

**MISSISSAUGAS OF THE NEW CREDIT FIRST NATION**  
**Executive Finance Council Meeting**  
**PUBLIC MINUTES**  
**Monday, October 27, 2014**

<b>Start: 9:00 am</b>	<b>Finish: 2:50 pm</b>
<b>Chief Councillor</b>	<b>Bryan LaForme</b>
<b>Councillor</b>	<b>Larry Sault</b>
<b>Councillor/Chair</b>	<b>R. Stacey Laforme</b>
<b>Councillor</b>	<b>Arland LaForme</b>
<b>Councillor</b>	<b>Cecil Sault</b>
<b>Councillor</b>	<b>Clynten King</b>
<b>Councillor</b>	<b>Erma Ferrell</b>
<b>Councillor</b>	<b>Sharon Bonham</b>
<b>Executive Director</b>	<b>Cynthia Jamieson</b>
<b>Recording Officer</b>	<b>Charlotte Smith</b>
<b>Finance Director</b>	<b>Lilia Moos</b>
<b>DSED</b>	<b>Kevin Wassegijig</b>
<b>Education Director</b>	<b>Amanda Sault</b>
<b>Mackie Research Capital Corporation</b>	<b>Joseph Debus, Scott Barker</b>

**AGENDA ITEM NO. 1 – OPEN MEETING**

Chair/Councillor R. Stacey Laforme opened the meeting at 9:00 am. Finance Director in at 9:03 am.

**AGENDA ITEM NO. 2 – REVIEW & ACCEPT AGENDA**

**MOTION NO. 1**

MOVED BY BRYAN LAFORME

SECONDED BY ARLAND LAFORME

That the MNCFN Executive Finance Council accepts the Agenda with the following addition:

- Agenda Item No. 16e) – Honorarium.

Carried

**AGENDA ITEM NO. 3 – REVIEW & ACCEPT THE MINUTES OF EXECUTIVE FINANCE COUNCIL – SEPTEMBER 22, 2014**

**MOTION NO. 2**

MOVED BY ERMA FERRELL

SECONDED BY CECIL SAULT

That the MNCFN Executive Finance Council accepts the Minutes of Executive Finance Council dated September 22, 2014.

Carried

**AGENDA ITEM NO. 3a) – REVIEW & ACCEPT SPECIAL COUNCIL MINUTES OF MONDAY, SEPTEMBER 22, 2014 – DUTY TO CONSULT**

**MOTION NO. 3**

MOVED BY CECIL SAULT

SECONDED BY LARRY SAULT

That the MNCFN Executive Finance Council accepts the Special Council Minutes – Duty to Consult dated Monday, September 22, 2014.

Carried

**AGENDA ITEM NO. 3b) - REVIEW & ACCEPT SPECIAL COUNCIL MINUTES OF MONDAY, SEPTEMBER 29, 2014 – TORONTO PURCHASE TRUST TRAINING**

**MOTION NO. 4**

MOVED BY BRYAN LAFORME

SECONDED BY CLYNTEN KING

That the MNCFN Executive Finance Council accepts the Special Council Minutes – Toronto Purchase Trust Training of Monday, September 29, 2014.

Carried

**AGENDA ITEM NO. 4 – MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the Minutes.

**AGENDA ITEM NO. 5 – DISCUSSION ON WHETHER SPECIAL COUNCIL MINUTES SHOULD BE PUT ON THE WEBSITE**

It was agreed that the Special Council Minutes would not be put on the Website.

Councillor requested that two sets of Minutes be recorded for Infrastructure & Development, Education & Social Services, Regular Council and Executive Finance; one being Regular or Public Minutes, and the other being In-Camera Minutes, particularly where discussion takes place. He thought that when there is a discussion regarding a particular Councillor and that Councillor is required to leave the Council Table, that Councillor should not get a copy of that discussion.

Chief informed that the Councillor would be required to know what the discussion was regarding.

It was agreed that two sets of Minutes would be recorded: one being Regular or Public, and the other being In-Camera.

**DIRECTION NO. 1**

That the MNCFN Executive Finance Council gives direction to the Recorder that from now on two separate sets of Minutes will be prepared. One will be Regular/Public Minutes; the other will be In-Camera Minutes.

**AGENDA ITEM NO. 6 – ANNUAL REPORT**

Executive Director prepared the Annual Report. She noted on Page 4 that there is a new addition – Attendance.

Chief Bryan LaForme and Councillor Larry Sault were mandated by Council to pursue Gaming and a budget was set aside. Councillor would prefer that the budget be carried over to the new fiscal (2015/2016). It was agreed that this would be done.

Councillor stated that he did not send anything to the Executive Director to be put in this report because he does not want to report to the Government. Executive Director answered that in Multi-Year Agreements reporting is required by the Government, however, the report does not have to be sent to the government, but is kept for the Community. Chief pointed out that the Transparency Act was not accepted by the Chiefs because they do this already.

Councillor questioned if the Consultation & Accommodation Department was in this report and Executive Director said no.

**APPENDIX A**

The Auditors prepared this Summary.

**MOTION NO. 5**

MOVED BY LARRY SAULT

SECONDED BY CLYNTEN KING

That the MNCFN Executive Finance Council approves the (attached Draft) of Mississaugas of the New Credit First Nation Report Fiscal Year April 1, 2013 – March 31, 2014 with added amendments; and authorize its signing by Council and the letter to the Community to be signed by the Chief.

Carried  
2<sup>nd</sup> Reading Waived

**AGENDA ITEM NO. 7 – MONTHLY FINANCIAL STATEMENTS FROM THE FINANCE DIRECTOR**

Finance Director did not include the Casino Rama dollars of \$120,000.00, but will include it for this year and she will revise accordingly.

It is not known who does the Financial Statements for NVCGB and Country Style. Executive Director advised that Sitter was contracted to do them.

Lucy Popolie did her investigation and recommendations and came and presented to Council. Was anything she recommended put in place? Whose responsibility is it to follow up? Finance Director informed that no decisions have been made.

It was agreed that the Financial Statements of NVCGB (New Credit Variety & Gas Bar) and Country Style would be brought back under the umbrella a New Credit's Finance Department. It was further agreed that another staff person is required in the Finance Department.

Councillor reiterated that she believes that Department Heads need to be trained in finances, but Finance Director stated that she is working more closely with the Department Heads.

It was noted that the training in Accpac is getting done.

Finance Director informed that the Debit Machines will be here on Tuesday.

**DIRECTION NO. 2**

That the MNCFN Executive Finance Council gives direction that the Financial Statements/Accounting of the New Credit Variety & Gas Bar (NCVGB) and Country Style will be brought back under the umbrella of MNCFN Chief and Council's Finance Department.

**DIRECTION NO. 3**

That the MNCFN Executive Finance Council gives direction to the Finance Director to bring back the recommendation (this was earlier brought to Council) to hire someone else in the Finance Department. This recommendation will be brought back to the Infrastructure & Development Council meeting on Monday, November 3, 2014. And further, direction was given to the Finance Director to take over the duties of the Financial Statements of NCVGB and Country Style. It is noted that the Finance Director will accumulate overtime hours for which she will be paid or take time off.

**MOTION NO. 6**

MOVED BY LARRY SAULT

SECONDED BY CECIL SAULT

That the MNCFN Executive Finance Council accepts the Financial Statements from the Finance Director for the month of September 2014.

Carried

**AGENDA ITEM NO. 8 – REVISION TO THE FINANCE POLICY**

**MOTION NO. 7**

MOVED BY ERMA FERRELL

SECONDED BY ARLAND LAFORME

That the MNCFN Executive Finance Council approves a revision to the September 22, 2014 Executive Finance Council Motion No. 5: 9. Approval of Payments, that is the bracketed note following 9.3 is to read:

**(Note: Housing Loans will still go to Council as a BCR is required to transfer the land to Council until the loan is paid in full).**

Carried

2<sup>nd</sup> Reading Waived

**AGENDA ITEM NO. 9 – REVISION TO POLICY 13.3 – COMPASSIONATE CARE LEAVE (CCL)**

Executive Director pointed out that this is a relatively new change. Leave of Absence can be done without pay and employee can apply for EI (Employment Insurance). Over the course of 52 weeks the first 26 weeks, and within that 26 weeks, the employee can be paid for eight weeks of leave for Compassionate Care. After the first 26 weeks are done then the employee would have to reapply. Executive Director also informed that this law has been in effect for four years.

Councillor advised that if this item is not urgent then wait and give it the HR person (who will be hired) to deal with.

Councillor noted that this item needs further discussion.

**MOTION NO. 8**

MOVED BY CLYNTEN KING

SECONDED BY BRYAN LAFORME

That the MNCFN Executive Finance Council approves Revised Policy 13.3 Compassionate Care Leave.

Carried

2<sup>nd</sup> Reading Waived

Opposed: Councillor Larry Sault – prefer to wait for HR person; Councillor Arland LaForme – need more detail.

**AGENDA ITEM NO. 10 – MNCFN COMMUNITY TRUST – YOUTH TRUSTEE**

Councillor stated that he is not comfortable with posting for a new Youth Trustee until Council decides what will be done regarding the Community Trust. There was a Special Council meeting on Wednesday, October 8, 2014 and then there was supposed to be a follow up meeting on October 20<sup>th</sup>. The meeting on October 8<sup>th</sup> ended with no further discussion on the next steps. Councillor Clynten King has volunteered to present something on Project Management.

It was noted that Administration would contact Mark Sevestre at the Community Trust to obtain the Minutes of the October 8<sup>th</sup> meeting.

It was also noted that a Special Council meeting has been scheduled at 1:00 pm on Monday, November 17, 2014 with Mackie who will be bringing three CEO's to give a 10 minute presentation on WeedMD, Paymobile and Empire Global. At 2:00 pm there will be a follow-up meeting regarding the Community Trust.

**DIRECTION NO. 4**

That the MNCFN Executive Finance Council gives direction to Administration to obtain the Minutes from the Special Council Meeting – Community Trust dated Wednesday, October 8, 2014.

It was agreed that there would be no posting of the Youth Trustee Position with the Community Trust until Chief and Council decide further on where they are going regarding the Community Trust.

**NOTE:**

A Special Council meeting has been scheduled for Monday, November 17, 2014 at 1:00 pm with Mackie Capital Investment Corporation who will be bringing three CEO's of WeedMD, Paymobile and Empire Global.

A Special Council meeting is also scheduled for 2:00 pm – further discussion on the Community Trust and what the next steps will be.

**AGENDA ITEM NO. 11 – PIPELINE EDUCATION TRIP & WORKSHOP – BREAKDOWN OF COSTS – EXECUTIVE ASSISTANT**

Councillor pointed out that he never knew exactly how many people went to the Pipeline Education Trip and Workshop in Kalamazoo, Michigan. The list of costs from the Executive Assistant and SVS do not look like exact figures and more clarification is needed. If there were 70 people on the bus where is the list for 70 rooms.

There is a video of the trip that will be brought back to Council for viewing.

Councillor informed that he invited two people to do the Water Ceremony.

**MOTION NO. 9**

MOVED BY CLYNTEN KING

SECONDED BY BRYAN LAFORME

That the MNCFN Executive Finance Council approves the costs of \$1,412.19 (One Thousand Four Hundred Twelve Dollars & Nineteen Cents) for the Pipeline Education Trip & Workshop to Kalamazoo, Michigan (July 22 – 24, 2014); dollars to come from the Casino Rama Fund.

Opposed: Councillors Larry Sault, Sharon Bonham, Erma Ferrell and Arland LaForme

**Motion Defeated**

**AGENDA ITEM NO. 11 & 12 - PIPELINE EDUCATION TRIP & WORKSHOP – BREAKDOWN OF COSTS FROM SVS AND EXECUTIVE ASSISTANT**

It was agreed that the Executive Assistant and LMR Director would meet and bring back a more detailed list of expenses regarding this trip.

**DIRECTION NO. 5**

That the MNCFN Executive Finance Council gives direction to the Executive Assistant and LMR Director to meet and bring back a more detailed list of expenses for the above trip. For example, costs identified in the Executive Assistant’s list are not also contained in SVS’s list.

**AGENDA ITEM NO. 13 – NATIONHOOD MEETING – OCTOBER 15 – 16, 2014 – WHERE ARE THE DOLLARS COMING FROM?**

The invoice for the rental of rooms and meals will come to MNCFN via email and then it can be paid. With regard to the Concession Stand Councillor pointed out that he did not have an original invoice and Accounts Payable would not process the cheque.

Chief stated that when he was checking out of the hotel he was billed for three movies which he did not order. The cost was \$56.00. He complained but still had to pay the bill. Another Councillor also informed that he fell out of the tub and hurt himself, and went and complained to the Front Desk and nothing was done. He was in a lot of pain and could not attend the Ceremony.

**MOTION NO. 10**

MOVED BY LARRY SAULT

SECONDED BY BRYAN LAFORME

That the MNCFN Executive Finance Council approves that the costs included in Motion #20 of the September 2, 2014 Infrastructure & Development Council meeting will be covered by Casino Rama funds.

Motion #20, Sep 2/14 I&D: MOVED BY R. STACEY LAFORME. SECONDED BY CECIL SAULT. That the MNCFN Infrastructure & Development Council will pay for two nights’ accommodations and meals for the Special Nationhood meeting scheduled tentatively for Wednesday, October 15 and Thursday, October 16, 2014 (approximate costs for rooms will be less than one hundred dollars per night per room, not including taxes). MNCFN will only pay for Chiefs and Councillors of the other First Nations. MNCFN will not be responsible for any other staff who would like to attend from the other First Nations.

The total cost of the Nationhood meeting (room & meals) =	\$7,830.90
Less: AIAI Governance funding	= <u>\$3,268.13</u>
Total to be covered by Casino Rama funds	\$4,562.77

Carried

Council moved to Agenda Item No. 16d).

Joseph Debus and Scott Barker from Mackie Research Capital Corporation and DSED in at 10:50 am for the next item.

## **AGENDA ITEM NO 16d) – BCR TO BE SIGNED – TO OPEN INVESTMENT ACCOUNTS**

The BCR from Kim Fullerton (Legal Counsel) was not ready so Mackie gave a verbal progress report on Sentry Investments. Joseph stated that the Finance Director and Executive Director wanted documentation regarding the Custodian. This will be on the Agenda for the Infrastructure & Development Council on Monday, November 3, 2014. Mackie has never prepared a BCR so they asked Kim Fullerton to prepare it. Joseph will provide all the information to Kim.

Sentry Investments would like to create something for MNCFN and brand it and they (Sentry) want very much to participate with New Credit. Sentry has reduced the management fees. They have a way of doing this so taxes do not have to be paid. Joseph said he believes Sentry is the best of the best.

Finance Director had some questions regarding due diligence and Mackie will provide the necessary documentation.

Joseph informed that a BCR is needed for five accounts: Community Development Fund, Land Acquisition Fund, Education Fund, Revenue Reserve Fund and Casino Rama Fund. As noted, Kim will prepare the BCR.

A Special Council meeting is scheduled for November 17, 2014 at 1:00 pm and the three CEO's from Paymobile, WeedMD and Empire Global will be available to give a 10 minute presentation on their companies. Saturday, November 29, 2014 is the date for the Toronto Purchase Community Meeting and Mackie will be in attendance. Executive Director advised them that we will need all their information/documentation on Wednesday, November 12, 2014 to prepare for the Special Council meeting on November 17<sup>th</sup>.

It was suggested that someone contact David Moses to record the Community Meeting so it can be uploaded to the Website. If that is the case it will need to be announced at the beginning of the Toronto Purchase Trust Community Meeting on Saturday, November 29, 2014. Executive Director suggested in the Flyer that is going to the Community add "need authorization/permission slips as the meeting will be recorded".

Councillor pointed out that when 15 or 20 people attend these Community meetings this is not a majority. There are over 2,200 Band Members.

Guests were thanked and left at 11:20 am.

### **DIRECTION NO. 6**

That the MNCFN Executive Finance Council gives direction to Administration to contact David Moses and obtain costs for recording the Toronto Purchase Trust Community meeting on Saturday, November 29, 2014 at the LSK Gym.

Council moved back to Agenda Item No. 14.



**AGENDA ITEM NO. 14 – HUMAN RESOURCE OFFICER POSITION – RENOVATION OF OFFICE SPACE**

It was noted by a Councillor that during all the discussions regarding the HR Officer position it was not decided that this person would be in the Administration Building. Councillor's rationale is that confidentiality is needed when other staff members are coming from other departments to meet with HR. Executive Director advised that more space is needed regardless.

It was agreed that the DSED would come into the meeting and give a status report on what is happening to date with the former Green Willow property.

DSED in at 11:30 am.

DSED advised that he asked KL Martin to do an assessment on the store and restaurant and the price was \$11,000.00. Now, DSED noted that he will have to get detailed information for an assessment as the floor is not in very good shape. DSED stated that what is not being talked about is the renovation of the house.

Councillor stated that TRM (Technical Resource Manger – Raymond Johnson) knows how to do these assessments as he has done assessments on other homes in the past. It was agreed that the DSED and TRM would perform an assessment on the house, store and restaurant at the former Green Will property as soon as possible and will bring options and recommendations back to Council as soon as possible.

The intent is to create as many offices as possible.

**MOTION NO. 11**

MOVED BY ERMA FERRELL

SECONDED BY BRYAN LAFORME

That the MNCFN Executive Finance Council approves the use of Casino Rama funds to renovate the upstairs area in Agimaw Gamig for the purchase of a computer for the position of Human Resource Officer; a total of up to \$2,850.00 (Two Thousand Eight Hundred Fifty Dollars).

Carried

2<sup>nd</sup> Reading Waived

Opposed: Councillor Arland LaForme – need to be better organized regarding additional office space.

**MOTION NO. 12**

MOVED BY LARRY SAULT

SECONDED BY ARLAND LAFORME

That the MNCFN Executive Finance Council gives direction to the DSED and Technical Resource Manager to perform assessments on the house at the former Green Willow Property. For example, can the house be renovated and maintained or condemned. DSED and TRM will bring options back to Chief and Council as soon as possible.

Carried

2<sup>nd</sup> Reading Waived

**AGENDA ITEM NO. 15 – HERITAGE MISSISSAUGA – REQUEST FOR DOLLARS FOR SPONSORSHIP OF AWARDS PROGRAM**

**MOTION NO. 13**

MOVED BY CLYNTEN KING

SECONDED BY ARLAND LAFORME

That the MNCFN Executive Finance Council approves the application from Heritage Mississauga in the amount of \$1,600.00 (One Thousand Six Hundred Dollars); and further, that an authorized representative of Heritage Mississauga sign the Funding Agreement (contains clauses describing the Report required at the conclusion of the event). Dollars will come from Casino Rama.

Carried

2<sup>nd</sup> Reading Waived

**AGENDA ITEM NO. 16a) – DONATION RECEIVED FROM FORMER POST SECONDARY STUDENT**

It was agreed that the Finance Director would put this donation into the revenue account for the time being. Chief was directed to write a letter to the donor (Moshi Kotierk) thanking him for his donation of \$1,000.00.

**MOTION NO. 14**

MOVED BY ARLAND LAFORME

SECONDED BY CECIL SAULT

That the MNCFN Executive Finance Council directs Chief Bryan LaForme to send a letter to former post secondary student Moshi Kotierk, thanking him for his recent donation of \$1,000.00 (One Thousand Dollars).

Carried

2<sup>nd</sup> Reading Waived

**MOTION NO. 15**

MOVED BY LARRY SAULT

SECONDED BY ARLAND LAFORME

That the MNCFN Executive Finance Council approves that the \$1,000.00 (One Thousand Dollars) received from Moshi Kotierk (who is a former post secondary student) will be put into the revenue account for the time being.

Carried

2<sup>nd</sup> Reading Waived

**AGENDA ITEM NO. 16b) – TORONTO PURCHASE TRUST COMMUNITY MEETING ON SATURDAY, NOVEMBER 29, 2014 – APPROVAL OF DRAFT AGENDA**

Executive Director pointed out that this is only a Draft Agenda right now.

Councillor Cecil Sault will ask Carl who will be available to do the Opening Drum and Ceremony.

Administration will take care of the refreshments. It was agreed there would be no lunch, just coffee, tea, water, donuts and muffins etc.

Someone will need to contact Julie Laforme to tell her she is not needed to chair this meeting.

Recorder will record the meeting.

Chief will chair the meeting as well as speak to Agenda Items 4 and 5.

Councillor noted that there is 2,275 to 3,000 Band Members and the 25 to 30 Band Members who will be present does not count as a majority.

Georgina Villeneuve of Peace Hills Trust and Mackie Research Capital Corporation will need to be given advance notice that they will be required to be at this meeting and have all their paperwork into this office well before Saturday, November 29, 2014.

Executive Director also pointed out that one of the provisions of the Trust is that the Community can present ideas of how to use the funds.

Agenda Item No. 6 will be added – Alternative Investments. It was agreed that there will be three CEO's from WeedMD, Paymobile and Empire Global who will present for 10 minutes on their companies' investments.

**MOTION NO. 16**

MOVED BY ERMA FERRELL

SECONDED BY CECIL SAULT

That the MNCFN Executive Finance Council accepts the Draft Agenda with noted additions below:

6. Alternative Investments – CEO's from WeedMD, Paymobile and Empire Global will be allowed 10 minutes each to give presentations.

Chief will speak to Agenda Items 4 and 5.

Carried

**LUNCH BREAK 12:30 TO 1:30 PM**

Council moved to Agenda Item No. 16e).

**AGENDA ITEM NO. 16e) – HONORARIUM FOR BAND MEMBER**

**MOTION NO. 17**

MOVED BY SHARON BONHAM

SECONDED BY CECIL SAULT

That the MNCFN Executive Finance Council approves an honorarium of \$125.00 per day for opening and closing an event, and travel costs if applicable. Dollars will come from Casino Rama.

Carried

2<sup>nd</sup> Reading Waived

Opposed: Chief Bryan LaForme – earlier discussion said \$125.00 per event.

Council moved to Agenda Item No. 16c).

**AGENDA ITEM NO. 16c) – 3<sup>RD</sup> QUARTERLY REPORT FROM PEACE HILLS TRUST**

It was agreed that Peace Hills Trust will come and present at the Toronto Purchase Trust Community Meeting on Saturday, November 29, 2014 along with Mackie Research Capital Corporation. Both will also be present at a Special Council meeting on Monday, November 17, 2014 to give a prelude of what they will present on November 29, 2014.

Councillor Larry Sault and Chief Bryan LaForme will be attending Mackie offices and will take a package with them (package to be prepared by Administration) to give to Mackie outlining what is expected of them during the TP Trust Community meeting on November 29, 2014.

The Interim Report from Peace Hills Trust was given to everyone along with an Executive Summary of the Trust. Finance Director has the full report if anyone would like a copy.

**DIRECTION NO. 7**

That the MNCFN Executive Finance Council gives direction to Administration to put a package together for Chief Bryan LaForme and Councillor Larry Sault to give to Mackie Research Capital Corporation outlining what is expected of them for the Toronto Purchase Trust Community meeting including the 3<sup>rd</sup> Quarterly Report from today's meeting.

**MOTION NO. 18**

MOVED BY LARRY SAULT

SECONDED BY ARLAND LAFORME

That the MNCFN Executive Finance Council accepts the Interim Report from Peace Hills Trust dated September 30, 2014 of the Toronto Purchase Trust.

Carried

Council moved to an In-Camera session.

**AGENDA ITEM NO. 20 - ADJOURNMENT**

**MOTION NO. 26**

MOVED BY CLYNTEN KING

SECONDED BY LARRY SAULT

That the MNCFN Executive Finance Council adjourns this meeting at 2:50 pm.

Carried