The MISSISSAUGAS OF THE NEW CREDIT FIRST NATION

is accepting applications for the full-time, permanent position of

**“Director of Sustainable Economic Development”**

Closing Date: June 1st, 2017 at 12:00pm

**Job Summary:**

* To ensure the coordination of the Mississaugas of the New Credit First Nation Economic Development programs, and that ventures are delivered and maintained in an efficient and effective manner by ensuring the operations of the department are consistent with the policies and procedures established by the Council and within acceptable risk tolerances of economic development protocols.
* To improve the effectiveness of the department’s services by striving to maintain and expand on existing projects and ventures while pursuing new appropriate economic development opportunities so the future needs of the membership are addressed.
* To ensure effectiveness in leasing and maintenance of non-supported capital assets belonging to the First Nation and managed by the Sustainable Economic Development department.

**Educational Qualifications/Minimum Requirements**

* University degree in the field of business or finance and 3 years of related experience OR
* College Diploma in field of business or finance and 5 years of related experience OR
* 8 years of directly related experience
* Extensive experience working in a First Nation environment
* Experience and/or knowledge base in the management of capital and infrastructure projects
* Experience and/or knowledge base in the maintenance of capital assets
* Solid background in computers with specific knowledge of Microsoft Word and Excel
* Results of a current criminal reference check

**Assets**

* A technical background in the areas of infrastructure, general construction and building maintenance management
* Thorough understanding of the provincial and federal legislation impacting on First Nations Governments
* Self-starter with strong personal relationship, negotiation, communication and presentation skills

**Salary:** Commensurate with the MNCFN Salary Grid

**Please note, the MNCFN Council is currently examining the possibility of setting up a Development Corporation. Should such transpire, the department may be replaced by an Entrepreneurship and Capacity Development department. In this instance, the successful applicant would remain under the MNCFN Administration.**

Please submit your cover letter, resume, proof of educational qualifications and three current references to:

The Mississaugas of the New Credit First Nation

**Attention: Personnel Committee**

2789 Mississauga Road

RR#6 Hagersville, ON

N0A 1H0

Applications will also be accepted by fax at 905-768-1225 or via email at the address listed below.

A detailed job description is available at the New Credit Admin Building or by email at [Kerri.King@newcreditfirstnation.com](mailto:Kerri.King@newcreditfirstnation.com)

**Miigwech to all who apply, only those candidates selected for an interview will be contacted.**