNICATION DEVICES FOR COUNCIL**

This item has been deleted as it got 2<sup>nd</sup> Reading when the above Minutes were approved.

**SEPARATE NOTE:**

Executive Director informed that the Chief will be away today as he has a doctor's appointment. Councillor Evan Sault is away sick.

## **AGENDA ITEM NO. 6 – FINANCIAL STATEMENTS FOR THE MONTH OF FEBRUARY 2016**

Finance Director questioned Council if anyone had any questions with regard to the Financial Statements. She noted that these Financial Statements are updated to February 29, 2016.

On the first page of the Cash Flow, Councillor questioned why was no change in the Reserve Funds. Finance Director answered that the Reserves get updated at year end.

Councillor pointed out that two projects have been approved: the Columbarium at the New Credit Cemetery and Townline Estates. Are we able to move forward with these projects now? Executive Director stated that Public Works leaves it to herself (Executive Director) and the Finance Director to find the dollars.

Councillor questioned that if paying overtime to the HR Manager could she not get other workers to assist her. Executive Director replied that the HR Manager is very busy with other projects. Also, the SHS Director has a huge workload. Executive Director would like to meet with the HR Manager and the SHS Director. There are many funders for the Social & Health Services Department and eventually MNCFN will need a Health Director.

With regard to Chief and Council's travel budget and limo services the Finance Director was to do a report, however, Finance Director does not remember being asked to do so. Councillor suggested negotiating an agreement with the limo services and do a comparison of costs of other limo services. Executive Director stated that there is a need for limo services but Council should demonstrate priorities.

Councillor questioned if New Credit has a contract with Jim Varga (IT) and the answer was no as he is a specialized service.

Finance Director will be meeting with each department before the end of April 2016.

Councillor had a concern about having to report to INAC. Finance Director answered that she will have a separate In Reserve account for this, but INAC will see this.

Councillor reiterated that the First Nation can avoid taxes on any revenues through 839 Co. Executive Director pointed out that because we are a First Nation there are no taxes. Regarding "incorporated body" be very careful because the First Nation will lose its "Indianness". Finance Director stated that she needs to be aware of what is going on with 839 Co. A tax advisor is being hired to prevent claw back. Finance Director can meet with the DSED to get this information.

Councillor questioned if the Executive Director meets with the Finance Director to sign off on the Financial Statements before they are brought to Council. Executive Director answered no because she is not an accountant.

### **DIRECTION NO. 4**

That the MNCFN Executive Finance Council gives direction to the Office Clerk to make a list of the limo services costs and do a comparison with other limo services.

**MOTION NO. 3**

MOVED BY CASEY JONATHAN

SECONDED BY MARGARET SAULT

That the MNCFN Executive Finance Council accepts the Financial Statements for the month of February 2016.

Carried

Opposed: Councillor Erma Ferrell – Financial Statements have not been signed off by the Executive Director.

**AGENDA ITEM NO. 7 – TORONTO PURCHASE TRUST – FINANCIAL STATEMENTS****MOTION NO. 4**

MOVED BY MARGARET SAULT

SECONDED BY CATHIE JAMIESON

That the MNCFN Executive Finance Council accepts the Toronto Purchase Trust Financial Statements which will be a part of the package given to the Band Membership on Saturday, April 2, 2016.

Carried

2<sup>nd</sup> Reading Waived

**AGENDA ITEM NO. 8 – REQUEST FOR APPROVAL TO ACCEPT THE ASETS DAYCARE FUNDING AGREEMENT**

This Funding Agreement was received from the Aboriginal Labour Force Development Circle (ALFDC) for the fiscal year 2016-2017. The funding is the same amount that was received last year.

**MOTION NO. 5**

MOVED BY ERMA FERRELL

SECONDED BY CASEY JONATHAN

That the MNCFN Executive Finance Council accepts and signs the ALFDC Daycare Funding Agreement in the amount of \$116 429.00 (One Hundred Sixteen Thousand Four Hundred Twenty Nine Dollars).

Carried

2<sup>nd</sup> Reading Waived

Two copies were signed by the Chief and Executive Director.

**AGENDA ITEM NO. 9 – MINISTRY OF TOURISM, CULTURE & SPORT AGREEMENT**

This issue is time sensitive as an agreement was received the morning of March 23, 2016 from the Ministry of Tourism, Culture and Sports who have offered to give New Credit \$50,000.00. These dollars can only be used to purchase sports and recreation equipment. The purchase must be completed by March 31, 2016. An email has been sent to all departments requesting an itemized list no later than 4:00 pm on Thursday, March 24, 2016.

Councillor pointed out that perhaps some of these dollars could be used to upgrade the gym.

Executive Director noted that we do not get core funding from INAC to replace sports equipment.

**MOTION NO. 6**

MOVED BY CASEY JONATHAN

SECONDED BY MARGARET SAULT

That the MNCFN Executive Finance Council authorizes the signing of \$50,000 (Fifty Thousand Dollars) sponsorship agreement between the Ministry of Tourism, Culture and Sport and Mississaugas of the New Credit First Nation to purchase various Sport and Recreation equipment by March 31, 2016.

Carried

2<sup>nd</sup> Reading Waived

**AGENDA ITEM NO. 10 – EVENT FUNDING APPLICATION – a) POW WOW**

It was noted that the New Credit Cultural Committee is supposed to be looking for funding elsewhere. She gave the example of Peace Hills Trust (Georgina Villeneuve) who said all the Cultural Committee has to do is apply to PHT and PHT would donate.

Executive Director stated that these dollars will come out of the 2016/2017 budget but the budget will have to be raised as the overall budget is \$100,000.00 and others apply for the dollars in this budget.

Green Willow property was supposed to be ready for the Pow Wow to move to those grounds. It has not happened yet.

Council would like the New Credit Cultural Committee to look for other dollars as well.

**MOTION NO. 7**

MOVED BY ERMA FERRELL

SECONDED BY MARGARET SAULT

That the MNCFN Executive Finance Council approves the 2016 proposal from the New Credit Cultural Committee (NCCC) 30<sup>th</sup> Annual Three Fires Homecoming Pow Wow & Traditional Gathering in August 2016 in the amount of \$62,300.00 (Sixty Two Thousand Three Hundred Dollars); the funds to come from the 2016/17 Council Administration Budget under Special Events.

Carried

2<sup>nd</sup> Reading Waived

**DIRECTION NO. 5**

That the MNCFN Executive Finance Council gives direction to the New Credit Cultural Committee to search out other potential sponsors for the 2016 MNCFN Pow Wow.

**AGENDA ITEM NO. 11 – EVENT FUNDING APPLICATION – b) – POW WOW ENHANCEMENT PROJECT**

Councillor suggested that the Pow Wow should have a station for water. He questions why Council is paying all this money. It was reiterated that the Cultural Committee needs to look for other sponsors.

Executive Director reiterated that the Events Funding budget has to be raised to at least \$200,000.00, because \$160,000.00 has already been committed.

Councillor suggested that this topic “Finding the Actual Home of the Pow Wow” could go to the monthly gatherings for discussion and input from the Community.

Councillor stated that Council is losing track of all these capital assets. Another Councillor suggested having a meeting with the Cultural Committee to discuss the future relationship and accountability. Councillor suggested that the Cultural Committee attend Regular Council on Monday, April 18, 2016.

It was agreed that the Cultural Committee will meet from 1:00 to 3:00 pm in the afternoon of Monday, April 18, 2016.

Council will hold off on sending Motion No. 8 (below) until the plans are finalized at the Regular Council Meeting on April 18, 2016.

**MOTION NO. 8**

MOVED BY MARGARET SAULT

SECONDED BY CASEY JONATHAN

That the MNCFN Executive Finance Council approves the 2016 proposal from the New Credit Cultural Committee (NCCC) Powwow Enhancement Project as follows:

*In the amount of \$54,400.00 (Fifty Four Thousand Four Hundred Dollars); the funds to come from the 2016/17 Council Administration Budget under Special Events: with direction to increase the Events Funding budget to \$200,000 with funds to come from the Toronto Purchase Initial Payment. It is noted that the Cultural Committee will also seek out other potential sponsors as well.*

Carried  
2<sup>nd</sup> Reading Waived

**DIRECTION NO. 6**

That the MNCFN Executive Finance Council agrees that on Monday, April 18, 2016 at 9:00 am is the Special Council Meeting on Code of Ethics and in the afternoon from 1:00 to 3:00 pm will be with the New Credit Cultural Committee. It is noted that Councillor Veronica King-Jamieson will contact the Cultural Committee informing them of the above meeting.

**LUNCH BREAK 12:30 TO 1:30 PM.**

**AGENDA ITEM NO. 12 – EVENT FUNDING APPLICATION c) - CKRZ**

Councillor received an email from CKRZ wherein CKRZ was advertising their rates. Another Councillor stated she would like to meet with CKRZ and ask what the \$25,000.00 includes. It was agreed that this recommendation would be given to the Communications Director to see if it fits in with her budget. And further, the Communications Director can bring a recommendation to Council.

Executive Director explained that when MNCFN donated \$25,000.00 to CKRZ it was more to keep the radio station afloat as it appeared they (CKRZ) would be closing its doors for lack of funding. In return New Credit could have used air time, which they (New Credit) did not use. Through Employment & Training AL Sault was hired initially. Executive Director further explained that Council does not have to do anything and also does not have to tie the \$25,000.00 to the Communication Department’s budget.

Council agreed not to proceed with the Motion.

**AGENDA ITEM NO. 13 – MANAGEMENT OF GIFT, EVENT & PROMOTIONAL SUPPLIES (COMMUNICATIONS DIRECTOR)**

Communications Director brought this item to Council as she believes this will be more convenient based on reduced costs, immediate access to supplies, greater variety of promo items, space saving and inventory control if everything is centralized in her department. Regarding space saving everything will be in one place. Departments would still carry the cost of gifts and promo items, but the Communications Department would establish an inventory. This is part of the Cultural Events Coordinator’s job description. The generic Mississaugas of the New Credit First Nation logo would be used on all supplies. The cost will be \$40,000.00 to build the inventory.

Councillor Arland LaForme out at 1:58 pm.

Communications Director stated that the logo of SHS Department will not be used. The room where the supplies would be stored needs to be refurbished i.e Public Works could paint etc.

**MOTION NO. 9**

MOVED BY ERMA FERRELL

SECONDED BY MARGARET SAULT

That the MNCFN Executive Finance Council approves the Media & Communications Department \$40,000.00 (Forty Thousand Dollars) to purchase and manage event, gift and promotional supplies. Dollars will come from the Toronto Purchase Initial Payment Account.

Carried

2<sup>nd</sup> Reading Waived

Councillor Arland LaForme returned at 2:05 pm.

**AGENDA ITEM NO. 14 – MONTHLY GATHERING FOLLOW-UP PROCEDURES**

Chief suggested taking feedback from the Community and he would like to meet with Council after each meeting.

**MOTION NO. 10**

MOVED BY CATHIE JAMIESON

SECONDED BY ARLAND LAFORME

That the MNCFN Executive Finance Council approves Councillor participation in post meetings to review Membership feedback on presented information.

Carried

**NOTE:** Regarding the School Expansion Meeting, Chief and Council are invited to attend.

**AGENDA ITEM NO. 15 – MEDIA & COMMUNICATIONS DEPARTMENT – PROJECT SUMMARY REPORT**

Everyone has a copy of the Project Summary Report which Communications Director presented.

Communications Director presented a copy of the Newsletter. She outsourced \$25,000.00 to Spence Printing which equals one issue per month. To do this in-house would cost \$15,000.00.

**MOTION NO. 11**

MOVED BY ARLAND LAFORME

SECONDED BY CASEY JONATHAN

That the MNCFN Executive Finance Council acknowledges the Media & Communications Department- Project Summary Report.

Carried

**AGENDA ITEM NO. 16 – CHIEF & COUNCIL HONORARIUM REPORT (PREPARED BY MAX KING)**

Recorder emailed a copy of the above to the A/LMR Director.

**AGENDA ITEM NO. 17 – OTHER/NEW BUSINESS**

There was no Other/New Business.

Council moved to an In-Camera session at 2:53 pm.