

MISSISSAUGAS OF THE NEW CREDIT FIRST NATION
Executive Finance Council Meeting
PUBLIC MINUTES
Monday, February 27, 2017

Start: 9:12am

Finish: 3:00 pm

Chief Councillor
Councillor
Councillor
Councillor
Councillor
Councillor/Chair
Councillor
Councillor
Executive Director
Recording Officer
Finance Director
PW Director
DOCA Director
HR Manager
Legal Counsel
Guest
Band Members

R. Stacey Laforme (Away on Council Business)
Evan Sault
Cathie Jamieson
Veronica King-Jamieson
Margaret Sault
Erma Ferrell
Casey Jonathan
Stephanie LaForme
Cynthia Jamieson
Charlotte Smith
Lilia Moos
Arland LaForme
Mark LaForme
Kerri King
Dan Shields
Clara MacCallum Fraser
Carolyn King and Tim Sault

AGENDA ITEM NO. 1 – OPEN MEETING

Chair/Councillor Erma Ferrell opened the meeting at 9:12 am. Chief is in Toronto on other Council business.

AGENDA ITEM NO. 2 – REVIEW AND ACCEPT AGENDA

MOTION NO. 1

MOVED BY EVAN SAULT

SECONDED BY CATHIE JAMIESON

That the MNCFN Executive Finance Council accepts the Agenda with the following additions:

- Agenda Item No. 14b) – Chief & Council Financial Budgets (EF);
- Agenda Item No. 14c) – Climate Control (EF);
- Agenda Item No. 14d) – Energy Forum at AFN (EF);
- Agenda Item No. 14e) – History of Caledon – Revision (Executive Director);
- Agenda Item No. 14f) – In-Camera Item.

Carried

AGENDA ITEM NO. 3 – REVIEW & ACCEPT THE (PUBLIC) MINUTES OF EXECUTIVE FINANCE COUNCIL DATED MONDAY, JANUARY 30, 2017

Councillor would like follow up – see Page 2, Motion No. 18 – Communications Director was to apply for \$90,000.00 from the Aboriginal Economic Development Fund. Has this been done?

Councillor would like follow up see Page 6, Direction No. 4 – generic letter prepared for the Chief’s signature to be sent to various municipalities within MNCFN Traditional Territory. Has this been done?

DIRECTION NO. 1

That the MNCFN Executive Finance Council gives direction to the Executive Director to follow up with the Communications Director regarding Motion No. 18 of Executive Finance Public Council Minutes dated Monday, November 28, 2016 wherein the Communications Director was going to apply for \$90,000.00 from the Aboriginal Economic Development Fund - Community Economic Grants Program.

And further, Executive Director will also follow up with the Communications Director regarding Direction No. 4 on Page 6 of the Executive Finance Public Council Minutes dated Monday, January 30, 2017 wherein the Communications Director was to prepare a generic letter to be sent to the various municipalities within the MNCFN’s Traditional Territory, which letter was to be signed by the Chief.

MOTION NO. 2

MOVED BY MARGARET SAULT

SECONDED BY CATHIE JAMIESON

That the MNCFN Executive Finance Council accepts the Public Council Minutes of Executive Finance dated Monday, January 30, 2017.

Carried

AGENDA ITEM NO. 3a) – REVIEW & ACCEPT THE SPECIAL COUNCIL MINUTES OF ROLES & RESPONSIBILITIES OF CHIEF & COUNCIL & EXECUTIVE DIRECTOR’S POSITION DATED JANUARY 17, 2017

MOTION NO. 3

MOVED BY MARGARET SAULT

SECONDED BY STEPHANIE LAFORME

That the MNCFN Executive Finance Council accepts the Special Council Minutes of Roles & Responsibilities of Chief & Council & Executive Director’s Position dated January 17, 2017.

Carried

AGENDA ITEM NO. 3b) – REVIEW & ACCEPT THE SPECIAL COUNCIL MINUTES OF CHIEF & COUNCIL – CODE OF CONDUCT DATED MONDAY, JANUARY 23, 2017

MOTION NO. 4

MOVED BY EVAN SAULT

SECONDED BY STEPHANIE LAFORME

That the MNCFN Executive Finance Council accepts the Special Council Minutes of Chief & Council – Code of Conduct dated Monday, January 23, 2017.

Carried

AGENDA ITEM NO. 4 – MATTERS ARISING FROM COUNCIL MINUTES

There was no Matters Arising from the Minutes.

AGENDA ITEM NO. 5 – ENGAGEMENT ON MUTUAL TRANSPARENCY & ACCOUNTABILITY (EXECUTIVE DIRECTOR)

Executive Director received an email from Keri Corbiere at INAC with an attached survey on the subject of Engagement on Mutual Transparency and Accountability. The Department has launched an engagement process in response to the Minister's commitment on December 18, 2015 to work in full partnership with First Nations leadership and organizations on transparency and accountability.

Executive Director noted that she is not in favor of this survey. It is a departure from the normal process that is already in place. Also, it is not known what individual Band Members would say.

Executive Director suggested that someone (Chief or Councillors) take this to the next Chiefs of Ontario Meeting and get their input.

AGENDA ITEM NO. 6 – EMERGENCY MANAGEMENT ASSISTANCE PROGRAM (EXECUTIVE DIRECTOR)

Executive Director noted that this is a request from Barbara Miller at Six Nations. She reiterated that New Credit has a Protocol Agreement with Six Nations.

Councillor questioned if this would impact New Credit applying for funding. Executive Director will ask Barbara.

This item is put on hold for the time being until the Executive Director hears from Barbara Miller at Six Nations.

AGENDA ITEM NO. 7 – FOOD HANDLING CERTIFICATE & KITCHEN INSPECTION REPORT (EXECUTIVE DIRECTOR)

On Monday, February 6, 2017 there were about 19 visitors from the Peel Board of Education at the MNCFN Community Centre and were served lunch by a local caterer. The group had a catered (from Six Nations) breakfast at the Woodland Cultural Centre and a catered dinner in Peel. Of the group about, approximately nine became ill. None of those who became ill had breakfast at the Woodland Cultural Centre, while five of us (staff & Council) who did have the lunch did not become ill.

The Peel Region Public Health Inspector contracted Health Canada's Environmental Health Officer (EHO) who in turn contacted the MNCFN & SN Community Health.

MNCFN is in a position of liability as it hosts numerous events during the course of the year for which a catered lunch is provided (or prepared by staff eg. Caring Together Week); but does not require evidence of a 'Food Handling Certificate' nor a Kitchen inspection. Public Works does obtain an Annual Kitchen Inspection Report from the EHO for the Community Centre as do the Childcare Centre and Social/Health Services; the departments ensure compliance with any noted deficiencies.

The Food Handling certificate course is coordinated by the MNCFN CHR and provided free of charge by the EHO. The course is eight hours and provided from 8:00 am – 5:00 pm or can be broken up over the course of two days (i.e consecutive afternoons or morning or a mix thereof). The certificate is recognized off Reserve and is good for five years (12/13 Child Care and 13/29 S/H Service staff are certified).

Provincial regulations require caterers to have a 'Food Handling certificate" and Kitchen Inspection (must be a commercial kitchen vs home kitchen), however the regulations are not applicable on Reserve which is why Peel contacted the EHO.

It was agreed that all of Council and staff (who do not have the Food Handling Certificate) who are preparing and/or handling food should have this Certificate.

MOTION NO. 5

MOVED BY EVAN SAULT

SECONDED BY VERONICA KING-JAMIESON

That the MNCFN Executive Finance Council hereby requires all Council and staff preparing or serving food as well as Caterers and their employees to provide a valid "Food Handling Certificate", effective April 1, 2017.

Carried

2nd Reading Waived

DIRECTION NO. 2

That the MNCFN Executive Finance Council gives direction to the Executive Director to coordinate the time, date and place for the Food Handling Certificate wherein Chief, Council and all staff handling or serving food will be required to enroll in the course. Dollars will come from the Health & Safety Budget.

MOTION NO. 6

MOVED BY STEPHANIE LAFORME

SECONDED BY CATHIE JAMIESON

That the MNCFN Executive Finance Council moved In-Camera at 10:16 am.

Carried

MOTION NO. 8

MOVED BY VERONICA KING-JAMIESON

SECONDED BY EVAN SAULT

That the MNCFN Executive Finance Council moved Out of Camera at 10:45 am.

Carried

**AGENDA ITEM NO. 9 – INAC NOTICE OF BUDGET ADJUSTMENT (NOBA) #015
(EXECUTIVE DIRECTOR) (SIGNATURE IS REQUIRED BY CHIEF AND COUNCIL)**

Executive Director noted that Notice of Budget Amendment #015 is an amendment to provide set funding (unexpended funding must be reimbursed) and fixed funding (unexpended balance may be used by Council if conditions specified are met) to the MNCFN Education and Social/Health Service Departments for the 17/18 fiscal.

MOTION NO. 9

MOVED BY VERONICA KING-JAMIESON

SECONDED BY EVAN SAULT

That the MNCFN Executive Finance Council accept and authorize the signing of Indian Affairs & Northern Amendment #015 which provides set and fixed funds for the 2017/18 fiscal as follows:

• **MNCFN Department of Education**

Fixed Funds

-Instructional Services \$17,100.00
-Student Transportation \$39,100.00

Set Funds

-Enhanced Teachers Salary \$33,500.00
-Tuition Agreements \$16,200.00
-High Cost/Spec Educ \$84,500.00

• **MNCFN Department Social/Health**

Fixed Funds

-Income Assistance \$3,400.00

Set Funds

-Basic Needs \$4,700.00
-Ont. Wrks & Emp Supp \$ 600.00
-Special Needs \$ 400.00

Carried
2nd Reading Waived

AGENDA ITEM NO. 10 – COMMUNITY DISCUSSION ON EDUCATION (EDUCATION DIRECTOR)

MOTION NO. 10

MOVED BY MARGARET SAULT

SECONDED BY CATHIE JAMIESON

That the MNCFN Executive Finance Council authorizes the signing of the Letter of Agreement between the Mississaugas of the New Credit First Nation and Chiefs of Ontario in the amount of \$9,000.00 (Nine Thousand Dollars) for the purpose of hosting Community Discussions on Education, and further, that the funds be allocated to the Education Department.

Carried
2nd Reading Waived

Clara McCallum Fraser and Band Member Carolyn King in at 10:50 am.

AGENDA ITEM NO. 11 – GUESTS – CLARA MACCALLUM FRASER & CAROLYN KING TO DO PRESENTATION ON “SHARED PATH CONSULTATION INITIATIVE” (FORMERLY THE ABORIGINAL CONSULTATION INITIATIVE)

Clara MacCallum Fraser (CMF) requested to present to Council on the Shared Path Initiative (formerly known as the Aboriginal Consultation Initiative). She is requesting that Council renew a temporary partnership with the Shared Path Consultation Initiative for the duration of the charitable status application process as there are a lot of people wishing to donate. She stated that she is trying to educate non-Indigenous planners in Ontario.

Councillor questioned CMF if she has met with the DOCA Director, and CMF said no.

Band Member Carolyn King noted that this is like a flow through process.

Guests were thanked for their presentation and left at 11:00 am.

DOCA Director pointed out that past experience with CMF has been very confusing, and that 90% of what CMF is doing is already being done by the DOCA Office. DOCA Director stated that he does not want DOCA's projects on her website. CMF should be going through municipalities for the information she needs.

DOCA Director out at 11:10 am.

DIRECTION NO. 3

That the MNCFN Executive Finance Council gives direction to the DOCA Director to write a letter to Clara McCallum Fraser informing her that her request has been denied as it is already being handled by the DOCA Department.

AGENDA ITEM NO. 12 – MNCFN TERRITORY RECOGNITION STATEMENT/LOGO RELEASE POLICY (COMMUNICATIONS DIRECTOR)

This item will be brought back to the next Infrastructure & Development Council Meeting on Monday, March 6, 2017 after it is further corrected.

AGENDA ITEM NO. 13 – ATTENDANCE AT THE WORLD INDIGENOUS PEOPLES CONFERENCE ON EDUCATION (WIPCE) 2017

Executive Director will have the Office Clerk investigate as to whether she can book the rooms right now for the World Indigenous Peoples Conference on Education that is taking place in July 2017 in Toronto, or will the rooms have to be paid as well as the registration up front.

Council moved to Agenda Item No. 14b).

AGENDA ITEM NO. 14b) – CHIEF & COUNCIL FINANCIAL BUDGETS (EF)

This item was put on hold until the Finance Director arrives.

Council moved back to Agenda Item No. 14a).

Finance Director in at 11:35 am.

AGENDA ITEM NO. 14a) - FINANCIAL STATEMENTS AS AT JANUARY 31, 2017

On Page 1 under Band Administration, Councillor pointed out that Councillor Evan Sault got more honorarium than everyone else. Finance Director will recheck these figures.

Finance Director pointed out that if she is over the limit on certain line items, she will bring a Recommendation/Motion to Council. She also stated that she will follow up with the Department Heads as to why some of them still have money in their budgets that is not being spent.

MOTION NO. 12

MOVED BY EVAN SAULT

SECONDED BY VERONICA KING-JAMIESON

That the MNCFN Executive Finance Council accepts the Financial Statements as of January 31, 2017 as presented by the Finance Director.

Carried

2nd Reading Waived

DIRECTION NO. 4

That the MNCFN Executive Finance Council gives direction to the Finance Director to meet with the Senior Managers as to why they have dollars in their budgets that are not being spent. Finance Director will bring this report back to the next Executive Finance Council Meeting on Monday, March 27, 2017.

Finance Director out at 12:05 pm.

MOTION NO. 13

MOVED BY VERONICA KING-JAMIESON

SECONDED BY CATHIE JAMIESON

That the MNCFN Executive Finance Council moved In-Camera at 1:30 pm.

Carried

MOTION NO. 17

MOVED BY EVAN SAULT

SECONDED BY VERONICA KING-JAMIESON

That the MNCFN Executive Finance Council moved Out of Camera at 3:00 pm.

Carried